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SOUTH (INNER) AREA COMMITTEE

Meeting to be held in BITMO GATE, Aberfield Gate, Belle Isle, LS10 3QH on
Wednesday, 19th March, 2014 at 6.00 pm

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
K Groves	-	Middleton Park;
P Truswell	-	Middleton Park;

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 5TH FEBRUARY 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 4th February 2014.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

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8			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/15</p> <p>To receive a report of the City Solicitor seeking the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014. In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.</p>	5 - 10
9			<p>INNER SOUTH AREA COMMITTEE WELLBEING BUDGET REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) providing Confirmation of the 2012/13 and 2013/14 revenue allocation and carry forward figure, An update on the revenue element of the Wellbeing budget, Details of ringfenced proposals for 2014/15, details of revenue projects agreed to date, details of project proposals for consideration and approval, Members are also asked to note the current position of the Small Grants Budget.</p>	11 - 22
10			<p>A SUMMARY OF KEY WORK</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) which brings to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.</p>	23 - 82

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11			<p>INNER SOUTH AREA PUBLIC HEALTH UPDATE</p> <p>The purpose of this report is to outline the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner South Area Committee and set the scene for future progress.</p>	83 - 94
12			<p>ST GEORGE'S CENTRE MIDDLETON - COMMUNITY HUB PILOT SITE</p> <p>To receive a report of the Chief Officer, Customer Access which provides members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot at the St George's Centre, Middleton.</p>	95 - 100
13			<p>NEW LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>Locality Manager (South and Outer East Leeds) This report provides an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15</p>	101 - 108

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14			<p>COMMUNITY SAFETY IN INNER SOUTH</p> <p>To receive a report of the Director of Environment and Neighbourhoods Directorate which provides an annual update from the Area Community Safety Co-ordinator on progress made in Inner South to deliver the priorities of the Safer Leeds Executive during 2012/13 and 2013/14. It provides an overview of activity and performance information at a ward level to reduce crime and ASB in neighbourhoods and in relation to the delegated function of CCTV. The report provides an overview of wellbeing funded activity that has taken place during 2013.</p>	109 - 144
15			<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</p> <p>To receive a report of the Director of Children's Services which provides members with a comprehensive set of children's information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People's Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.</p>	145 - 154

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16			<p>ANNUAL REPORT - FOR THE PARKS AND COUNTRYSIDE SERVICE</p> <p>To receive report of the Chief Officer Parks and Countryside. This report seeks to further develop the relationship between the Parks and Countryside service and the South Inner Area Committee, as agreed at Executive Board. It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee. In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.</p>	155 - 168
17			<p>NEIGHBOURHOOD IMPROVEMENT OFFICERS REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities) which provides an overview of work carried out at neighbourhood level across Beeston & Holbeck; City & Hunslet; Middleton Park. It also provides members with an update on work to strengthen community infrastructure and area wide projects. Further it outlines proposals for future working arrangements for The Neighbourhood Improvement Project 2014/15.</p>	169 - 188
18			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>6pm Wednesday 4th June 2014</p>	
19			<p>MAP OF TODAYS MEETING</p> <p>BITMO Gate, Aberfield Gate, Belle Isle, LS10 3QH</p>	189 - 190

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

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- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

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Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 5TH FEBRUARY, 2014

PRESENT: Councillor K Groves in the Chair

Councillors J Blake, D Congreve,
K Groves, E Nash and A Ogilvie

52 Election of Chair for the Duration of the Meeting

In the absence of the Committee Chair, nominations were sought for a Member to preside as Area Committee Chair for the duration of the meeting. It was then moved by Councillor Congreve and seconded by Councillor Nash and

RESOLVED – That Councillor Groves be elected as Chair of the Area Committee for the duration of the meeting.

53 Late Items

With the agreement of those Members present, the Committee considered a late item of business in the form of a Wellbeing application entitled, 'Belle Isle and Middleton Magazine', which was to be determined as part of agenda item 8 (Wellbeing Report). Minute No. 58 refers.

54 Declaration of Disclosable Pecuniary and Other Interests'

There were no declarations of interest made at the meeting.

55 Apologies for Absence

Apologies for absence from the meeting had been received on behalf of Councillors Gabriel, Davey, Iqbal and Truswell.

(Councillors Blake and Ogilvie joined the meeting during the consideration of this item)

56 Minutes - 11th December 2013

RESOLVED – That the minutes of the meeting held on the 11th December 2013 be approved as a correct record.

57 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

Members of the 'Friends of Stankhall Barn' group raised concerns regarding correspondence which had been recently received outlining the timescales by which the Council intended to respond to the group on their proposals to establish a community growth space on the site. As a result, it was requested that the matter be pursued, in order to speed up the process wherever

possible and to ensure that levels of communication with the group were maximised. The issue of food poverty in the area was highlighted, and it was emphasised that one of the aims of the project was to help address this problem. In addition, it was also requested that further assessment work be undertaken in respect of the Roman remains on the site.

Members noted the comments and concerns raised and it was confirmed that the Chief Executive had been made aware of the correspondence sent on behalf of the Council. In response, the Committee undertook that the matter would be pursued with a view to the process being speeded up wherever possible, with the Friends group being kept informed of any progress made. Furthermore, Members highlighted that the Council was making every effort to address the issue of food poverty wherever possible.

58 Wellbeing Report

The Assistant Chief Executive (Citizens and Communities) submitted a report confirming the Committee's 2012/13 and 2013/14 revenue allocation and carry forward figure, provided an update on the revenue element of the Wellbeing budget, detailed the revenue projects agreed to date and also provided information on the Activities Fund Delegation 2013/14. In addition, the report sought Members' consideration of the Wellbeing project proposals which had been submitted and provided an update on the current position of the Small Grants budget.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the current position of the Wellbeing budget, as set out within paragraph 3.0 of the submitted report be noted.
- (c) That the Wellbeing revenue projects already agreed, as listed within Table 2 of the submitted report be noted.
- (d) That the Small Grants position, as detailed at paragraph 5.0 of the submitted report be noted.
- (e) That the following be agreed in respect of those expressions of interest received for Wellbeing funding project proposals which were detailed within section 4.0 of the submitted report:-

Project	Name of Group/Organisation	Amount Proposed from Wellbeing Budget 2013/14	Wards Covered	Decision
Beeston Village Community Centre:	Health For All	£5,000.00	Beeston & Holbeck	Approved in principle, subject to the completion of Phase Two of the

Feasibility Study				asset review, including a further round of Ward Member consultation, with such matters being reported back to the Area Committee
Beeston & Holbeck Youth Club Rent	LCC – Youth Service	£5,000.00	Beeston & Holbeck	Approved
Inner South Older Persons Event	LCC – South East Area Support Team	£2,000.00	All 3 Wards	Approved, with Members to receive a breakdown of all of the elements which would be provided as part of the event.
Foodbank Distribution Centres in Inner South	Leeds South Foodbank	£3,476.00	All 3 Wards	Approved
Belle Isle & Middleton Magazine (Late Item)	Health for All (Leeds) Ltd.	£2,869.00	Middleton Park Ward	Approved

59 A Summary of Key Work

The Assistant Chief Executive (Citizens and Communities) submitted a report which brought together details of the range of activities with which the Area Support Team were engaged in, based on the Area Committee Business Plan priorities, that were not addressed in greater detail elsewhere within the agenda. It also provided opportunities for further discussion on particular issues.

The Chair invited those Lead Members present to update the Committee on the work which was currently being undertaken within their respective themed areas. In the absence of the Lead Member for Health and Wellbeing, the Area Leader provided the Committee with an update on the activities being undertaken in this field. Members considered and noted the following:-

Employment, Skills and Welfare

- the current work being undertaken by the Welfare Reform Working Group;
- the initiative undertaken by Asda in Middleton, which was aimed at preparing people for employment;
- the action being taken with colleges to address the shortage of bricklayers in the area;
- the current position and numbers visiting the South Leeds Food Bank;
- the positive work of the 'Financial Fitness' programme.

Draft minutes to be approved at the meeting
to be held on Wednesday, 19th March, 2014

Environment and Community Safety

- the current work being undertaken by the Inner South Environmental Sub Group;
- the priorities and current work programme of the South Leeds Community Safety and Environmental Partnership.

Health and Wellbeing

- the actions being taken to tackle the issue of obesity and promote physical activity and healthy lifestyles, which included the establishment of a provider partnership for the Inner South area, together with the work being undertaken with the Licensing section in order to monitor and improve the nutritional value of food served by local takeaways;
- that an electronic trial was scheduled to begin with respect to the Multi Agency Referral Scheme (MARS);
- the current work being undertaken by the South East Area Health and Wellbeing Partnership Forum.

Responding to an enquiry, officers undertook to provide Members with a statistical breakdown of how many Inner South residents had become involved in the 'Leeds Let's Get Active' scheme to date, the proportion of those who were young people and the types of facilities which they had been accessing.

Adult Social Care

- that the Deputy Director Adult Social Care was to be the Adult Social Care link with the Area Committee Lead Member;
- the action which was to be taken to address the issue of isolation in the community, and also the work being taken to assist those who suffered from dementia;

The Committee also received an update on the work being undertaken with regard to Integrated Locality Working, with particular reference being made to the various Neighbourhood Improvement Boards (NIBs) and the Holbeck Neighbourhood Plan. With regard to City and Hunslet NIB, it was noted that City and Hunslet Ward Members had recently considered and agreed for the 'Environmental Small Grants Scheme Project' identified through the NIB Improvement Plan to be funded via the £30,000.00 which had been allocated to the NIB.

RESOLVED – That the contents of the submitted report, together with the appendices, be noted.

60 Dates, Times and Venues of Future Meetings

6.00 p.m. on Wednesday, 19th March 2014 at BITMO Gate, Aberfield Gate, Belle Isle, Leeds, LS10 3QH.

Report of the City Solicitor

Report to South (Inner) Area Committee

Date: 19th March 2014

Subject: Dates, Times and Venues of Community Committee Meetings 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Beeston & Holbeck; City & Hunslet; and Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their new Community Committee meetings for the 2014/2015 municipal year which commences in June 2014, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.
3. Given the principles set out in the report to Executive Board on 18th December 2013 which were agreed for the purposes of consultation, and noting that Executive Board is scheduled to confirm arrangements for the new Community Committees in May, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015, this being in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committee require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. Members are also asked to note that the schedule does not set out the community engagement events which are to be a key feature of the new area arrangements, as these will need to be locally determined.
4. In acknowledging that Executive Board is not scheduled to confirm arrangements for the new Community Committees until May, should there be any changes to the

arrangements which impact upon the proposed meeting schedule, then such matters will be brought to the Committee's attention at the earliest opportunity.

5. In addition to confirming the 2014/2015 schedule, the report also seeks to agree an 'Election of Chair' meeting in June 2014 during the limited window available leading up to the Annual Meeting of Council on 9th June 2014, in order to determine the Chair of the Committee for 2014/2015.

Recommendations

6. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
7. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
8. Members are requested to consider and agree the proposed date for the meeting in June 2014, which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

1 Purpose of this report

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 Currently, the Area Committee Procedure Rules state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to appear in the Council diary for 2014/15, the dates and times of the Community Committee meetings need to be approved at the earliest opportunity.

3 Main issues

3.1 Meeting Schedule

- 3.2 The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. The proposed schedule is presented for agreement in line with the principles outlined in the report to Executive Board in December 2013, with the acknowledgement that the Executive Board is not scheduled to confirm arrangements for the new 'Community Committees' until May. Should there be any change in the arrangements for Community Committees which affect the proposed schedule of meetings, then such matters will be brought to the Committee's attention at the earliest opportunity.

- 3.4 The proposed meeting schedule for 2014/15 is as follows:-

- **6.00pm, Wednesday 9th July 2014;**
- **6.00pm, Wednesday 8th October 2014;**
- **6.00pm, Wednesday 21st January 2015;**
- **6.00pm, Wednesday 11th March 2015.**

- **The proposed date for the meeting to elect a Chair for the 2014/2015 municipal year is: 6.00pm, Wednesday, 4th June 2014**

3.5 Meeting Days, Times and Venues

3.5.1 Currently the Committee meets on a Wednesday at 6.00pm and the above suggested dates reflect this pattern.

3.5.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

3.6 Corporate Considerations

3.7 Consultation and Engagement

3.7.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

3.7.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

3.7.3 Consultation upon the revised arrangements for Community Committees continues in order to ensure that such committees are responsive to the needs of the local communities. The proposed arrangements for Community Committees are scheduled to be submitted to Executive Board in May 2014 for approval.

3.8 Equality and Diversity / Cohesion and Integration

3.8.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

3.9 Council policies and City Priorities

3.9.1 A Community Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

3.10 Resources and value for money

- 3.10.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

3.11 Legal Implications, Access to Information and Call In

- 3.11.1 In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

3.12 Risk Management

- 3.12.1 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2014/15 Council diary.

4 Conclusions

- 4.1 The Area Committee Procedure Rules currently stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2014/15, Members are requested to agree the arrangements for the same period at today's meeting. However, it is noted that Executive Board is not scheduled to consider the final proposals regarding Community Committee arrangements until May. Should there be any changes which impact upon the proposed meetings schedule, then such matters would be brought to the Committee's attention at the earliest opportunity.

5 Recommendations

- 5.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
- 5.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
- 5.3 Members are requested to consider and agree the proposed date for the meeting in June 2014 which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

6 Background documents¹

- 6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: Inner South Area Committee Wellbeing Budget Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report provides Members with:

1. Confirmation of the 2014/15 revenue allocation.(3.0)
2. An update on the revenue element of the Wellbeing budget.
3. Details of revenue projects agreed to date (Table 1).
4. Details of proposed ringfences for 2014/15 (Table 1).
5. Details of project proposals for consideration and approval (4.0).
6. Members are also asked to note the current position of the Small Grants Budget.(5.0)

Recommendations

Members of the Inner South Area Committee are requested to:

- a) Note the contents of the report;
- b) Note the position of the Wellbeing Budget as set out at 3.0;
- c) Details of ringfenced proposals for 2014/15 (Table 1)
- d) Note the Wellbeing revenue projects already agreed as listed in Table 2;
- e) Consider and make decisions on project proposals raised in 4.0;
- f) Note the Small Grants position in 5.0

1.0 Purpose of this report

- 1.1 Confirmation of the 2012/13 and 2013/14 revenue allocation and carry forward figure.
- 1.2 An update on the revenue element of the Wellbeing budget.
- 1.3 Details of ringfenced proposals for 2014/15 (Table 1).
- 1.4 Details of revenue projects agreed to date (Table 2).
- 1.5 Details of project proposals for consideration and approval (4.0)
- 1.6 Members are also asked to note the current position of the Small Grants Budget. (5.0)

2.0 Background information

- 2.1 Each Area Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
- 2.2 Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Area Committee before activities or items are purchased.
- 2.3 Members are reminded that due to the timescales required for submission to Area Committee the deadline for receipt of completed documentation is at least seven weeks before an Area Committee to allow for processing the necessary paperwork.

3.0 Wellbeing Budget Position

3.1 Wellbeing Revenue Budget Summary for 2014/15

- 3.1.1 The revenue budget approved by Executive Board for 2014/15 is **£204,520.00**, a reduction of **£20,000** from the previous financial year.
- 3.1.2 At this time of year it is usual for Members to consider ringfences for new financial year.
- 3.1.3 Members are asked to consider the proposed ringfences set out in **Table 1** below for **2014/15**. If members request any changes to these figures they will have an impact on the amount of budget available for new schemes.

- § The small grant allocation to remain ring fenced at **£10,000**. This is based on the 2013/14 spend being **£7,779.50**.
- § The communications budget allocation to remain ringfenced at **£5,000.00**. This is based on the 2013/14 spend being **£3,649.82**.
- § The Community skips budget to remain ringfenced at **£3,500.00**. This is based on the 2013/14 spend being **£2,340.00**.
- § Inner South Community Celebration event due to take place in June received an allocation of **£1,000.00** from the Area Committee. An allocation of **£1,000.00** for the **2015** event is proposed.
- § In recent years an allocation of **£18,272.00** has been set aside to support the running of community led festivals. Due to timescales involved in planning these events and the timing of the Area Committee meetings, each year's allocation requires approval a year in advance in principle, subject to individual application being approved by Area Committee. It is recommended that an allocation of **£19,870.00** is approved. See table below:

Festival 2015 - Proposed rinfences	Amount	B&H	C&H	MP
	£	£	£	£
Belle Isle Gala	2,500			2,500
Middleton Gala	2,500			2,500
Holbeck Gala	3,500	2,334	1,166	
Beeston Festival	5,000	2,500	2,500	
Bands in the Park	2,300	1,150	1,150	
Hunslet Gala	1,000		1,000	
Middleton Park summer programme	3,070			3,070
Total	19,870	5,984	5,816	8,070

- § Members are asked to note the allocation of **£13,478.96.00** for the Neighbourhood Improvement Officer for Beeston and for 2 days per week with the other 3 days per week funded by the Outer South Area Committee. A full report is being presented elsewhere on the agenda.
- § Members are asked to note the allocation of **£33,697.40** for the Neighbourhood Improvement Officer for City and Hunslet and Middleton Park Wards for 2.5 days per week for City & Hunslet, 2.5 days for Middleton Park. A full report is being presented elsewhere on the agenda.
- § Members are asked to approve a ringfenced amount of **£13,024.80** for community safety projects. The Committee is asked to include **£4,524.80** continuation funding for the off road bikes scheme and **£2,500.00** towards the Victim Support Fund during **2014/15**, In line with the new approach to enhance Community Safety and tackle Crime and Grime. Members are asked to ring fence **£6,000** to respond to community safety issues that arise during the year, subject to individual application being approved by Area Committee applications subject to a satisfactory final

evaluation report. An update on the community safety projects funded is being presented elsewhere on the agenda.

TABLE 1- 2014/15 Proposed ringfences

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2014/15	204,520.00	68,173.00	68,173.00	68,172.00
<u>2014/15 Proposed ringfences</u>				
Small grants	10,000.00	5,000.00	3,000.00	2,000.00
Skips	3,500.00	1,500.00	1,000.00	1,000.00
Communications budget	5,000.00	1,000.00	1,000.00	3,000.00
Celebration Event 2015	1,000.00	334.00	333.00	333.00
Festivals 2015	19,870	5,984.00	5,816.00	8,070.00
Community Safety Budget	13,024.80	4,341.60	4,341.60	4,341.60
Neighbourhood Improvement Officer -Beeston & Holbeck	13,478.96	13,478.96		
Neighbourhood Improvement Officer - C&H/MP	33,697.40		16,848.70	16,848.70
Total proposed allocations against projects	99,571.16	31,638.56	32,339.30	35,593.30
Balance Remaining (per ward) for 2014/15	104,948.84	36,534.44	35,833.70	32,578.70

3.1.4 The carry forward figure for **2013/14** will be finalised with central finance and reported to the July Area Committee.

3.2 Revenue 2013/14

3.2.1 **Table 2** shows the projects funded by the Area Committee up to and including the February 2013 meeting. The Area Committee is asked to note that **£266,383.95** has already been allocated from the 2013/14 Wellbeing Revenue Budget and the remaining overall balance is **£25,350.07**.

3.2.3 The Area Committee has approved the schedule of 2013/14 allocations below:

TABLE 2 - 2013/14 Revenue Schedule

Projects	Total	B&H	C&H	MP
	£	£	£	£
Revenue Wellbeing Budget 2013/14	224,520.00	74,840.00	74,840.00	74,840.00
Closing balance b/f from 12/13	61,214.02	32,752.01	42239.72	-13,777.71
Area Panel contribution to Winter Warmth Package for the Elderly	6,000.00	2,000.00	2,000.00	2,000.00
Available budget	291,734.02	109,592.01	119,079.72	63,062.29
<u>2013/14 Allocations</u>				
Small grants	10,000.00	5,000.00	3,000.00	2,000.00
Skips	3,500.00	1,500.00	1,000.00	1,000.00
Communications budget	5,000.00	1,000.00	1,000.00	3,000.00
Celebration Event 2014	1,000.00	334.00	333.00	333.00
International Older Person 's Event	3,500.00	1167.00	1167.00	1166.00
Festivals 2014	18,275.00	5,984.00	4,816.00	7,475.00
Community Safety Budget	24,791.00	8,263.67	8,263.67	8,263.66
Neighbourhood Improvement Officer -Beeston & Holbeck	13,601.58	13,601.58		
Neighbourhood Improvement Officer - C&H/MP	32,228.22		16,114.11	16,114.11
Beeston & Holbeck Community Projects Budget	3,000.00	3,000.00		
Belle Isle & Middleton Christmas Lights	4,826.15			4,826.15
Cross Flatts Park - Play Area	50,000.00	25,000.00	25,000.00	
Cross Flatts Park - Improvements/Watsonia	10,000.00	5,000.00	5,000.00	
Beeston and Holbeck Christmas Lights	2,500.00	2,500.00		
Litter Bin - South Leeds Academy	162.00			162.00
Malborough Green Roof Projects - Phase 2	5,875.00		5,875.00	
Beeston Hill Junior Wardens Scheme	3,500.00		3,500.00	
Market Place Event - additional funding	300.00	100.00	100.00	100.00
Festival 2013 - additional funding	484.00	484.00		
City & Hunslet Neighbourhood Improvement Board	30,000		30,000.00	
Cemetery Road Litterbins	1,296.00	1,296.00		
Removal of Viewing Platforms - Holbeck Cemetery	5,000.00	5,000.00		
Urban Bar Refurbishment	6,200.00	4,133.00	2,067.00	
Winter Warmth Package for the Elderly	15,000.00	5,000.00	5,000.00	5,000.00
Beeston Village Community Centre – Feasibility Study	5,000.00	5,000.00		
Beeston & Holbeck Youth Club Rent	5,000.00	5,000.00		
Food Bank Distribution Centres in Inner South	3,476.00	1,158.00	1,159.00	1,158.00
Belle Isle & Middleton Community Magazine	2,869.00			2869.00
Total Allocations against projects	266,383.95	99,521.25	113,394.78	53,466.92
Balance Remaining (per ward) for 2013/14	<u>25,350.07</u>	<u>10,070.76</u>	<u>5,684.94</u>	<u>9,595.37</u>

4.0 Wellbeing Projects for approval

- 4.1 It is possible that some of the projects committed in 2013/14 and rolled forward to be delivered in 2014/15 may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified.
- 4.2 Members are asked to note that the deadline for receipt of completed application forms is seven weeks before an Area Committee to allow officers to appropriately scrutinise schemes and confirm that they adequately meet the priorities as set out in the Area Committee Business plan. This scrutiny may involve discussion at appropriate working groups and with relevant partner agencies to make sure that the projects presented to Members have all of the necessary information to allow decisions to be made.
- 4.3 Members are requested to consider the following projects.

4.4 Community Festivals 2014

The Area Committee agreed at its May 2013 meeting agreed in principle funding of **£18,275.00** for Festivals to be held in 2014. Applications for funding for Community Festivals in 2014 totalling **£18,870.00** are summarised in the table below. If all the festivals listed are approved this leaves a shortfall of **£595.00** compared with the previously agreed amount of in principle funding. Members are requested to approve the following amounts and increase the total of wellbeing funding for community festivals by **£595.00**. This increase is due to Middleton Park Summer Programme requesting £3,070 funding, an increase of **£595.00** compared to in principle agreed amount of **£2475.00**. If agreed, the addition of **£595.00** will be allocated to Middleton park ward.

Festival	Amount £	B&H £	Ward	
			C&H £	MP £
Belle Isle Gala	2,500			2,500
Middleton Gala	2,500			2,500
Holbeck Gala	3,500	2,334	1,166	
Beeston Festival	5,000	2,500	2,500	
Bands in the Park and Dog Show	2,300	1,150	1,150	
Middleton Park Summer Programme	3,070			3,070
	18,870	5,984	4,816	8,070

The individual applications are summarised below.

- 4.5 **Project Summary:** Belle Isle Gala 2014
Name of Group or Organisation: Belle Isle Tenant Management Organisation
Total Project Cost: £4,195
Amount proposed from Well Being Budget 2014/2015: £2,500 (Revenue)
Wards Covered: Middleton Park

The aim of this project is to organise and run the Belle Isle Summer Gala in June 2014 to help raise community pride and spirit in the area, raise awareness by local residents of the community groups and services, and provide a range of low cost activities for children and families.

The wellbeing funding requested is to pay for the hire of inflatables, marquees, equipment, publicity, activities etc.

- 4.6 **Project Summary:** Middleton Gala 2014
Name of Group or Organisation: Area Support Team
Total Project Cost: £2,500
Amount proposed from Well Being Budget 2013/2014: £2,500 (Revenue)
Wards Covered: Middleton Park

The aim of this project is to organise and run the Middleton Gala in Summer 2014 to promote the area, raise awareness of local residents of the community groups and services in the area, and as last year provide a range of activities and enjoyments for children and families.

The wellbeing funding requested is to pay for hire of a stage, raffle prizes, inflatables, barbecue, prizes for sports races and other incidentals.

- 4.7 **Project Summary:** Holbeck Gala 2014
Name of Group or Organisation: Holbeck Gala
Total Project Cost: £10,000
Amount proposed from Well Being Budget 2013/2014: £3,500 (Revenue)
Wards Covered: Beeston & Holbeck (£2,334); City & Hunslet Ward (£1,166)

The aim of this project is to organise and run the Holbeck Gala in Summer 2014 to provide a unifying festival for residents in the Holbeck and adjacent areas with the aim of promoting community cohesion and providing enjoyable activities for local people. As last year the event the event will provide a range of activities, bands and stalls. A 'Holbeck's Got Talent' event will be hosted as part of the Gala, and Ingram Road Primary School intends to incorporate their School fete within the Gala's activities.

The wellbeing funding requested is to pay for the hire of marquees and seating, portable toilets, generators and contribution to the costs of insurance.

The suggested split in funding given that the Gala attracts residents from the two wards is Beeston & Holbeck Ward to contribute two thirds of the wellbeing funding provided and City & Hunslet Ward to provide one third.

4.8 **Project summary:** Beeston Festival 2014

Total project cost: £28,900

Amount proposed from Wellbeing budget 2014/15: £5,000

Wards covered: Beeston & Holbeck (£2,500); City & Hunslet (£2,500)

The aim of this project is to run the Beeston Festival on Saturday 14th June 2014 in Cross Flatts Park. The festival provide a wide range of stalls, entertainment, sports and other activities that brings together the various communities in the Beeston area with the aim of promoting racial harmony, local regeneration, community sports and arts and environmental education and positively promoting Cross Flatts Park and the surrounding areas.

The festival is now in its twentieth year and is organised by and for local people in partnership with a wide range of community and voluntary sector organisations, Leeds City Council and business to celebrate the life and diversity of the local community. The theme of the festival will be cycling to link with Leeds' hosting of the initial stage of the Tour de France.

Approximately 5,000 people attend the festival; residents from both sides of Cross Flatts Park covering both Beeston & Holbeck and City & Hunslet Wards enjoy the festival.

Funding is sought particularly to contribute to the logistics costs including the hiring of stages, marquees, toilets and public address systems. The festival committee raises the balance of funding from a variety of sources.

4.9 **Project Summary:** Bands in the Park and Dog Show 2014

Name of Group or Organisation: Friends of Cross Flatts Park

Total Project Cost: £4,200

Amount proposed from Well Being Budget 2013/2014: £2,300 (Revenue)

Wards Covered: Beeston & Holbeck (£1,150) and City & Hunslet (£1,150)

The aim of this project is to run six band concerts in Cross Flatts Park on Sundays from 22nd June – 27th July inclusive and a dog show on 6th July. A diverse range of bands will be employed and craft activities for children aged 4 – 10 years will be provided at the band concerts (as they did in 2013). About 1,000 people attend the events over the six Sundays. Residents from both sides of Cross Flatts Park covering both Beeston & Holbeck and City & Hunslet Wards enjoy the concerts and dog show. Funding is sought particularly to cover the costs of bands and children's craft activities.

4.10 **Project Title:** Middleton Park Summer Programme 2014

Name of Group or Organisation: Friends of Middleton Park

Total Project Cost: £4,050

Amount proposed from Well Being Budget 2013/2014: £3,070

Ward Covered: Middleton Park

Project Summary: The aim of this project is to organise and run a summer programme in Middleton Park including a variety of events for a range of people and encourage residents to visit Middleton Park.

The wellbeing funding requested is to contribute to the costs of the regular Sunday afternoon events of their programme from May to September and a music festival to be held on a Saturday in June. The music festival aims at featuring five bands – a bigger festival than last year. In 2013 the Area Committee agreed £2,475 for the Summer Programme; the increase of £595 requested this year is to cover the entire costs of the music festival which aims to attract young people; the costs involved includes hiring equipment to meet LCC health and safety requirements and paying Leeds Music Trust to co-ordinate the event.

Area Committee's Business Plan

These proposals supports the priority 'Residents in inner South have access to opportunities to become involved in sport and culture' and the action 'Fund community based events e.g. Holbeck Gala, Beeston Festival, Middleton Produce Show, Belle Isle Gala' in the Communities and Neighbourhoods theme.

Other applications for wellbeing funding

4.11 **Project Title:** Irish Arts Foundation: community participation & learning programme 2014/15

Name of Group or Organisation: Leeds Irish Arts Foundation

Total Project Cost: £6,750

Amount proposed from Wellbeing Budget 2013/14: £2,250

Wards covered: Beeston & Holbeck (£1,125); City & Hunslet (£1,125)

Project Summary: This project will deliver 12 community based Irish artistic and cultural performance and participatory workshops in collaboration with a wide range of local groups, venues and community based organisations working within the inner south area. The aims of the project include encouraging the positive understanding, playing, listening and celebration of traditional Irish music, arts and Irish cultural heritage amongst the local community. The project also aims to inculcate a sense of awareness, ownership and pride among people with Irish and 'dual heritage' and attempt to offset older Irish peoples' internalisation of anti-Irish racism, discrimination and oppression. The workshops would be held in various venues in Beeston & Holbeck (proposed venues subject to availability are St Anthony's Hall, Beeston Library, St. Matthews community centre, Ingram Gardens community room) and City & Hunslet Wards (proposed venues subject to availability are Potterdale centre, St Joseph's Primary School).

Area Committee Business Plan priority: This proposal supports the Business Plan objective: "Residents in Inner South have access to opportunities to become involved in sport and culture."

5.0 Small Grants Approvals

5.1 The following small grants have been approved since the last meeting and are listed here for information.

Organisation	Project	Amount	Ward
Cottingley Youth Project	Half term trips to Ice Rink and Dogs Trust	£489.20	B&H
Conservation Volunteers	Bushcraft Adventure Day	£360	All 3 wards
Cottingley Youth Theatre	South Leeds Youth Theatre	£410	B&H/C & H
Westwood Brownies	Centenary Trip	£500	All 3 wards

6.0 Corporate Considerations

6.1 Consultation and Engagement

6.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Wellbeing budget is secured at Area Committee.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Community groups submitting a project proposal requesting funding from the Wellbeing budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

6.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

6.2.3 A light touch Equality Impact Assessments is carried out for all projects.

6.3 Council Policies and City Priorities

6.3.1 The projects outlined in this report contribute to target and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

6.4 Resources and Value for Money

6.4.1 Resource implications will be that the remaining balance of the Wellbeing Budget for revenue will be reduced as a result of any projects funded.

6.5 Legal Implications, Access to Information and Call In

- 6.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.
- 6.5.2 There are no key or major decisions being made that would be eligible for Call In.
- 6.5.3 There are no legal implications as a result of this report.

6.6 Risk Management

- 6.6.2 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through wellbeing budget complete a section identifying risks and solutions as part of the application process.

7.0 Conclusions

- 7.1 The report provides up to date information on the Area Committee's wellbeing Budget.

8.0 Recommendations

- 8.1 Members of the Inner South Area Committee are requested to:
 - a) Note the contents of the report;
 - b) Note the position of the Wellbeing Budget as set out at 3.0;
 - c) Details of ringfenced proposals for 2014/15 (Table 1)
 - d) Note the Wellbeing revenue projects already agreed as listed in Table 2;
 - e) Consider and make decisions on project proposals raised in 4.0;
 - f) Note the Small Grants position in 5.0

Background Documents¹

There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: A Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck City & Hunslet Middleton Park
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues and corporate governance considerations

1. This report details a range of activities taking place within the Inner South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

Recommendations

2. The Area Committee is asked to:
 - a) note the contents of the report and make comment as appropriate;
 - b) consider and agree on a place based name for their new community committee.
 - c) note projects agreed from City & Hunslet ward Neighbourhood Improvement Board allocation (Section 9.2.2)
 - d) sign off the Business Plan Priorities & Actions for 2013/14 and consider new priorities for 2014/15 to be included for further consideration and approval at the first meeting of the new municipal year.

1.0 Purpose of Report

- 1.1 To bring to Members' attention in a succinct fashion, details of the range of activities with which the Area Support Team are engaged in based on the Area Committee Business Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

- 2.1 Members will recall at the June 2011 Area Committee, a revised title and format for this report was introduced based on proposed changes to the Leeds Initiative partnership and planning framework for the city and in an effort to be more focused on current priorities.

3.0 Main Issues

3.1 Community Committees

- 3.1.1 As part of the Area Working Review, the council's Executive Board received a paper in December 2013 on discussions held at the Area Committee Chair's Forum to develop new principles to replace Area Committees with 'Community Committees' alongside a refreshed approach to community engagement.

- 3.1.2 This approach is intended to support greater resident involvement in decision making going forward and is part of the broader Citizens@Leeds approach that has been developed to ensure focus on inclusive, locally provided citizen-based services.

The four propositions underpinning this new Citizens@ Leeds approach are:

- The need to **provide accessible and integrated services**;
- The need to **help people out of financial hardship**;
- The need to **help people into work**;
- The need to be **responsive to needs of local communities**.

- 3.1.3 Within this context Elected Members have been involved in a number of conversations on the future direction of Area Committees in the form of briefings and workshop sessions. This engagement with Members will continue, providing an update on progress and to ensure Members are given the opportunity to influence the format and priorities of the Community Committees.

- 3.1.4 Members are also asked to consider and agree on a place-based name for their new community committee, so that the new committees can be formally constituted at the council's AGM on 9 June 2014. The following suggestions have been made to stimulate discussion:

- Inner South Community Committee, with a tag line, supporting communities of Beeston, Cottingley, Holbeck, Beeston Hill, Hunslet, Belle Isle and Middleton.
- Community Committee for Inner South Leeds
- Inner South Leeds Area Community Committee
- Community Committee for South Leeds (Inner)

- Community Committee for Beeston and Holbeck, City and Hunslet and Middleton Park.
- City Centre and River Aire Community Committee

3.1.5 Members are asked to consider and agree on a place based name for their new community committee.

3.2 Area Chairs Forum

3.2.1 The minutes of the meetings held on **25th November 2013 and 20th January 2014** are attached at **Appendix 1A and 1B** respectively. The minutes of the meeting held on **20th January 2014** will be presented to a future Area Committee. The next Area Chairs Forum is on **2nd May 2014**.

4.0 Updates by theme: Children Services – Lead Member: Cllr Angela Gabriel

4.1 Children and Young People Sub Group

4.1.1 Meetings of the Children and Young People Sub group will be convened to assess applications for the second tranche of funding.

4.1.1 Youth Activities Fund Delegation

4.1.2 The timetable and specification for the next tranche of Youth Activities funding for projects to be delivered for 2014/15 is currently being developed and will be shared with the Children & Young people Sub Group shortly. A similar process for inviting applications to the first round is envisaged.

4.1.3 Youth Activities funding available for 2014/15 is shown in the table below:

Activities Fund Delegation 2014/15	Ward Split 8-17 Population (8322)			
	2549	2335	3438	
	Beeston & Holbeck £	City & Hunslet £	Middleton Park £	
Funding available 2014/15	49,728	15,232	13,952	20,544
Balance from 2013/14	1,836.14	456.25	817.24	562.65
Total Available	51,564.14	15,688.25	14,769.24	21,106.65

5.0 Updates by Theme: Employment, Skills & Welfare - Lead Member: Cllr Kim Groves

5.1 Employment, Skills and Welfare Board

5.1.1 The board last met on the 14th February 2014. Minutes from the meeting will be presented at a future Area Committee meeting.

5.2 South East Welfare Reform Working Group

The South East Welfare Reform Group continues to meet bringing partners together to develop joint working around this issue.

5.2.1 At the February meeting updates were received from partners on:

- High Cost Lending Action Plan
- Fuel poverty – Winter Warmth, Green Deal, Wrap Up Leeds Eco
- South Leeds Debt Forum

5.2.2 The minutes from the meeting held on the 11th February 2014 are available on request.

5.3 South East Leeds Debt Forum

5.3.1 The January meeting of the South Leeds Debt Forum was well attended drawing in partners from across the locality.

5.3.2 Housing Leeds and Leeds Federated Housing gave an overview of the role of their respective financial inclusion teams. They provide targeted assistance to tenants around money management, budgeting and debt. Interventions were normally triggered by rent arrears.

5.3.3 Kirsty White, DWP, gave an update on the role of the new Social Justice Community Work team. A new team of 14 staff to will provide additional specialist support to people in receipt of DWP benefits. The clients they will support would have additional needs for example, debt problems, drug / alcohol dependency, ex-offenders or people at risk of becoming homeless.

5.3.4 Debt Forum Website – A brief was drawn up for a website to support the work of the debt forum. The website will include links to sources of help for people struggling with debt and showcase preventative measures that support people to better manage their money. A first draft will be presented to the next Debt Forum meeting.

5.3.5 Minutes of the Debt forum meeting are available on request. The **next meeting of the South Leeds Debt Forum will take place on 1st April at 10am at St Georges Centre.**

5.4 **United Leeds Debt Forum Event, Friday 13th June 12:30-3:30 at Leeds University**

5.4.1 Following the successful launch of the South Leeds Debt Forum in July 2013, discussions have been taking place with representatives of the East and West Leeds debt forums in Leeds. These talks have highlighted the need for an annual joint event which will bring key stakeholders from across the city together to:

- Identify the challenges that face community advisory and other services involved with debt and financial inclusion;
- Share information on factors influencing choices in personal expenditure;
- Share experiences in positive action for the alleviation of debt and other financial stress.

5.4.2 This will be the first year that organisations from across the city will be involved in a coordinated way in an event under the auspices of three Debt Forums. Members are asked to note this information and accept it as an invitation to attend the event. A detailed programme and formal invitation will be circulated nearer the time.

6.0 **Updates by theme: Environment & Community Safety – Lead Member: Cllr Adam Ogilvie**

6.1 **Inner South Environmental Sub-Group**

6.1.1 The last meeting of the group took place on the 12th February 2014 and the minutes are attached at **Appendix 2**.

6.2 **Community Safety**

Partnership and priorities

6.2.1 The Safer Leeds Executive priorities for 2013/14 are as follows:

- Strengthening the partnership approach to support a reduction in **domestic abuse**.
- Continued focus on reducing domestic **burglary** and its impact across Leeds.
- Effectively tackle and reduce **ASB** in our communities
- Improve our understanding of and approach to deal with **Child Sexual Exploitation**
- Reduce **re-offending**
- Deal with increased use of **legal highs and cannabis** in the city

6.2.2 The South Leeds Community Safety and Environmental Partnership met on 28th January 2014. The Partnership reviewed the action plan with a focus on new environmental priorities. The Partnership also agreed to progress actions to reduce the harm caused by substance misuse in communities. It also commenced a debate to prevent potential increases in crime in neighbourhoods.

6.2.3 **Preventing violent extremism:** a workshop was held during January to raise awareness of radicalisation. It was well attended by a range of services from across Inner and Outer South Leeds. Councillors have been invited to a workshop on 7th March that will brief on

the international, national and local situation in relation to counter terrorism and preventing violent extremism.

6.2.4 **Child Sexual Exploitation:** South Leeds Academy hosted an information session for parents of Year 7 pupils. The session included presentations from specialist services and an opportunity for parents to ask questions. The session will be reviewed at the next meeting of the South CSE Practitioner's Forum. The forum is also in the process of arranging a Level one awareness briefing for services. Members will be invited to attend.

6.2.4 The Community Safety annual report is presented to the Area Committee elsewhere on this agenda.

7.0 Updates by theme: Health and Wellbeing – Lead Member: Cllr Paul Truswell

7.1 Reducing Harmful Effects of Tobacco

7.1.1 The niche tobacco project being run in Leeds has been seen as a resounding success and the team involved have been shortlisted to receive a Local Government Chronicle (LGC) Award in the Public Health category. The winner is to be announced at an awards event on 12th March 2014. Funding from public health has been approved to continue the initiative for a further year. The aim of the second year of the project is to develop capacity with local community and voluntary organisations to sustain education briefings and signposting to cessation services.

7.2 Tackling Obesity Local Programmes

7.2.1 Feasibility work with existing takeaways and hot food outlets in Middleton and Belle Isle has now started with the aim of improving nutritional values. West Yorkshire Trading standards are visiting all the outlets and also contacting local groups to gain consumer insight. The report outlining findings should be available end of April.

7.3 Multi Agency Referral Scheme (MARS)

7.3.1 The MARS scheme has been developed to support people to access a range of services through a simple referral pathway system. Work has been carried out with the Customer Contact Centre to develop an electronic system using the Sharepoint project site. The electronic trial is to start within the next few weeks with Middleton and Bramley as the target neighbourhoods. All agencies are now signed up and promotional information is being produced. The trial is expected to run for a six month period and an evaluation report will be shared with key customer contact services to determine future rollout opportunities. Discussions are also taking place to see how this programme of work fits with the current Customer Access Programme

7.3 South East Area Health and Wellbeing Partnership Forum

7.3.1 A workshop event took place on the 29th January 2014 at the John Charles Centre for Sport. There was good representation from statutory sector, partners and the voluntary sector. Feedback has been really positive with all acknowledging the need for continued high quality conversations. There was a positive commitment and willingness from partners to engage with the wellbeing agenda locally. A number of suggestions were

made by participants on the need for a future workshop to focus on mental wellbeing as something that would bring all agencies together and support addressing health inequalities agenda.

8.0 Updates by theme: Adult Social Care – Area Lead: Cllr Judith Blake

8.1 Inner South Older Person's Event 2014

- 8.1.1 The Area Committee approved funding for an Older Persons Event to be held for the whole of the Inner South area. Nearly 120 older people attended the event which was held on Monday 3rd March 2014, from 10.30am to 3.00 p.m. in the Banqueting Suite of the Civic Hall.
- 8.1.2 The event was designed to provide a day of entertainment and fun for older people as well as an opportunity to gather information from various organisations about the services they provide for older people, including information and advice about living in their own homes with comfort, dignity, and security for as long as they choose. A range of organisations provided information including Holbeck Elderly Aid, FDM – for disability mobility, West Yorkshire Police, Fire Service, Age UK, Alzheimers Society, Trinity Network, Care and Repair, Carers Leeds, Healthwatch Leeds, Sheltered Housing, Stroke Association, Community Meals, WEA, Older Persons Sport, West Yorkshire Trading Standards, Wrap up Leeds and Health For All.
- 8.1.3 Councillor Ogilvie welcomed everyone to the event and said that the Area Committee had previously had concentrated resources on activities for young people but was now also recognising supporting older people. The Lord Mayor, Councillor Tom Murray in his opening address emphasised the important role of the Neighbourhood Networks in providing a variety of services for older people. Councillor Judith Blake closed the event by thanking everyone who attended a very enjoyable day.
- 8.1.4 In addition to browsing the stalls, those attending the event participated in various demonstration sessions and workshops including Tia Chi, Nia Fitness, crafts, hydration and reminiscence. Refreshments and lunch was provided, and entertainment included a quiz session, raffle draw, performance by Dazl and songs from the shows by singer Anna Tonks.
- 8.1.5 The event was supported by the local neighbourhood networks and local organisations. Raffle and quiz prizes were donated by Asha, South Leeds Live at Home Scheme, Trinity Network, Health for All and Costa – White Rose.
- 8.1.6 A detailed evaluation report will be circulated to members in the near future.

9.0 Integrated Locality working

9.1 Beeston and Holbeck Neighbourhood Improvement Board (NIB)

- 9.1.1 The next meeting of the board will be held on the **17th March 2014, 10am at St Matthews Community Centre.**

9.2 City and Hunslet Neighbourhood Improvement Board (NIB)

- 9.2.1 At a previous Area Committee meeting, Members approved £30,000 to support the development of projects identified in the emerging Neighbourhood Improvement Plan for City and Hunslet Ward. The NIB Board continues to make progress against actions identified from the Neighbourhood Improvement Plan.
- 9.2.2 Area Committee is asked to note that since the last meeting, City & Hunslet Ward. To date Members have considered and agreed the following projects from the £30,000 allocated to the NIB:
- Environmental Small Grants Scheme project
 - Bin Yard improvement at 16-18 Harlech Crescent
 - Litter bin on Lodge Lane
 - Dewsbury Road T&DC2 Capital Scheme – Schools engagement and involvement
- 9.2.3 Future proposals will continue be circulated to City and Hunslet Ward members for consideration and decisions will be reported to the following Area Committee meeting.

9.3 Belle Isle & Middleton Neighbourhood Improvement Board(NIB)

- 9.3.1 The last meeting of the board was held on the 21st of November 2013. Minutes of the meeting are attached at **Appendix 3**.

9.4 Cottingley Neighbourhood Improvement Plan(NIP)

- 9.4.1 A full report is being presented elsewhere on the agenda.

9.5 Community Led Local Development - CLLD

- 9.5.1 CLLD is a model of community development, designed specifically to enable local communities to address social inclusion and thematic based approaches to key issues in local communities. Funding is available through the European Structural and Investment Funds programme for 2014-2020. Its use is predicated on supporting new ways of tackling disadvantage in specific geographical areas, and it must align with criteria for European funds – for example: job creation, support for small and micro enterprises, and employment readiness. CLLD is developed and delivered through a Local Action Group, a partnership grouping which must include public, private and third sector representation, which will ultimately make the decisions about activity to be funded. In addition, projects within the programme should be delivered by small locally based organisations.
- 9.5.2 Local Action Groups will be invited to submit Expressions of Interest for consideration by June 2014; with successful EOIs being developed into local development strategies between September 2014 and March 2015. Assuming approval of the strategies by government, the earliest that funding will be available for spend will be mid-2015, and spend can be profiled between 2015 and 2023. The CLLD programme in Leeds is being co-ordinated by Voluntary Action Leeds, supported by a group of Third Sector agencies (BARCA, Health for All, and Gipsil) and local authority officers.

- 9.5.3 If all are successful in the development of their strategy, each will receive, subject to the availability of match funding and meeting spend conditions, around £1million of European funding. The proposed areas which were the largest areas which could meet the criteria set, and are based on need are:
- Inner East (Gipton & Harehills, Seacroft & Killingbeck, Burmantofts & Richmond Hill)
 - Inner West (Armley, Bramley & Stanningley)
 - Inner South (City & Hunslet, Beeston, Holbeck, Middleton Park)
- 9.5.4 Over the next few months, the co-ordinating group will hold initial consultation / briefing meetings in each of these three areas, beginning in Inner South. The main aim of these early meetings is:
- To inform local people and businesses about CLLD
 - To explore what outcomes might be delivered that meet local needs
 - To identify and involve people from all three sectors (Third, Public and Private) who are willing to support the development of the strategy in their area.
- 9.5.5 Further information on CLLD can be obtained by contacting Martin Dean (01132 478931) or Beth Logan (01132 478986).
- 9.6 **Town and District Centres 2 Programme (T&DC2)**
- 9.6.1 The Inner South Area Committee received confirmation last year that Dewsbury Road district centre is to be funded under the T&DC2 programme. The approval gave authority to take the scheme to detailed design stage, prior to seeking a design and cost report approval by the Director of City Development.
- 9.6.2 Delivery of the project is being co-ordinated by a small project team, led by the Regeneration Service, consisting of officers from City Development, the Area Support Team (AST), Economic Development, NPS (Leeds), Highways Service and Planning Service.
- 9.6.3 The project management and reporting to the Programme Board is being undertaken by Regeneration Service. AST is responsible for keeping the Area Committee informed and for consulting with the local Councillors, traders and residents.
- 9.6.4 In January following a briefing of agencies and partners Chaired by Councillor Mohammed Iqbal, work began to introduce the project to retailers and businesses on Dewsbury Road. A team of colleagues from AST, the Police, the Environmental Locality Team, Highways and Regeneration Service visited premises on Thursday 23rd and Friday 24th January and spoke to owners and proprietors. The project team is following this up by speaking to those not contacted on those days. Information gathered will be brought together and shared with business representatives at a breakfast meeting on Thursday 13th March at Dewsbury Road One Stop Centre.
- 9.6.5 As a result of the January briefing City & Hunslet Ward Members approved a project that will see Groundwork Leeds work with three local schools to introduce the scheme to pupils and through them to teachers and parents.

- 9.6.6 A wider consultation is planned for late March at Dewsbury Road One Stop Centre. The provisional date for this public event is Monday 31st March. We are working with Customer Services colleagues to ensure a smooth delivery.
- 9.6.7 Highways Services and NPS are preparing scheme options for T&DC2 scheme for consultation with Members and local stakeholders. Depending on the outcome of these consultations the final version of the scheme and a programme for delivery will be agreed.

9.7 Inner Area Committee Business Plan 2013 - 14: Priorities and Actions

- 9.7.1 **Appendix 4** presents the completed 2013/14 Area Committee annual Business Plan Priorities and Actions.
- 9.7.2 The 2013/14 Area Committee Business Plan Priorities and Actions includes priorities agreed by Area Committee in September 2013; Area Committee Lead Members elected in 2013; and a framework for community engagement.
- 9.7.3 The plan details actions, programmes of work and projects delivered locally to address the identified priorities.
- 9.7.4 The Area Committee is asked to sign off the business plan priorities and actions for 2013/14 and consider new priorities for 2014/15 need to be included in that plan which will be considered at the first meeting of the new municipal year.

9.8 Inner South Community Celebration Event

- 9.8.1 Following the success of the Community Celebration event held at Civic Hall on 1st May 2013. Members agreed to support an event for 2014. Details of the event are:

Event date: 11th June 2014
Location: Civic Hall, Banqueting Suite
Timing: 6.00 pm – 8.00 pm

- 9.8.2 The event will be hosted by the Inner South Area Committee in partnership with local community groups. It will provide an opportunity for Area Committee to say thank you to the organisations and partners for the work that is done in local communities.
- 9.8.3 Invitations have been sent to partners and community groups and arrangements for the event are progressing. Area Committee will continue to receive updates.
- 9.8.4 Members are asked to
- a) note the date in their diaries
 - b) provide details of any groups they would like to invite to the event. An invite list will be circulated to Members for consideration.

10.0 Localism

10.1 Holbeck Neighbourhood Plan

- 10.1.1 Members will be aware of the background to the development of the Holbeck Neighbourhood Plan by the Holbeck Neighbourhood Forum and the Support Group which includes LCC Officers, an Elected Member, Planning Aid and residents. The content, publicity and community projects task groups support the development of the Plan and of the Forum and present progress reports to the Forum meetings. These task groups include residents, LCC Officers, Planning Aid volunteers and business representatives.
- 10.1.2 At their December meeting, the interim Holbeck Neighbourhood Forum agreed the constitution for the neighbourhood forum. This formed part of the application for formal designation of the Forum that was submitted to the Council on 16th December. Consultation on the application took place between 20th December-10th February. No Representations were received. Subject to agreement by the Executive Member, local ward members and the chair of this Area Committee designation will be made and the first designated forum will take place on Saturday 29th March at St. Matthews community centre.
- 10.1.3 This meeting is a milestone in the development of the Forum as Forum members will elect a board to steer the development of the Neighbourhood Plan. The meeting will be promoted by the publicity task group and the content of the plan will provide display and updates on progress.
- 10.1.4 The Neighbourhood Improvement Officer (NIO) has supported the Holbeck Neighbourhood Plan including attending Forum meetings, other tasks groups when required and working to promote the Plan through the website. The NIO facilitates the Community Projects task group which meets regularly to deliver small community projects. The NIO co-ordinated the production and delivery of a newsletter to every home in Holbeck, promoting the next Forum meeting and providing a general update about Holbeck. .

10.2 Community First Grants (Health for all)

- 10.2.1 Community First Grants for all wards are summarised at **Appendix 5**.

10.0 Corporate Considerations

10.1 Consultation and Engagement

- 10.1.1 Projects are developed to address priorities in the Area Committee Business Plan. The production of this plan is informed by Local Councillors and local residents. All projects developed are in consultation with Elected Members and local communities. Approval for any contribution from the Well being budget is secured at Area Committee.

10.2 Equality and Diversity / Cohesion and Integration

10.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered.

10.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

10.2.3 A light touch Equality Impact Assessments is carried out for all projects.

10.3 Council Policies and City Priorities

10.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision For Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

10.4 Resources and Value for Money

110.4.1 There are no resource implications as a result of this report.

10.5 Legal Implications, Access to Information and Call In

10.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

10.5.2 There are no key or major decisions being made that would be eligible for Call In.

10.5.3 There are no legal implications as a result of this report.

10.6 Risk Management

10.6.1 This report provides an update on work in the Inner South and therefore no risks are identifiable. Any projects funded through Well being budget complete a section identifying risks and solutions as part of the application process.

11.0 Conclusions

11.1 The report provides up to date information on key work areas of the Area Committee.

12.0 Recommendations

12.1 The Area Committee is asked to:

- a) note the contents of the report and make comment as appropriate;
- b) consider and agree on a place based name for their new community committee.
- c) note projects agreed from City & Hunslet ward Neighbourhood Improvement Board allocation(Section 9.2.2)
- d) sign off the Business Plan Priorities & Actions for 2013/14 and consider new priorities for 2014/15 to be included for further consideration and approval at the first meeting of the new municipal year.

Background documents¹

There are no background papers associated with this report

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Attendance:

Councillors: K. Bruce, C. Gruen, P. Gruen (CHAIR), S. Hamilton, J. Jarosz, A. Khan, A. McKenna, P. Wadsworth.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, S. Warbis.

Minutes: J. Sharp

Attending for specific items: Cllr L. Mulherin, Ian Cameron, Gary Bartlett, Sally Wimsett, Chief Superintendent Paul Money, Liz Jarmin

Item	Description	Action
1.0	Apologies	
1.1	Cllr Javaid Akhtar, Cllr Angela Gabriel, Cllr Gerald Wilkinson, Jane Maxwell.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 4 October 2013 were agreed as an accurate record.	
2.2	<u>3.12 of previous minutes - Highways</u> Gary Bartlett, Chief Officer Highways & Transportation, was invited to the meeting and is on today's agenda.	
2.3	<u>4.0 of previous minutes - Area Lead Members</u> Cllr P. Wadsworth expressed concerns over potential duplication of roles, particularly where active sub groups were taking work forward. It was suggested that future meetings of lead members should be put in diaries for the full year.	
2.4	<u>5.7 + 5.11 of previous minutes - Communications</u> Cllr P. Gruen noted that the idea behind changing the name / format of the Area Committees is to make them more accessible and meaningful to the public. Cllr A. Khan raised the issue of press releases. James Rogers suggested revisiting the protocols in light of the new Area Lead Member roles. Cllr P. Gruen encouraged press releases from Area Chairs and Area Lead Members to highlight the activities of Area Committees.	
2.5	<u>7.1 of previous minutes - Health</u> Cllr L. Mulherin and Ian Cameron were invited to the meeting and are on today's agenda.	
2.6	<u>7.3 of the previous minutes - protocol for recording meetings</u> Sarn Warbis emailed the draft protocol for recording Area Chairs committees to all Area Chairs. Comments were forwarded to Andy Hodson on 4 October 2013. It was pointed out that further guidance / regulation was likely to come from central government and that Leeds City Council will need to develop their own arrangements in light of this.	
3.0	Public Health	
3.1	Cllr L. Mulherin distributed copies of 'Revised Proposals to Strengthen Area Health and Wellbeing Arrangements 2013-15'. This paper contains proposals to strengthen the Area Health and Wellbeing arrangements. Each Area Committee has identified a health lead; the three Area Support teams have an area Public Health team working closely with them.	

- 3.2 Cllr P. Gruen asked what the key issues were. Cllr L. Mulherin mentioned the Joint Health and Wellbeing Strategy. Key commitments are: longer and healthier lives (i.e. address lifestyle via a reduction of smoking, a reduction of alcohol consumption and increasing exercise; mental health and wellbeing; health related aspects of healthy and sustainable communities).

There is also a desire to work more closely with Children's Centres which currently fall outside the NHS health remit and also to support older people to live independently.

- 3.3 The health agenda links closely with other agendas such as tackling poverty and worklessness and there needs to be coordination across agendas and links between the different boards and themed partnership arrangements.
- 3.4 Different arrangements exist in different areas to meet local needs. This is a sensible approach but there needs to be sharing of successes and good practice between the areas.
- 3.5 Ian Cameron noted that there needs to be a contribution made towards city priorities at an area level and to align local issues. The Area Lead Members will be crucial to provide feedback on the impact of initiatives at a local level.
- 3.6 Cllr L. Mulherin said it was important to forge effective working partnerships between the council, NHS, other partners and the third sector. Cllr L. Mulherin asked for examples of where collaboration is not working well, to be reported back to her.
- 3.7 Cllr A. McKenna mentioned an audit of GP practices in East Outer Area Committee and frank discussions were taking place over local issues. Because the role of the Area Lead Member for Health covers such a wide scope, in East Outer they are concentrating on one or two key issues at a time and will move on to other areas in turn.
- 3.8 Cllr C. Gruen said that a working group has been set up in West Inner which involves GPs, other health professionals and youth workers, to try explore local connections and determine shared local priorities.
- 3.9 Rory Barke mentioned work in East to co-produce facilities with GPs and the third sector. They are also investigating a possible centre for excellence in East Leeds. There is also work to encourage people with coughs to go for a health check-up at Seacroft Hospital.
- 3.10 Cllr P. Gruen asked Ian Cameron if there might be any funding to support the Area Support teams. Ian Cameron mentioned that the majority of local funding is towards commissioned services and there is still some uncertainty over the role of the local authority relating to this. Commissioning options will be looked at and Area Committees should have some role in this in the future.
- 3.11 Cllr L. Mulherin noted that a lot of work is commissioned via the third sector and that there might be an opportunity for Area Lead members to review the success of current contracts to inform future decisions. Rory Barke added that investing in the third sector is an important part of building effective neighbourhoods and that local Cllrs have a contribution to make with this agenda.

4.0 Highways

- 4.1 A briefing note was distributed with the meeting papers: 'Highways Local Road Maintenance Programme'. Gary Bartlett explained that the purpose of the paper is to outline the process of consultation for the highway maintenance local road programme for 2014/15 (and beyond) and to ensure that the delivery of the programme during 2014 is aligned to local needs.

- 4.2 Gary Bartlett explained that Highways assigns a three-year programme of road maintenance. He explained that it is difficult to plan beyond three years because the maintenance priority of roads will change during this period, i.e. a road not on the three year plan might become high priority by the end of that period due to general deterioration and /or the weather. Maintenance teams will carry out a visual / technical examination and road maintenance is listed by priority need. There is, however, flexibility for members to change the order / priority of repairs and their input is sought each year on this basis
- 4.3 Cllr P. Wadsworth questioned the strategy for kerbs when roads are repaired. He feels that good kerbs are often removed unnecessarily. Also members need more information on when remedial work will be completed to be able to keep residents up to date.
- 4.4 There was a discussion about potholes. Cllr P. Gruen felt that the general public perception was that potholes are repaired inadequately. Gary Bartlett said that budget restrictions limit the scope of some repairs and that some maintenance work is carried out to tackle immediate issues and not long term solutions. Dangerous potholes are given a temporary fix within 24 hours of being reported. More permanent repairs can mean work taking place on much larger areas of road and therefore need to be planned.
- 4.5 Cllr A. Khan expressed concerns that not enough consultation appears to take place, regarding the road maintenance lists that are sent to Cllrs.
- 4.6 Both Cllr C. Gruen and Cllr S. Hamilton expressed concerns at the length of time it takes to get a response when issues are raised. Sometimes, there is no response at all. Gary Bartlett said that the performance indicators for his teams' response times to correspondence are 90% to 100% so he wants to get to the bottom of why these figures do not seem to be reflective of the experiences of members at the meeting. Gary Bartlett asked members to provide him with names of officers / areas in Highways Services where response times are slow.
- 4.7 Cllr P Gruen feels there is a disconnection between the local agenda and the strategic agenda, e.g. resident parking schemes which residents appear to prioritise but for which there is no central budget. Gary Bartlett explained the limited traffic budgets that are available for this type of work which in recent years has been threatened with removal altogether, until it was pointed out this was the only source of funding to pursue locally important traffic schemes. Demand for this type of work far outstrips the funding available.
- 4.8 Members reported that it appeared that the Highways Service was unwilling to engage with members. Gary Bartlett explained that this clearly was not the case and that work is currently taking place with Cllr Taylor and Cllr Lewis about the perception of the service and how best to improve this. Senior staff are available for joint site visits and/or meetings to discuss local issues and priorities if that would be helpful to members.
- 4.9 There was a general consensus from Area Chairs that Area Committees need to be more involved, local knowledge needs to be utilised and that Cllrs need to be consulted earlier.
- 4.10 Members also mentioned that decisions need to be taken that will future-proof new estates that are being built to prevent the Council funding works at a later date. Gary Bartlett explained that his Transport Development Services team sought to secure appropriate levels of funding from developers but there was increasing tension and pressures to securing funding and allowing development to take place. Members were not aware of any pressures that had come through planning panels on such matters.

Area Chairs

- 4.11 It was agreed that Gary Bartlett would attend a future meeting with Cllr P. Gruen and Area Leaders and that he would return to a future Area Chairs meeting to provide a further update.

5.0 A New Approach To Locality Working

- 5.1 A report was distributed with the meeting papers: 'Developing a new approach to locality working'. Sally Wimsett provided an overview of the report and explained that it is linked to the report going to Executive Board next month on approaches to tackling issues of poverty and deprivation in Leeds.
- 5.2 A discussion took place about the naming of what will replace the Area Committees. Even though 'Community Council' was generally endorsed, it was acknowledged that there may be issues with this term as it already has a formal definition relating to Parish and Town Councils. The title of "community Committees" is currently being considered. Full Council will ultimately make a decision on the name but the public and others will have a chance to make recommendations.
- 5.3 There was discussion about the timing and content of future Area Committee meetings. There is a proposal to reduce the number of formal meetings to 4 per year and to consider theming the meetings around specific issues or areas of work. Community engagement is more successful at a neighbourhood level and a variety of "community conversation" events will be scheduled at a neighbourhood level.
- 5.4 James Rogers felt that the new format Area Committee meetings will not necessarily be the main forum for community consultation. He suggested that each Area Committee should create an engagement plan with community consultation events arranged through the course of the year. He suggested an overall city-wide brand with a local element, i.e. Citizens@Garforth; Citizens@Bramley; etc. The brand would need to have a strong visual / photographic element to it.
- 5.5 Principles, based on discussions with Area Chairs, will be taken to Executive Board in December with further consultations taking place in the new year.
- 5.6 It was felt that if there was to be a reduction in the number of formal meetings, these would need to be planned and scheduled in advance to ensure agendas were split evenly across the year, and to enable themed discussions to be planned.
- 5.7 Other considerations discussed included: reducing the level of bureaucracy; a consistent use of language; adding decision bullet points to papers; inviting the appropriate officers to meetings; clear recommendations in reports; balancing Area Officer time in supporting meetings and carrying out work on the ground; clarifying the logistics of where any sub-groups report to.
- 5.8 It was felt that recommendations relating to the new name, branding and frequency of meetings should have support from all 10 Area Chairs to ensure that a consistent view is taken for wider consultation.

6.0 Leeds Police Changes

- 6.1 Chief Superintendent Paul Money attended with Liz Jarmin, and gave a presentation on 'Leeds District Proposed Neighbourhood Management Operating Model'. Copies of the presentation were also distributed at the meeting.
- 6.2 The main focus of the presentation related to Leeds moving from three police divisions to one. The drivers for this change are to: improve force performance; increase public trust and confidence which has decreased in the last twelve months; provide clearer service delivery and accountability particularly in relation to standards; introduce new operating structures

underpinned by improved partnership working; change cultures by embedding a shared ambition; deliver financial efficiencies by making savings of £70m in West Yorkshire across three years.

- 6.3 A key element of the changes are about making resources much more responsive by changing how officers work and where they work from, i.e. basing officers in the heart of the community, perhaps in other community buildings such as council offices / libraries / etc.

A key factor is to change the police force from being a very reactive organisation to one that is proactive and deals with the issues of crime instead of the aftermath of crime. Examples of this flexible working will include: changes to working patterns of 999 call centre staff; more resources being provided to city centres on Friday and Saturday night; city centre staff perhaps being allocated to outer areas on quieter mid-week days.

- 6.4 There was reassurance given that there would be no reduction in front line policing. There would be streamlined leadership with links strengthened between the police and services such as Children's Services. There will be 11 Safer Neighbourhood Areas. One covering the city centre and 10 matching the Area Committee geography.
- 6.5 Closer links with Area Committees can be established through inspector led teams and Area Committees can have a role in providing leadership and accountability at the local level. Area Committees will also be able to work together with the police to improve performance at a local level.
- 6.6 Three locality areas will be established which will provide clear links with ASB teams, families first and locality working Area Teams.
- 6.7 There was a general discussion about possible plans / changes for current police stations and other locations police officers could work from. This also included discussions of government proposals for tri-service venues where the police, fire and ambulance services operate from the same building. Currently, there are no set plans.
- 6.8 A needs and demands based analysis of every ward has taken place and data is now being analysed. Partnership asset mapping is taking place. Consultation with Area Committee Chairs and Community Safety Area Lead Members is taking place during November and December and consultation with the ten Area Committees will take place through the Locality Chief Inspectors during January 2014.

7.0 Any Other Business

- 7.1 Rory Barke passed on some information via Cllr G. Wilkinson. He noted that Environmental Services and Parks & Countryside had pulled out of an Area Committee meeting with an environmental theme. There has also been a withdrawal of a bi-annual report to the Area Committee. There was a suggestion to introduce an SLA to counter this in the future.
- 7.2 Jonathan Sharp will be replacing Sarn Warbis as facilitator of future Area Chairs Forums.

8.0 Date of Next Meeting

- 8.1 Monday 20 January 2014, 1.30pm to 3.30pm, Committee Room 1, Civic Hall

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**Area Chairs Forum
Monday 20 January 2014
Committee Room 1, Civic Hall**

Attendance:

Councillors: J Akhtar, K Bruce, C Gruen, P Gruen (CHAIR), S Hamilton, A Khan, A McKenna, P Wadsworth, G Wilkinson.

Officers: R Barke, S Mahmood, J Maxwell, J Rodgers.

Minutes: J Sharp

Attending for specific items: Phil Crabtree, Bridget Emery, Andy Hodson, James Nundy, Sally Wimsett

Item	Description	Action
1.0	Apologies	
1.1	Cllr Angela Gabriel, Cllr Josephine Jarosz, Kathy Kudelnitzky.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 25 November 2013 were agreed as an accurate record.	
2.2	<u>2.2 of previous minutes - Highways</u> Cllr P Gruen mentioned conversations with Gary Bartlett, Chief Officer Highways & Transportation. Gary confirmed that he is happy to feedback to the Area Chairs either as a group or individually. Cllr C Gruen said she was meeting with Gary on Friday 24 January 2014.	
2.3	<u>5.3 of previous minutes – A New Approach to Locality Working</u> Cllr S Hamilton asked whether any decisions had been made, re the number of meetings of the 'Community Committees'. Cllr P Gruen said that a final decision would probably not take place until April / May 2014 but the proposal is to have four business meetings and any number of themed minutes.	
3.0	Protocol for Third Party Recording of Committee, Board and Panel Meetings	
3.1	The following papers were available at the meeting: 'Protocol for Third Party Recording of Committees, Board and Panels Meetings' (report to Area Committee Chairs 20 January 2014); Appendix 1.	
3.2	Amendments have recently been agreed to the Local Public Audit and Accountability Bill and the likelihood is that the Secretary of State will publish Regulations that will allow third party recording of committee, board and panel meetings in the very near future. Members were asked to consider the content of the above report and provide observations that they might wish General Purposes Committee to take into account.	
3.3	Cllr S Hamilton expressed some concerns about the public recording and manipulating images. She wondered whether it might be preferable for the council to do the recording and to distribute it. The public will still be allowed to record meetings even if the council does	

its own.

- 3.4 Cllr G Wilkinson expressed concerns about decisions being recorded. Andy explained that we can refuse the recording of any private / sensitive parts of meetings.
- 3.5 Cllr P Gruen asked if the phrase 'member training' could be re-worded in the report.

**Andy
Hodson**

4.0 Domestic Violence

- 4.1 The following papers were available at the meeting: 'Domestic Abuse' briefing note (Area Chairs Forum 20 January 2014); 'Domestic Abuse in Leeds Overview Report' (September 2013); 'Leeds Domestic Violence Strategy and Action Plan 2013-15' (version V9 17/12/2013).
- 4.2 Cllr Gruen introduced this item by explaining that burglary rates had been greatly reduced via similar intensive cross-partnership working.
- 4.3 Bridget summarised the contents of the report. She explained that the Safer Leeds Executive has identified domestic abuse as a key priority for the city and all the major partners in the city have agreed an approach around four key outcomes as a way of tackling this crime. Members' views on the partnership approach were sought.
- 4.4 Cllr J Akhtar said it is important to ensure that NHS / health professionals are culturally sensitive and not to contact social services or raise safe-guarding issues unnecessarily. Bridget was confident that the Safeguarding Hub could address these issues.
- 4.5 Cllr A Khan expressed concerns that East Leeds appears to have the highest percentage of reported domestic violence and enquired what plans were in the place to address this. Bridget said caution was required with some of the stats. There is a correlation between deprivation and domestic violence but only in the sense that more affluent communities are more likely to have the means to find alternatives to reporting to the Police, e.g. having the financial means to find alternative accommodation.
- 4.6 Bridget mentioned that drugs and alcohol services are currently being re-commissioned and domestic violence should be considered during the commissioning process.
- 4.7 Bridget added that a communication plan was required to raise awareness across the city. This would need to be tweaked to appropriately fit different parts of the city.
- 4.8 Cllr P Gruen suggested that a discussion paper went to each of the Area Committees. He also suggested that a list of key contacts is added to the paper.

**Bridget
Emery**

5.0 Community Committees branding / consultation

- 5.1 The following paper was available at the meeting: 'Community committee engagement activities'. Sally also distributed examples of the branding / publicity.

- 5.2 Sally explained that the aim of developing new branding is to indicate both internally and externally that the council is strengthening the way it engages with its residents, not just through area / community committees but across our whole spectrum of citizen engagement.

The branding is designed to create a link between Leeds City Council and local communities by providing an 'umbrella' identity for use on 'community committee' reports and any Citizens@Leeds events, activities or meetings.

To achieve this, the design team created a new identity signalling the new approach whilst clearly associating with the council through the use of the council crest and corporate colours of blue and gold.

The examples shown on the visuals include: flyers and posters (e.g. consultation event); committee report covers; newsletter; signage for the community hubs; social media accounts.

- 5.3 Audience groups to engage with include: citizens and residents; key partners (e.g. clinical groups; clusters; leadership team; Police; NHS; third sector).
- 5.4 Sally said that she also wished to consult with members via: Labour group meeting (10/02/14); other political group meetings; workshops for Area Committees.
- 5.5 Sally intends to present a pilot pack of branded committee papers (tailored to the design principles, which have gone to Exec Board) for comments. These will be tested with (amongst others): various services; Area Support; the six DMTs.
- 5.6 There needs to be a discussion about what will replace the former Area Committee names, e.g. Outer North West, etc.
- 5.7 Cllr P Gruen said it was important that the Area Chairs champion these changes.
- 5.8 There was a general discussion about making sure the local branding (e.g. Citizens @ Armley) does not obscure the one-council approach. There was some concern about confusion from the public differentiating between the council, Area Support and Area Chairs.
- 5.9 Cllr P Gruen suggested issuing press releases after meetings: the meetings should have something important to discuss.
- 5.10 There was a discussion about resources for updating any possible use of social media / websites / twitter accounts / etc. This might require additional resources.

6.0 Older Person's Event Week in Outer East

- 6.1 The following papers were available at the meeting: 'Older Person's Event Week in Outer East' (presentation to Area Chairs 20 Jan 2014); Appendix 1. James presented the above paper, which is a program intended to engage with older residents with an intergenerational aspect.

- 6.2 Cllr McKenna said she will be taking the presentation to the next Health & Wellbeing Lead Members meeting.
- 6.3 Cllr McKenna added that luncheon clubs are being investigated as a way to engage with older residents. 1,400 winter packs are being distributed to vulnerable older people in her ward.

7.0 Community Infrastructure Levy / Neighbourhood Planning

- 7.1 This was not discussed but Phil previously discussed this at the Area Leader's meeting (14 January 2014). Minutes of this are available.

8.0 Any Other Business

- 8.1 James noted that the initial budget proposals include a £200k reduction in the 2014/15 Well-being budget. James noted that a decision has not yet been taken on how this reduction would be applied to individual area committees, but commented that one way would be to simply retain the existing formula to distribute the revised gross budget (e.g. 50% population / 50% deprivation) as opposed to a direct £20k reduction for each area or a proportionate reduction against underspends. Those chairs present felt the formula approach was the fairest way of distributing the revised budget.

- 8.2 Jonathan Sharp has replaced Sarn Warbis as facilitator of future Area Chairs Forums.

9.0 Date of Next Meeting

- 9.1 The next planned meeting was originally 7 March 2014 but has been changed to Friday 28 February, 10am to 12pm, Committee Room 3, Civic Hall.



Inner South Environmental Sub-Group
 Wednesday 12th February 2014 10.00 a.m.
 Dewsbury Road One Stop Centre

ATTENDANCE	
Councillor Adam Ogilvie	Ward Member (Beeston & Holbeck)
Councillor Kim Groves	Ward Member (Middleton Park)
Councillor Mohammed Iqbal	Ward Member City & Hunslet)
Glen Gorner	Parks & Countryside
Tom Smith	Locality Team
Mark Gray	Housing Leeds
Susan Hardy	Refuse and Waste
Steve Ross	Area Support Team

1.0	Welcome and Introductions	ACTION
1.1	Cllr. Adam Ogilvie welcomed everyone to the meeting.	
2.0	Apologies	
2.1	Tom O'Donovan.	
3.0	Minutes of the meeting held on 18th September 2013	
3.1	The minutes of the last meeting were agreed as a true record.	All to note
4.0	Matters arising not elsewhere on the agenda	
4.1	<ul style="list-style-type: none"> • Role of PCSOs in environmental issues – Tom Smith reported that there are on-going discussions with the Police. • Overflowing litterbins in Cross Flatts Park at weekends: bins have not been emptied at weekends by Locality Team. Arrangements to be reviewed. • Additional funding through HRA is paying for additional litterpicking and enforcement resource in particular areas. Tom to send HRA update to Elected Members. • Cottingley: in principle there will be a mix of three different regimes: wheeled bins, communal bins, bagged collection. Noted that wheeled bins have stabilised the service, fewer complaints than before. Business case for extending pilot to be presented to Beeston & Holbeck Elected Members on 24th February. 	<p>Tom S</p> <p>Tom S/Glen</p> <p>Tom S</p> <p>Tom S</p>
Standing items		
5.0	Locality Service Performance and delivery of SLA priorities	
5.1	New SLA to be drawn up. List of priority areas possibly too long. Cllr Groves emphasised the importance of housing associations playing their full part. Ginnels were still a priority. Orion Walk was cleared by partnership working. Strategic priority for the SLA will be about working with housing providers to tackle issues.	Tom S
5.2	Ward based sessions to be held on the core service and priorities for the SLA.	Tom S
5.3	Update on skip budget to be sent to the three Elected Members.	Steve

Meeting specific items		
6.0	Communicating key messages	
6.1	Responses from the Locality Team will go to Elected Members for the Ward concerned.	Tom S
6.2	Need to communicate key messages about enforcement and positive work being done. Also looking at putting details of patrols on social media. Monthly ward based round up to be sent out.	Tom S
7.0	Locality Team streets review	
7.1	Tom Smith explained that there is a proposal for zonal teams, each to have a team leader, chargehand, group of operatives to carry out litterpicking, bulky waste collections, garden clearances (mainly for void Housing Leeds properties). Rota to be maintained for mechanical street cleaning. Teams to be trained to do all relevant jobs. Noted that scheduling of workloads is critical. Hope to introduce new teams by May but still under negotiation. Proposal to be discussed further in ward based meetings.	Tom S
8.0	Refuse collection and waste management	
8.1	New alternate week collection (AWC) routes in Middleton Park need to bed in but seem to have gone well, although some issues in the Sissons and Bodmins. Will collect side bags for an extra month.	Susan
8.2	Next phase involves places in Beeston & Holbeck and City & Hunslet Wards where AWC likely to work well. Later will need to deal with areas where AWC unlikely to work. Possibly will get residual waste working right first, then offer an opt-in recycling services. These phases to be discussed at Ward workshops. Brown bin collection to be re-scheduled once AWC bedded in.	Susan
8.3	Bags to be collected at Winrose Drive.	Susan
8.4	Currently there is a 10 week delay in providing green bins.	All to note
8.5	Vehicle obstructing certain junctions off Tempest Road. Road marking needed. Cllr Iqbal to write to Highways again. Tom to reinforce.	Cllr Iqbal/ Tom S
8.6	Susan to provide Councillors with hotspots for recycling advice.	Susan
9.0	Workplan 2014	
9.1	Need timetable for discussion on issues e.g. Housing, P&C.	Tom S/Steve
10.0	Any Other Business	
10.1	Locality Team has pot of funding from Area Committee for small grants for small environmental projects in the Beeston Hill area. Update for the next meeting.	Tom S
10.2	Holbeck play area – work completed.	All to note
10.3	Hunslet Moor – proposal for a tree planting scheme and new playground being developed.	Glen
10.4	Holbeck cemetery – new paths being installed and tree planting.	Glen
10.5	The Boulevard – trees planted to create tree lined avenue linking with New Forest Village.	All to note
11.0	Date and time of next meeting.	
11.1	Wednesday 7th May 2.00 p.m. – conference room (first floor).	All to note

Inner South Area Committee

Belle Isle & Middleton Neighbourhood Improvement Board

Meeting held 21st January 2014 Tenants Hall, Middleton

Attendance: Cllr Paul Truswell (Chair), Cllr Kim Groves, Cllr Judith Blake, Martin Hackett (LCC – SE Area Support Team), Neil Diamond (Housing Leeds), Tom Smith (SE LT), Carla Yeomans (BITMO), Ian Kenning (LCC), Pat McGeever (HFA), Graeme Ashton (P&C), Angela Hart (E&S LCC), Adrian Lee (LCC YS), Alice Greenwood (Middleton CC), Cath Nelson (LFHA), Martin Fox (LFHA), Jack Bennett (LFHA), Kathy Ashworth (Leeds City college), Shaid Mahmood (LCC), Bash Uppal (LCC), Peter Nuttall (The Learning Trust Sth Leeds).

Item	Description	Action
1.0	Apologies	
1.1	Joanne Hainsworth, Gerry Shevlin, Yvette Hammill, Amy Tolliday, Chris Simpson, Denise Kempton, Light Addaquay	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous board meeting held on 19 th November 2013 were agreed as an accurate record.	
2.2	<u>Matters Arising</u> 3.3 Leeds Lets Get Active - bespoke posters for the ward now produced highlighting that the provision was free. 3.4.2 Joanne Davis has now left. Bash Uppal will cover until position filled. 4.1.2 IK reported that 350 in the ward have now used food banks.	
3.0	Priority theme – Communities & Neighbourhoods	
3.1	Debt Forum – Ian Kenning (IK)	
3.1.1	A debt forum has now been established for South East Leeds. The aim of this group is to bring organisations together to share intelligence and information on issues related to debt advice, financial inclusion and financial literacy.	
3.1.2	The format mirrors similar debt forums already operating in East and West Leeds and has been established following consultation with partners across South Leeds.	
3.1.3	The Debt Forum is in its early stages and is developing an action plan to direct its work. The Forum will meet every two months and will be open to organisations across the whole of the South East Wedge.	
3.1.4	The next meeting of the South East Debt Forum is 28 th January at 10am at BITMO's Gate, Aberfield Gate, Belle Isle.	
3.1.5	IK circulated a draft action plan for the debt forum for comment.	
3.1.6	Cllr. Judith Blake asked that the leaving care team be contacted to offer improved financial literacy support to those leaving care.	IK
	The Following actions were agreed	
	<ul style="list-style-type: none"> • Partners were asked to promote South Leeds Debt Forum • Contribute to the mapping exercise of debt and financial support 	All All

	services in South Leeds. Send any information through to Ian Kenning	
3.2	Winter warmth packs for the elderly – Martin Hackett (MH)	
3.2.1	This project is a local response to the issue of fuel poverty and ever increasing fuel prices. It followed on from the presentation given by Robert Curtis at the NIB meeting in December.	
3.2.2	Following those discussions a number of actions were put in place including 'Green Doctors' attending group meetings and other sessions to provide support and information on avoiding falling into fuel poverty. Area Committee and Housing Leeds have also provided funding for the Neighbourhood Networks operating in Inner South to deliver winter warmth packages to its clients. The packages include hot water bottle, flask, gloves, thermal socks, blankets etc. The total cost of the project was £15,000 which provided 1,000 packages.	
3.3	Developing Project proposals: Middleton Skate Park – Martin Hackett (MH)	
3.3.1	The proposal to develop a skate park in Middleton has arisen from a group formed initially to convert the 'Middleton Marauders' changing facilities into a youth centre.	
3.3.2	Although the youth centre proposal is not now being pursued there is still potential to refurbish the building back to its former use as changing facilities.	
3.3.3	Having initially looked at a youth centre the feedback from young people was overwhelmingly in favour of a skate park development. A bid is being submitted to Grantscape for consideration at its meeting in April. The group are also looking at other sources of funding. The plan is to develop phase 1 of the skate park this year with a view to carrying out a further extension at some time in the future.	
3.3.4	The following actions were agreed: <ul style="list-style-type: none"> • IK to ensure the Middleton Group are fully constituted • All NIB members would try identify potential funding sources • Youth Service would work with the group to ensure there is a full consultation exercise with young people • There is a need to establish a parallel young persons group to consider all projects affecting young people in the ward 	IK ALL AL AL
4.0	Priority Theme – Employment & Skills	
4.1	Asda development – Cllr Groves/Angela Hart	
4.1.1	Cllr Groves updated on the ASDA development with the store expected to open in May.	
4.1.2	Local recruitment for the 300 plus posts is a top priority for Leeds City Council and as a result Ward Members have negotiated a deal with Employment & Skills to provide 3 pre-recruitment days for local people. These days will give attendees hints and advice on how to complete the on line application form and test and provide help with CV's etc.	
4.1.3	The training will be held at both the St Georges Centre and BITMO GATE. The dates are the 29 th , 30 th and 31 st of January. Posters/banners will be put up and information on South Leeds Life and other social media will advertise the events.	
4.1.4	Members of the NIB were invited to volunteer to help during these 3 days. Anyone interested in helping can give their details to Cllr Groves.	ALL

4.2	The White Rose Centre – Cllr Groves	
4.2.1	Applicants who are unsuccessful with Asda will be given a card inviting them to The Point (training base at White Rose Centre) for assistance with finding work there.	
4.2.2	The Point is currently promoting itself in the centre by placing vinyl's about its existence and what it does on escalators and various locations. The Point will also be offering a training programme for 14-16 year olds on retail that attend the 5 nearest High Schools.	
5.0	Priority Theme – Health & Well Being	
5.1	Dementia Awareness – Ian Kenning	
5.1.1	<p>IK distributed a paper on the dementia awareness sessions recently held.</p> <p>IK invited partners to attend a follow up session on Dementia friendly Belle Isle and Middleton. Monday 10th February 10-12pm at BITMO's GATE</p> <p>The purpose of the session will be to Improve understanding and awareness of dementia and to develop local actions to become a more dementia friendly community. IK stated that he hoped the session would develop stronger links between Belle Isle and Middleton and wider dementia support services in Leeds.</p> <p>The session will be lead by Peter Ruickbie, Services Manager, Alzheimer's Society and Maggie Graham, Leeds Dementia Action Alliance</p> <p>Carla Yeomans gave an outline of the work BITMO and Trinity Network were developing following the first Dementia awareness session back in November. They are launching "Movie and a Meal". A classic film will be shown at The Gate followed by a meal at Trinity Network. Partners were asked to promote.</p> <p>ACTION Promote the Dementia awareness session on 10th February, contact Ian Kenning to book a place.</p>	ALL
5.2	Smoking cessation and other health projects – Cllr Truswell/Bash Uppal	
5.2.1	The smoking cessation service has now been relocated to BITMO GATE. It is anticipated that the move to this location will increase attendance.	
5.2.2	Cllr Truswell updated the meeting on the smoking cessation action plan and the sub group. It has been agreed that the sub group will be broadened out to cover wider health and well-being issues including obesity, healthy eating, let's get active etc.	
5.2.3	BA reported that her team would be engaging with Schools on an individual basis rather than through the cluster.	
5.2.4	<p>New project 'Good Food Initiative' regarding healthier food being provided by takeaways is coming to the area.</p> <p>Action: It was agreed that a report on this project would be brought back to a future meeting.</p>	BU
6.0	Any Other Business	
6.1	<p>City wide service on debt advice. SM reported that LCC are currently commissioning a city-wide advice service that will also provide debt advice. This brings the funding from Neighbourhoods and Housing, Adults, Children's and Public Health into a single contract for advice. The intention is for the contract, which has key performance requirements, to go live from April 2014.</p> <p>Separately to that there is work on-going around the high cost lenders campaign and the promotion of Leeds City Credit Union.</p>	

	Executive Board have set aside funding from the Local Welfare Support Scheme for initiatives with CCAB, Better Lives Leeds, Gipsil and St Vincent's to do more outreach work and to Leeds CAB to help establish a telephone-based service.	
6.2	Community Hubs – St Georges Centre is one of three community hubs being piloted in the city.	
6.3	Environmental Services. TS reported that enforcement officers previously with housing are now being combined with his team. The structures of the teams will be based on zones with Middleton Park ward having its own locality team. Action – it was agreed this this would be a substantial item for the next agenda.	TS
6.4	Community Led Local Development (CCLD) – PM reported that from 2015 £1 million will be available to develop enterprise, Jobs and skills. Action – agreed that more information will be provided at the next meeting. MH to speak with Kerry Courtney in (LCC European Funding)	PM MH
6.5	South Leeds Youth Hub – spring offer of courses that promote creativity and getting people into work.	
6.6	Offer for vulnerable 2 year olds. Cllr Blake felt that an item on this work this be included on the next agenda of the NIB.	MH
7.0	Date of Next Meeting	
7.1	TBA	

Section 9.7 Inner South Area Committee Business Plan 2013/14: Priorities and Actions

Contents include:

1. Business Plan Priorities and Actions

- Locality Working Priorities
- This includes delegated functions and priority work relating to those delegations.
- Partnership working and priorities for action.
- Work funded through the Well Being Budget and support given to local groups and organisations

2. Area Committee Representatives on partnerships

- The Area Leads elected by Area Committee

3. The Community Engagement Framework for 2013/14

- Inner South Older Persons Event
- Inner South Community Celebration Event
- Various galas and events
- Neighbourhood Planning
- Citizens Panel
- Neighbourhood Improvement Officers
- Links to other services and agencies

1. Business Plan Priorities and Actions for 2013/14

(i). Integrated Locality Working Priorities:

Develop effective and efficient services which best meet the needs of the people and the places we live

Increase peoples' sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

(ii). Area Support Team Service Plan objectives and outcomes

Objectives

To support Area Committees in their leadership roles and to develop local delegations

To develop and implement Locality Leadership Teams

To effectively use information and intelligence to influence service delivery

To develop new working practices and new ways of thinking about service delivery in local areas

To develop and implement neighbourhood profiles

Outcomes

To develop strong and effective local leadership and governance arrangements that is responsive and accountable to the needs of local communities

To maximise the engagement of local people in the design and delivery of local services

To support the development of sustainable and resilient local communities

Maximise the use of local intelligence to improve our understanding of communities and their functions/characteristics so that services are targeted and tailored to meet need effectively and efficiently

3. Business Plan objectives and outcomes to improve services locally

These are detailed on the table below on how Wellbeing funds, partnership working and delegations to Area Committee are providing added value and service improvement to deliver specific outcomes.

Inner South Area Committee Priorities and Actions 2013/14

The table below outlines the Area Committee priorities and actions for 2013/14. This is what the Area Committee will do based on the new Locality Integrated Working Design Principles and follows outcome based accountability methodology. The Area Committee priorities will be reviewed annually.

RAG Rating: **RED** (no start/completion date confirmed), **AMBER** (work in progress), **GREEN** (completed)

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Best City For... Business					
Leeds has started to recover from the recession and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally.					
Objective 1 – Support work that helps town and district centres remain commercially active and vibrant					
Support Christmas lights and switch on events.	Area Support Team Leeds Lights	December 2013	Area Committee funding secured for Christmas lights and switch on events. Successful and well attended events across the area	<ul style="list-style-type: none"> Increased footfall in local centres. More local residents engaged in community activities 	GREEN
Using SLA from Environmental Delegation to ensure town and district centres are prioritised for cleaning.	Environmental Services	Ongoing	Schedule of events supplied to Locality Team and clean ups organised after events have taken place	<ul style="list-style-type: none"> Cleaner local centres. More responsive service that meets local need 	GREEN
Submit Middleton Circus and	Major Projects	November	<ul style="list-style-type: none"> Dewsbury Road district 	Improve streetscape, improved	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Dewsbury Road for consideration.		2013	<p>centre to be funded under the T&DC2 programme.</p> <ul style="list-style-type: none"> • Work has begun to introduce the project to retailers and businesses on Dewsbury Road. • Groundwork Leeds commissioned to work with three local schools to introduce the scheme to pupils and through them to teachers and parents. 	environment and improved coordination and cooperation of business and LCC.	
Improvements to Middleton District Shopping Centre	Middleton Town Team Ward Councillors Area Support Team	September 2013	<ul style="list-style-type: none"> • Middleton Town Team established. 	<ul style="list-style-type: none"> • Attract new businesses and customers • Help create local jobs for residents of Middleton • Improve the economy of the area 	GREEN
Objective 2 - Provide opportunities for people to get jobs or learn new skills					
Support initiatives to target NEETS (Not in Employment, Education or Training)	Employment & Skills Board Children's Services Area Support Team IGEN	On-going	<p>Through SE NEET reduction Plan target and reduce NEET</p> <p>Practioners event held on 3rd December 2013 to raise awareness of initiatives in Leeds and children and young people's targeted</p>	<ul style="list-style-type: none"> • Local people have an increased number of training opportunities available • Local businesses engaged to support training opportunities for young people 	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
			services. Leeds pathways has been developed further to include a portal for South East		
Provide information and guidance on training opportunities available through the Neighbourhood Improvement Officers	Area Support Team Neighbourhood Improvement Officers	On-going	Engaged with tenants and residents associations and signposted groups/individuals to opportunities available	<ul style="list-style-type: none"> • More people benefiting from training • Enabling local people to take up opportunities to gain skills • Work clubs established in local areas 	GREEN
Support volunteering within our local communities	Area Support Team Neighbourhood Improvement Officers	On-going	More volunteers from the local area taking up opportunities to gain skills Area Committee allocated funding for annual "Celebration Event"	<ul style="list-style-type: none"> • Successful events in local areas being delivered by volunteers • More people engaged and empowered • Annual event to thank and celebrate the work of volunteers • More volunteers from the local area taking up opportunities to gain skills 	GREEN
Continue to develop the Employment & Skills Board	E&S (LCC) Area Support Team Various partner agencies	On-going	<ul style="list-style-type: none"> • Support initiatives to target NEETS (Not in Employment, Education or Training). Unemployment, • 4 Market Place Events held in Inner South 	<ul style="list-style-type: none"> • Local people in the area have an increased number of training opportunities open to them • Provide additional support for people to get on the jobs ladder in South Leeds. • Make best use of assets for training and support 	GREEN

What will the Area Committee do to address this priority?	Who will deliver this?	By When?	What progress has been made?	What will the impact be?	RAG Status
			<ul style="list-style-type: none"> • South East NEET Reduction in place • Business Engagement strategy being developed • Pre-recruitment sessions for ASDA applicants held. • Job shops at Dewsbury Road, Hunslet, St Georges and the Point. • Training bases at Cottingley and St Georges • Plans in 2014 for construction apprenticeship events in Inner South • Employment & Skills Board now Employment, Skills & Welfare Board. 	<ul style="list-style-type: none"> • Better working with businesses. • Provide training to reflect the jobs market. 	
Provide additional Job Shops	Employment & Skills(LCC) Group/Various Partners	December 2013	Job Shops established at St. Georges Centre and Dewsbury Road One Stop.	Local people in the area have an increased number of training opportunities open to them.	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Best City For... Communities Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity but recognise that it will take high-quality public services working with local people to effectively tackle crime and anti-social behaviour. We will also keep our neighbourhood clean and green.					RAG Status
Objective 3 – Residents in Inner South have access to opportunities to become involved in sport and culture					
Fund community based events. E.g. Holbeck Gala, Beeston Festival, Middleton Produce show, Belle Isle gala, Middleton Family Sports Day, Christmas tree & Lights.	Management committees of each of the local groups Area Support Team Leeds Lights Parks & Countryside	Delivery of most by end of summer 2013.	Festivals and Galas have been held.	More local residents are engaged in community events, this promotes the local area; increase knowledge of organisations and services.	GREEN
Provide Small Grants for local community groups to provide sporting and cultural activities.	Area Support Team/ Neighbourhood Improvement Officers	Throughout 2013/14	Applications to Small Grants and Community First Panels being considered for projects in Inner South.	Increase in local people involved in community activity and improving community cohesion.	GREEN
Provide guidance to groups to acquire external funding for projects	Area Support Team Neighbourhood Improvement Officers	Throughout 2013/14	Promotion at community forums and various meetings aiming to increase numbers of project applications in Inner South Area.	<ul style="list-style-type: none"> Increased capacity of community groups/Individuals. Funding secured to enable project delivery on identified community issues. 	GREEN
Funding for sport, and cultural events and opportunities for	Range of Providers C&YP Sub Group	March 2014	Projects have started and most are due to finish by	More children involved in sport and healthier lifestyles and involvement	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
young people			March 2014.	in cultural opportunities	
Objective 4 – Neighbourhoods in Inner South are clean and attractive					
Environmental Sub Group to meet 4 times a year to monitor Environmental Services Delegation between the Area Committee and Locality Team and improve partner working.	Area Support Team/ Sub Group /Locality Team	Quarterly	2013/14 Service Level Agreement agreed June 2013.	<ul style="list-style-type: none"> • Cleaner/greener environment • Improved partnership working • Integrated workforce working better with local community through engagement and use of local intelligence 	GREEN
Deliver joint working schemes that address the issues highlighted through the Inner South Area Committee Environmental Sub Group	Environmental sub group	On-going	Area Committee funding approved for covert CCTV and patrols	Fixed penalty notices issued Evidence made available through covert CCTV to enable prosecutions	GREEN
Support scrutiny of key performance indicators	Environmental Sub Group Area Support Team Locality Team	On-going	Reports provided to Environmental sub group and Area Committee	Improved service delivery	GREEN
Objective 5 – Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods					
Provide skips for community clean ups	Area Support Team	April 2014	Funding allocated for skips from 2013/14 Well being budget. 15 skips provided to community groups.	<ul style="list-style-type: none"> • Cleaner/greener environment. • Increase in community in community activity. • Residents having pride in their neighbourhoods 	GREEN
Support to `in bloom` groups	Neighbourhood	On-going	In bloom and environmental	Increase in local people involved in	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
through funding	Improvement Officers Area Support Team Parks and Countryside		groups continuing to work in local areas	community activity, improving community cohesion. Improvements to the appearance of the area	
Enable local community groups to have a direct impact on their surroundings	Neighbourhood Improvement Officers Area Support Team Locality Team	On-going	Links through TARAs/Neighbourhood Improvement Officer. Litter-pick areas identified and undertaken	Faster and co-ordinated response in addressing issues relating to environmental issues	GREEN
Objective 6 – Residents in Inner South are safe and feel safe					
Support programmes of work to reduce crime and anti – social behaviour and provide funding for Community Safety projects to address issues relating to community safety and the environment	Area Community Safety Coordinator/ Area Support team/Partners	On-going	Area Committee funded projects: <ul style="list-style-type: none"> • Victim support – victims fund • WYP off road bikes • Women’s Health Matters: Domestic Violence 	<ul style="list-style-type: none"> • Impact of ASB is reduced by low level target hardening • Reduction in ASB caused by nuisance motorbikes • Domestic Violence victims supported and empowered to protect themselves and children 	GREEN
Objective 7 – Communities are empowered and engaged. People get on well together					
Provide support to a variety of community galas and events	Various	April 2013	Area Committee agreed Well being Funding to support community events including Holbeck Gala, Beeston Gala, Belle Isle Gala.	Increase in local people involved in community activities and improving community cohesion.	GREEN
Support Holbeck Neighbourhood Forum to deliver a	Area Support Team/ Neighbourhood	Target date for	Four meetings to be held in the year and designation of	Produce a neighbourhood plan that is supported by local people and	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Neighbourhood Plan and engage local residents in local issues and priorities	Improvement Officer (Beeston and Holbeck)	production of plan not yet agreed	area of plan and forum approved by LCC.	those who work or do business in the area.	
Objective 8 – Have an asset base which is fit for purpose					
Review of operational asset base in Inner South	Asset Review Panel / Area Support Team / Asset and Property Management / Departments and Services	From June 2013	Regular meetings by Asset Review Panel to identify savings. Work with partner agencies and 3 rd sector to maximise usage of assets. Investigate options of community transfer where appropriate. Maximise investment in assets with long term future.	<ul style="list-style-type: none"> • Reduce Asset base by 20% • Make best use of resources • Provide 'community hubs' 	AMBER
Tackle top 10 asset related issues to derelict/problem buildings.	Derelict Property Project Team	From Sept 2011	LCC provided £500k fund to support projects across the City. Inner South Projects either completed or imminent completion: <ul style="list-style-type: none"> • Park Lees building(demolished) • Cottingley Arms 	Faster and coordinated response in addressing issues relating to derelict and nuisance properties.	AMBER

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
			<p>Ongoing Projects:</p> <ul style="list-style-type: none"> • Spotted Cow pub (Holbeck) – working with new owners who took over building when previous owners went into liquidation. Proposal is to demolish. • Doctors Surgery Low Grange Crescent (Belle Isle) – cost to demolish £38k. Looking to get DDA signed off. The costs will be reclaimed from owners • Tivoli buildings – notice served on owners to replace roof. 		
Support St Matthews User Group	Area Support Team/ Performance and Improvement Team User groups	Timetable not yet agreed	Work has begun to explore possible alternative management arrangements for the centre	Increased usage and greater community involvement in the running of the centre.	AMBER
Deliver Community Centres delegation with revised letting	Community Centres Project Team	Anticipated completion	All users contacted Dec 2012 Working with	Better use of community assets by local people and maximising	AMBER

What will the Area Committee do to address this priority?	Who will deliver this?	By When?	What progress has been made?	What will the impact be?	RAG Status
charges and rationalisation of centres.		by September 2014	users/community groups in Inner South	income.	
Objective 9 – Implement Action Plans for Priority Neighbourhoods					
Identify and agree priority Neighbourhoods within the three wards.	Neighbourhood Improvement Officer(Beeston & Holbeck)/AST and various partners	September 2013.	Community projects task group established to support the Holbeck Neighbourhood Plan. Community events held	Improve outcomes for residents of Holbeck.	GREEN
Continue to support the three Neighbourhood Improvement Boards	Area Support Team/ Various Partners/Neighbourhood Improvement Officers	Ongoing	Various action plans established for BI & M NIB Smoking, Obesity, employment & skills. Action Plans in development for Beeston and Holbeck and for City & Hunslet NIBs.	Improve outcomes for residents of Inner South.	GREEN
Best City For... Children & Young People					
Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action.					
Objective 10 – Provide a range of positive activities for young people across the Inner South					
Support the delivery of the Delegated Youth Activities Funding and provide a wide and varied range of activities ensuring that children and young	Children & Young People Sub Group/ Breeze Team Range of partners Youth Offer Team	September 2013 to March 2014	Mini Breeze events funded Children & Young people involved in the planning, delivery and evaluation of activities	<ul style="list-style-type: none"> • Young people consulted about what activities they would like to see in their area • More young people engaged in 	GREEN

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
people are involved in the planning, delivery and monitoring of activities.	Area Support Team		<p>Consultation with young people undertaken</p> <p>£23,027.6 spent on activities for Children & Young People aged 8 -17years.</p> <p>Youth Panel being established for Inner South.</p>	<p>positive activities</p> <ul style="list-style-type: none"> • Reduction in isolated young people • Varied and wide range of activities that support children and young people 	
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>	<i>RAG Status</i>
<p>Best City For... Health & Wellbeing</p> <p>There are a range of social, economic and environmental factors that affect people's health in Leeds, which means some people have poorer health than others. In Leeds, we will focus on housing, education, transport, green space, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better to help people stay active and independent for as long as possible and provide care when needed in local communities.</p>					
<p>Objective 11 – Residents in Inner South are active and healthy</p>					
Contribute to delivering the citywide health and wellbeing strategy at locality level. Using health intelligence data to determine priorities and linked actions.	Public Health with support from Partner agencies	Ongoing	<ul style="list-style-type: none"> • Undertaking a feasibility study with existing hot food outlets in Middleton Belle Isle to improve nutritional value. 	<p>Long term measure is reduction in smoking, alcohol and obesity prevalence rates and related premature deaths.</p> <p>Work aimed at prevention through improved and enhanced access to</p>	GREEN

What will the Area Committee do to address this priority?	Who will deliver this?	By When?	What progress has been made?	What will the impact be?	RAG Status
			<ul style="list-style-type: none"> Leisure services establishing bespoke physical activity provision from Middleton leisure centre. Health for All established a community weight management programme. Continued briefings on dangers of niche tobacco products with frontline staff, schools and residents. Tackling alcohol misuse in LS10/11 action 	services.	
Deliver Financial Fitness Programme in Inner South Leeds	WYTS/Public Health/Welfare Reform Working Group	Ongoing	<ul style="list-style-type: none"> 581 South East Leeds residents have engaged with the project, taking part in a range of events, pop-up workshops, carousels and full 	Increased local knowledge of the impact of Welfare Reform changes, loan sharks, and budgeting, general financial awareness.	GREEN

What will the Area Committee do to address this priority?	Who will deliver this?	By When?	What progress has been made?	What will the impact be?	RAG Status
			<p>courses.</p> <ul style="list-style-type: none"> • 47 frontline staff from inner south briefed through 4 community hub events. • 111 residents attending intensive 5 week courses. 		
Vulnerable members of the community are able to live independently at home for longer	Area Support Team Neighbourhood Networks Housing Leeds	March 2014	<ul style="list-style-type: none"> • Area Committee spent £1,700 on an event to celebrate the contribution older people make to our communities. • Area Committee agreed £9000 to fund winter warmth packages for the 	Reduce isolation of elderly residents and contribute towards elderly people living independently	GREEN

2. Area Committee Leads

The following Ward Members were elected as Area Committee Leads 2013/14

- **Lead Member for Children’s Services** – Cllr Angela Gabriel - **Corporate Carers’ Group** – Cllr Judith Blake
- **Lead Member for Community Safety & Environment** – Cllr Adam Ogilvie
- **Lead Member for Employment, Skills & Welfare** – Cllr Kim Groves
- **Lead Member for Health & Wellbeing** – Cllr Paul Truswell
- **Lead Member for Adult Social Care** – Cllr Judith Blake

The following Ward Members were elected to represent Area Committee on Cluster Partnership Groups

- (i) **Beeston, Cottingley & Middleton:** Cllr Adam Ogilvie; Cllr Kim Groves
- (ii) **JESS (Beeston Hill, Holbeck, Belle Isle & Hunslet):** Cllr Angela Gabriel; Cllr Judith Blake; Cllr Mohammed Iqbal

The following Ward Members were elected to represent Area Committee on these Boards or Sub-Groups

- (i) **Inner South Environmental sub-group** – Cllr Adam Ogilvie (Chair), Cllr Kim Groves, Cllr Mohammed Iqbal.
- (ii) **Inner South Children and Young People Sub Group** – Cllr Angela Gabriel (Chair), Cllr Judith Blake, Cllr Patrick Davey

The following Ward members were elected to represent Area Committee on the following Outside Bodies:

- (i) **Belle Isle Elderly Winter Aid:** Councillor J Blake
- (ii) **Belle Isle Tenant Management:** Councillor J Blake
- (iii) **Organisation (BITMO):** Councillor P Truswell

- (iv) **Holbeck Elderly Aid:** Councillor A Ogilvie
- (v) **Middleton Elderly Aid:** Councillor K Groves
- (vi) **Inner South Area Panel:** Councillor M Iqbal, Councillor P Truswell, Councillor A Ogilvie

3. Neighbourhood Improvement Boards 2013/14

- (i) Beeston and Holbeck Neighbourhood Improvement Board**
- (ii) Belle Isle and Middleton Neighbourhood Improvement Board**
- (iii) City and Hunslet Neighbourhood Improvement Board**

4. Community Engagement Framework 2013/14

(i) Older Persons Event Day

The Area Committee agreed that an event should be held to celebrate older people and it will be held in March 2014.

The aims of this event are to engage with older people and celebrate their contributions to their communities. It is also an opportunity to make communities more cohesive through inter-generational work with local schools and groups. Added to that is the opportunity for service providers to engage with old people and provide support and information to them about the services they provide.

(ii) Support to galas/events

The Area Committee has supported the following:

- Beeston Festival
- Hunslet Festival
- Bands in the Park and annual Dog Show

- Holbeck Gala
- Middleton Family Sports Day
- Middleton Gala
- Belle Isle Gala
- Middleton summer programme

(iii) Neighbourhood Planning

Holbeck is one of the four Neighbourhood Planning pilots in the city. The Area Support Team together with colleagues from City Development and staff and volunteers from Planning Aid are working with residents to support the development of Holbeck Neighbourhood Forum and Holbeck Neighbourhood Plan.

(iv) Citizens Panel

The Council is still recruiting to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,200. Area Committee will receive regular updates on the feedback we get from the citizens panel on issues of local importance.

(v) Neighbourhood Improvement Officers

Ian Kenning – City & Hunslet and Middleton Park
Ellie Rogers – Beeston & Holbeck

Area Committee fund the Neighbourhood Improvement Officers

Local neighbourhoods are identified and support in place to develop local champions who will develop their capacity and are empowered to take greater control and make positive changes in their local communities. Local champions build their capacity to make positive changes in their local community.

Inner South Community First Grant Summary as at 1st March 2014

Beeston and Holbeck Community Panel

From your allocation of **£152,595** the following grant requests have been submitted by your panel.

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend	Financial Year
Holbeck Gala	2,500.00	2,500.00	Approved	5,000.00	2013/14
Holbeck & Beeston Older Active Peoples Group	789.00	0.00	Pending	0.00	2013/14
Friends of Holbeck Social Club	1,250.00	1,250.00	Approved	0.00	2013/14
Friends of Holbeck Moor	1,250.00	1,250.00	Approved	0.00	2013/14
Cardinal Youth Club	1,000.00	1,000.00	Approved	0.00	2013/14
St Andrew's Pantomime Group	1,250.00	1,250.00	Approved	2,500.00	2013/14
Friends of Skelton Grange	2,500.00	2,500.00	Approved	2,500.00	
Leeds Mens Health Network	850.00	850.00	Approved	0.00	2013/14
Beeston Festival Committee	2,500.00	2,500.00	Approved	2,500.00	2013/14
Irish Arts Foundation	800.00	800.00	Approved	0.00	2013/14
The Ciaran Bingham Foundation Trust	2,257.00	2,257.00	Approved	0.00	2013/14
Holbeck Area Residents Association	1,500.00	1,500.00	Approved	0.00	2013/14
Mosaic Church	2,500.00	2,500.00	Approved	0.00	2013/14
Cottingley Fair Committee	1,950.00	0.00	Pending	0.00	
Cottingley In Bloom	1,800.00	0.00	Pending	0.00	2013/14
Leeds Music	1,250.00	1,250.00	Approved	0.00	2013/14

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Trust					
South Leeds Live at Home Scheme	1,250.00	1,250.00	Approved	0.00	2013/14
St Matthew's Community Centre User Group	2,500.00	2,500.00	Approved	0.00	2013/14
Leeds Latvian Community Centre	600.00	600.00	Approved	0.00	2013/14
Beeston In Bloom	2,500.00	0.00	Pending	0.00	2013
Friends of Cross Flatts Park	2,375.00	0.00	Pending	0.00	2013
Salvation Army South Leeds Initiative	495.00	495.00	Approved	0.00	2013/14
South Leeds Life Group	1,029.00	1,029.00	Approved	0.00	2013/14
South Leeds Starlight Majorettes Troupe	1,000.00	1,000.00	Approved	0.00	2013/14
Voice of Holbeck	500.00	0.00	Pending	0.00	2013
Beeston Community Forum	641.00	641.00	Approved	616.73	
Holbeck Health Group	2,500.00	2,500.00	Approved	2,500.00	
Kidz 'n' Co	2,132.00	2,132.00	Approved	301.00	
Beeston in Bloom	2,500.00	2,500.00	Approved	2,500.00	
Beeston Action for Families	2,440.00	1,787.22	Approved	1,787.22	
Beeston History Class	670.00	670.00	Approved	670.00	
Cardinal Court Tenanta Association	800.00	800.00	Approved	800.00	
Church Together in Leeds 11	1,175.00	1,105.54	Approved	1,105.54	
Clarksfield Allotments	1,350.00	1,350.00	Approved	1,266.00	
Cottingham Youth project	1,996.00	1,996.00	Approved	0.00	
Friends of Cross	2,500.00	2,500.00	Approved	2,500.00	

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Flatts Park					
Holbeck Christian Fellowship	2,500.00	2,500.00	Approved	2,500.00	
Holbeck Gala	2,500.00	2,500.00	Approved	3,500.00	
Holbeck in Bloom	2,500.00	2,500.00	Approved	500.00	
Krok pro Ko (Step by step) Polish womens group	2,150.00	2,150.00	Approved	1,550.00	
Leeds Music Trust	2,500.00	2,500.00	Approved	2,500.00	
Mosaic Church, Leeds	250.00	250.00	Approved	230.00	
Saheli Womens Group	2,500.00	2,500.00	Approved	0.00	
Voice of Holbeck	1,000.00	1,000.00	Approved	1,000.00	
Cardinal Youth CLub	2,000.00	2,000.00	Approved	0.00	
Holbeck in Bloom	2,000.00	2,000.00	Approved	0.00	
Kidz Klub Leeds	1,250.00	1,250.00	Approved	0.00	
Church Together In Leeds 11	750.00	750.00	Approved	750.00	
Holbeck Gala (Christmas Market)	1,000.00	1,000.00	Approved	1,000.00	
WATSONIA MANAGEMENT COMMITTEE	2,500.00	2,500.00	Approved	0.00	
Friends Of South Leeds Music Centre	1,000.00	1,000.00	Approved	990.00	
Voice Of Holbeck	1,500.00	1,500.00	Approved	0.00	
Beeston Action For Families	1,245.00	1,245.00	Approved	1,241.43	
Beeston St Anthony's Community Football Club	900.00	0.00	Pending	0.00	
Cardinal Youth Club	1,000.00	1,000.00	Approved	0.00	
Ekotah Together	1,250.00	1,250.00	Approved	0.00	
Tenants And Residents Association	2,500.00	0.00	Pending	0.00	

Cottingley (TRAC)					
South Leeds Park Run	2,500.00	2,500.00	Approved	0.00	
Open Doors St Andrews Church	500.00	500.00	Approved	500.00	
Mosaic Church	1,000.00	1,000.00	Approved	1,000.00	
Friends of Holbeck Social Club	1,250.00	1,250.00	Approved	1,250.00	
Friends of Holbeck Moor	1,250.00	1,250.00	Approved	750.00	
St Andrews Pantomime Group	1,250.00	1,250.00	Approved	2,500.00	
Lynbar Majorettes	1,250.00	1,250.00	Approved	0.00	
Holbeck & Beeston Older Active Peoples Group	1,011.00	1,011.00	Approved	0.00	
Grand Total	101,705.00	87,668.76		48,307.92	

City and Hunslet Community First Panel

From your allocation of **£237,370** the following grant requests have been submitted by your panel.

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend	Financial Year
Irish Arts Foundation	1,000.00	1,000.00	Approved	0.00	2013/14
Holbeck Gala	2,500.00	2,500.00	Approved	0.00	2013/14
The Ciaran Bingham Foundation Trust	2,300.00	2,300.00	Approved	0.00	2013/14
Beeston Festival Committee	2,500.00	2,500.00	Approved	2,500.00	2013/14
Leeds Latvian Community Centre	2,500.00	1,250.00	Approved	0.00	2013/14
Hunslet Parish Church Youth Groups	2,500.00	2,500.00	Approved	0.00	2013/14
Kushy Dil Women's Group	1,775.00	1,775.00	Approved	0.00	2013/14
BasementArtsProject	1,660.00	1,660.00	Approved	0.00	2013/14

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PISCES (Promoting Inclusion & Self Confidence through Environmental Sport)	2,500.00	2,500.00	Approved	0.00	
Friends of Skelton Grange	1,500.00	1,500.00	Approved	1,500.00	2013/14
Awaaz Network	2,416.00	2,416.00	Approved	0.00	2013/14
Beeston In Bloom	2,500.00	2,500.00	Approved	0.00	2013/14
Hunslet Hawks & Partners	1,700.00	1,700.00	Approved	0.00	2013/14
Opportunity Soccer FC	1,001.00	1,001.00	Approved	0.00	2013/14
Salvation Army South Leeds Initiative	1,000.00	1,000.00	Approved	1,000.00	2013/14
Activate Girls Group	800.00	800.00	Approved	0.00	2013/14
Hunslet Methodist Church	1,250.00	1,250.00	Approved	1,170.39	2013/14
Hunslet Tenants & Residents Association	2,000.00	2,000.00	Approved	0.00	2013/14
Sports Academia UK	1,820.00	1,820.00	Approved	0.00	2013/14
Young People Committed To South Leeds	1,675.00	0.00	Pending	0.00	2013/14
Bangla Square Youth Group	2,350.00	2,350.00	Approved	0.00	2013/14
Stratford Street Youth Centre	1,215.00	1,215.00	Approved	0.00	2013/14
Greenhouse Residents Committee	1,300.00	0.00	Pending	0.00	2013/14
BA Visual Communication	2,000.00	2,000.00	Approved	0.00	2013/14
South Leeds Life Group	2,290.00	2,290.00	Approved	0.00	2013/14
Holbeck Neighbourhood Plan	2,400.00	0.00	Pending	0.00	2013/14
Space Youth Programme	2,500.00	2,500.00	Approved	0.00	2013/14
City & Hunslet Bosom Buddies	2,500.00	0.00	Pending	0.00	2013/14
Jigsaw	825.00	0.00	Pending	0.00	2013/14
Nishkam Archery	2,500.00	0.00	Pending	0.00	2013/14

Appendix 5

Learning Partnerships	1,387.00	0.00	Pending	0.00	2013/14
Beeston In Bloom	2,500.00	2,500.00	Approved	2,500.00	
Holbeck Gala	1,000.00	1,000.00	Approved	2.50	
Hunslet Green Community Sports Club	2,500.00	2,500.00	Approved	100.00	
Hunslet Tenants And Residents Association	300.00	300.00	Approved	300.00	
South Leeds Community Network	2,500.00	2,500.00	Approved	0.00	
Kashmiri Womens Group	2,500.00	2,500.00	Approved	2,500.00	
Himmat Asian women carers group	2,500.00	2,500.00	Approved	2,500.00	
Walk and Talk Group	2,380.00	2,380.00	Approved	0.00	
The Hunslet Initiative	1,000.00	1,000.00	Approved	1,000.00	
South Leeds Community Alliance	2,490.00	2,490.00	Approved	0.00	
Leeds Youth Muslim Forum	2,450.00	2,450.00	Approved	2,450.00	
Friends of Cross Flatts Park	2,500.00	2,500.00	Approved	2,500.00	
the Hunslet Club	2,496.00	2,496.00	Approved	0.00	
51st Leeds Hunslet parish Church Guides	2,500.00	2,500.00	Approved	0.00	
Hooner kelah	1,150.00	1,150.00	Approved	1,150.00	
Hunslet Festival	2,500.00	2,500.00	Approved	0.00	
Hunslet Hawks Dance Academy	860.00	860.00	Approved	860.00	
Reetwirlers Majorettes	1,525.00	1,525.00	Approved	0.00	
ST Lukes Cares	1,000.00	1,000.00	Approved	1,000.00	
Hunslet Bosom Buddies	2,190.00	2,190.00	Approved	2,190.00	
Kidz Klub Leeds	1,250.00	1,250.00	Approved	0.00	
Unity In Poverty Action	500.00	500.00	Approved	0.00	
South Leeds Elderly Luncheon Club	2,497.00	2,497.00	Approved	2,500.00	
Church Together In	750.00	750.00	Approved	750.00	

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Leeds 11					
Mariners Involvement Group	800.00	800.00	Approved	0.00	
SLATE Volunteers Development Group	2,300.00	2,300.00	Approved	0.00	
Stratford Street Youth Club	2,475.00	2,475.00	Approved	2,550.00	
Space Youth Programme	2,500.00	2,500.00	Approved	2,500.00	
South Leeds Live at Home Scheme	2,300.00	2,300.00	Approved	0.00	
Sporting Change	2,350.00	2,350.00	Approved	0.00	
In Focus	2,000.00	2,000.00	Approved	0.00	
FDM For Disability Mobility	2,500.00	2,500.00	Approved	0.00	
Leeds Men Health Network	1,000.00	1,000.00	Approved	650.00	
Yorkshire Adabee Arts Forum	2,425.00	2,425.00	Approved	0.00	
Salvation Army	500.00	500.00	Approved	500.00	
South Leeds Life Group	1,900.00	1,900.00	Approved	0.00	
HUNSLET FESTIVAL	2,500.00	2,500.00	Approved	0.00	
Hunslet Baptist Church	1,500.00	1,500.00	Approved	1,336.46	
Beeston In Bloom	2,500.00	2,500.00	Approved	2,500.00	
Greenhouse Residents Committee	2,000.00	2,000.00	Approved	0.00	
South Leeds Community Radio Volunteer Group	1,000.00	1,000.00	Approved	0.00	
Assisi Place Residents Group	2,032.00	2,032.00	Approved	0.00	
Awazz Network	2,005.00	2,005.00	Approved	2,005.00	
Lynbar Majorettes	1,500.00	1,500.00	Approved	2,750.00	
Shardonnay Twirling Majorettes	1,500.00	1,500.00	Approved	1,500.00	
St Peters Court Tenants Association	2,000.00	2,000.00	Approved	0.00	
The Hunslet Initiative	1,045.00	1,045.00	Approved	0.00	
Cloth Cat Studios	2,024.00	2,024.00	Approved	0.00	

Ekotah Together	1,250.00	1,250.00	Approved	0.00	
Kashmiri Womens Group	2,000.00	2,000.00	Approved	0.00	
Open Door Mission	1,200.00	1,200.00	Approved	0.00	
South Leeds Community Alliance	2,500.00	2,500.00	Approved	0.00	
Grand Total	153,608.00	139,771.00		44,764.35	

Belle Isle and Middleton Community Fund Panel

From your allocation of **£118,685** the following grant requests have been submitted by your panel.

Funded Group	Recommended Amount	Paid Amount	Disposition	Final actual spend	Financial Year
Middleton Residents Group	2,473.00	2,473.00	Approved	2,473.00	
The Ciaran Bingham Foundation Trust	2,405.00	2,405.00	Approved	0.00	2013/14
Westwood Community Association	1,500.00	1,500.00	Approved	0.00	2013/14
Middleton Neighbourhood & Family Advice Centre	1,600.00	1,600.00	Approved	1,600.00	2013/14
Middleton Park FC (Football Club)	1,000.00	1,000.00	Approved	2,500.00	2013/14
Nacro - Middleton Youth Inclusion Project	1,260.00	1,260.00	Approved	0.00	2013/14
Dance Action Zone Leeds (DAZL)	2,500.00	2,500.00	Approved	0.00	2013/14
Friends of Middleton Park (FoMP)	1,780.00	1,780.00	Approved	0.00	2013/14
Middleton Park FC (Football Club)	1,000.00	1,000.00	Approved	1,000.00	2013/14
Friends of New Forest Village	2,000.00	2,000.00	Approved	0.00	

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Fun @ Family Tea	2,126.00	2,126.00	Approved	0.00	
Lithuanian Community In Leeds	500.00	500.00	Approved	0.00	2013/14
Manor Field Hall Community Centre	2,495.00	2,495.00	Approved	0.00	2013/14
Middleton & Belle Isle Town Team	2,000.00	0.00	Pending	0.00	2013/14
Middleton Bosom Buddies	2,500.00	2,500.00	Approved	0.00	2013/14
Middleton Community Bowling Club	2,000.00	2,000.00	Approved	1,534.00	2013/14
Rosedale Tenants & Residents Patch Group	1,041.00	1,041.00	Approved	0.00	2013/14
Whitehouse Farm Allotments	1,000.00	1,000.00	Approved	0.00	2013/14
Women's Wellbeing Group	1,000.00	1,000.00	Approved	0.00	2013/14
Active Belle isle	1,425.00	1,425.00	Approved	1,425.00	
Middleton Community Bowling Club	2,385.00	2,385.00	Approved	2,384.78	
Little Chefs	1,518.00	1,518.00	Approved	1,518.00	
Leeds Corinthians RUFC Community Rugby Club	2,500.00	2,500.00	Approved	100.00	
Wednesdays in the Woods	954.00	954.00	Approved	954.00	
Middleton Park FC (Football Club)	2,434.00	2,434.00	Approved	2,500.00	
Middleton Bosom Buddies	2,500.00	2,500.00	Approved	2,500.00	
Friends of Middleton Park (FoMP)	1,640.00	1,640.00	Approved	1,640.00	
Trinity Network	1,040.00	1,040.00	Approved	1,040.00	

Appendix 5

The Hunslet Initiative	1,440.00	1,440.00	Approved	1,440.00	
South Leeds Life Group	2,270.00	2,270.00	Approved	2,270.00	
Middleton Life	2,300.00	2,300.00	Approved	0.00	
Middleton Community Bowling Club	1,534.00	1,534.00	Approved	2,000.00	
The South Leeds Music Centre	1,000.00	1,000.00	Approved	0.00	
Belle Isle and Middleton Dads Group	2,500.00	2,500.00	Approved	0.00	
Middleton Park FC	2,500.00	2,500.00	Approved	2,500.00	
Middleton Crossroads Project	2,038.00	2,038.00	Approved	0.00	
Middleton Elderly Aid Luncheon Club	2,500.00	2,500.00	Approved	0.00	
Middleton Community Centre	2,500.00	2,500.00	Approved	0.00	
Mens Health Network	1,000.00	1,000.00	Approved	650.00	
Friends With Food Group	2,260.00	2,260.00	Approved	0.00	
Friends of Skelton Grange	1,925.00	1,925.00	Approved	1,925.00	
Design and Print United	2,488.00	2,488.00	Approved	0.00	
Belle Isle WOmens Group	1,580.00	1,580.00	Approved	0.00	
Grand Total	78,411.00	76,411.00		33,953.78	

Status Explained

Pending or Approved.

'Pending' means the project has only recently been submitted to CDF and needs to be processed, or that the group have not yet returned their grant acceptance form to CDF.

'Approved' means that the group have returned their grant acceptance, so if it is 'Approved' but without a payment it either means that it is scheduled for payment shortly, or that there is a query relating to the payment details.

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Report of Director of Public Health

Report to South Leeds (Inner) Area Committee

Date: 19th March 2014

Subject: Inner South Area Public Health update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Beeston & Holbeck; City and Hunslet and Middleton Park	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

Area Committees now have one councillor with a remit for Health and Wellbeing. It is a key role in influencing and participating in health and wellbeing decisions and reducing inequalities in health. It enables the Area Lead to understand the linkages between the citywide Joint Health and Well Being Strategy steered by the Health and Wellbeing Board and locality level actions addressing local needs within an area committee.

Recommendations

The Area Committee is asked to:

- a) Note the new arrangements in Leeds City Council around providing local leadership for public health.
- b) Understand the role of the Area Lead member for Health and Wellbeing.
- c) Note the public health work that is currently being delivered in the Area Committee boundaries.

1 Purpose of this report

- 1.1 The purpose of this report is to outline the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner South Area Committee and set the scene for future progress.

2 Background information

- 2.2 Following political changes at a national level in 2010, Primary Care Trusts were abolished in spring 2013 and accountability for the delivery of public health moved to Local Authorities, supported by the appointment of a Director of Public Health, Dr Ian Cameron.
- 2.3 Simultaneously the 3 Clinical Commissioning Groups (CCG) became responsible for commissioning healthcare services, based on the health needs assessments of their local populations. Leeds South & East CCG covers this area. The Consultant in Public Health for the South East is also on the Board of the CCG.
- 2.4 The Health and Wellbeing Board is now a statutory committee of Leeds City Council and has a range of statutory functions including publishing a Joint Strategic Needs Assessment (JSNA), a Joint Health and Wellbeing Strategy (JHWBS) and reviewing / monitoring the extent to which Clinical Commissioning Groups and the Local Authority have taken due regard of the JSNA and the JHWBS in their commissioning plans. It will also encourage integrated working and a partnership approach in relation to arrangements for providing health, health-related or social care services.

3 Main issues

- 3.1 Leeds City Council now has a new responsibility to provide local leadership for public health, underpinned by new statutory functions, dedicated resources and a broader expert public health team. A ring fenced grant, transferred to the Local Authority will deliver Public Health Outcomes across four domains: Improving the Wider Determinants of Health; Health Improvement; Health Protection; Healthcare Public Health.

There are five mandated services which have been transferred:

- Protecting the health of the local population.
- Ensuring NHS commissioners receive the public health advice they need.
- Appropriate access to sexual health services.
- The National Child Measurement programme.
- NHS Health Check.

One of the Best Council objectives is focused on providing high quality public health services. This will be measured by 5 indicators; an increase in successful completion of drug and alcohol treatment; increase in the number of people accessing stop smoking services; increase in HIV testing in men who have sex with men; increase in uptake of the NHS Health Check in areas of greatest health inequality; and that each LCC directorate and CCG business plan includes action that contributes to the health and well-being strategy priorities.

3.2 A Health and Wellbeing Board has now been established as a statutory committee of Leeds City Council and it has published a Joint Health and Wellbeing Strategy for Leeds (2013 – 2015). The overall vision is that Leeds will be a healthy and caring city for all ages, with a principle in all outcomes that people who are the poorest will improve their health the fastest.

It has 5 Outcomes:

- People will live longer and have healthier lives.
- People will full, active and independent lives.
- People's quality of life will be improved by access to quality services.
- People will be involved in decisions made about them.
- People will live in healthy and sustainable communities.

And four commitments:

- Support more people to choose healthy lifestyles.
- Ensure everyone will have the best start in life.
- Improve people's mental health and wellbeing.
- Increase the number of people supported to live safely in their own home.

3.3 A review of area working was accepted at full Council on the 22nd May 2013 and Area Leads for Health and Wellbeing (ALHWB) have been created which are intrinsically linked to the area committee structure. This role provides a Member focus on Health and Wellbeing supports the area committee Chair and maintains close links with Cllr Mulherin, the Executive Member for Health and Chair of the Health and Wellbeing Board.

3.4 The role provides the opportunity to continue to impact positively on local people's lives by:

- Making sure and checking that actions are being taken to improve the health and wellbeing of local people.
- Including the Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy (JHWBS), in priority setting across the area committee and ensuring the implementation of the Joint Health and Wellbeing Strategy at local level through the active engagement of elected members and local authority services.
- Providing local leadership to improve "the health of the poorest, fastest" in line with our ambition to be the best city for health and wellbeing.
- Ensuring a focus on delivery of the four commitments of the JHWBS at a local level.
- Championing partnership working and the integration of health and wellbeing / healthcare services and initiatives by building links with local GPs and CCGs and the third sector.
- Working closely with other Area Leads e.g. for Children's Services and Adult Social Care to ensure work is co-ordinated and makes sense for local people and communities.
- Identifying, understanding and helping address the health and wellbeing needs of local people and the issues and barriers they encounter, and ensuring that local issues are recognised in health assessment, planning and decision - making at a citywide level.

- 3.5 The 3 SE Area Lead Members for Health and Wellbeing are supported by the Consultant in Public Health for the SE and the Area Health and Well Being Improvement Manager. The Area Health and Well Being Improvement Manager post and that of the corresponding Health Improvement Officer is now incorporated within the locality Public Health team led by a Consultant in Public Health (Chief Officer).

Activities from the last year reported on are shown at Appendix A, along with an update on public health data.

The Area Health and Wellbeing Partnership arrangements have recently been reviewed and revised structure of an Area Health and Wellbeing Executive Group has been established. This will accommodate and strengthen reporting arrangements between neighbourhood Health and Wellbeing Partnership Groups and will be a sub group of the Area Leadership Team. It will also provide support for the Area Leads to exert influence in terms of Health and Wellbeing at local and citywide level through the Health and Wellbeing Board Corporate Considerations.

- 3.6 The revised working arrangements have been drawn up as a direct response to ensure Leeds City Council can effectively discharge its new responsibility in terms of improving public health.

4 Consultation and Engagement

- 4.1 There has been considerable consultation with stakeholders within Leeds City Council, the Health and Wellbeing Board and Leeds South and East Clinical Commissioning Group. There hasn't been formal consultation with the public, but the new arrangements are intended to provide a greater accountability for delivery of community felt needs and outcomes.

5 Equality and Diversity / Cohesion and Integration

- 5.1 The new arrangements are not envisaged to impact adversely, or reinforce inequalities of health for any group.

6 Council policies and City Priorities

- 6.1 The work is developing in line with the City Priority plan, the leadership of the Chair of the Health and Wellbeing Board and the Health and Wellbeing Strategy.

7 Resources and value for money

- 7.1 It is not anticipated that this way of working will incur any additional resources.

8 Legal Implications, Access to Information and Call In

- 8.1 None.

9 Risk Management

- 9.1 None.

10 Conclusions

- 10.1 This way of working is expected to provide the Area Committee with a comprehensive and regular account of health and wellbeing activity taking place in the local area. It provides the local Health and Well Being Area Leads with a key role in influencing and participating in health decisions and reducing inequalities in health. It also enables the Area Health and Well Being Lead Member to understand the linkages between and champion broader approaches to tackle the wider determinants, lifestyle factors and inequalities in healthcare through partnership approaches at a locality level.

11 Recommendations

- 11.1 The Area Committee is asked to:
- a) Note the new arrangements in Leeds City Council around providing local leadership for public health.
 - b) Understand the role of the Area Lead member for Health and Wellbeing.
 - c) Note the public health work that is currently being delivered in the Area Committee boundaries.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Inner South Area Committee Health and Wellbeing Summary Findings from MSOA health profiles

1. Overarching Indicator - Life Expectancy

Inner South Leeds has a generally younger age structure with more young adults aged 20 - 34. GP recorded ethnicity shows this area to be similar to Leeds as a whole. There are small variations such as slightly larger proportions of “Asian background” (10%) than Leeds (6%). However 17% of the GP population in Leeds have no recorded ethnicity which needs to be taken into account here.

Inner South Leeds area has some of the shortest life expectancy rates for the city of Leeds. At best the *Beeston - Parkside and Cross Flatts*, and *Belle Isle South* MSOAs have life expectancies close to the Leeds average for men and women respectively. Around 55% of the population in this area fall into the 10% most deprived in England. Evidence suggests neighbourhoods ranked as ‘deprivation areas’ tend to have higher levels of poorer health outcomes. The English Indices of Deprivation attempts to measure a broader concept of multiple deprivation, made up of seven distinct domains. These are: income deprivation, employment deprivation, health deprivation and disability, education skills and training deprivation, barriers to housing and services, living environment deprivation and crime.

2. People will live longer and have healthier lives - Premature mortality

In terms of premature mortality, i.e. deaths under 75yrs, from all causes, the directly standardised rates, which take account of the age structure of a population, are, for both men and women, in all parts of the Area Committee area, above the Leeds average. Many of the MSOA areas are close to the very highest in Leeds. In fact, *City Centre*, *Hunslet Green and Thwaite Gate* MSOA in this area have the highest all-cause mortality rates for men and women in the city.

In terms of the main causes of premature mortality, cancer, circulatory disease, and respiratory disease mortality are almost all above the Leeds average. *City Centre*, *Hunslet Green and Thwaite Gate* MSOA have the highest male and 4th highest female cancer mortality rate in the city. It also has the city’s highest circulatory disease mortality rate and the 2nd highest respiratory disease mortality rate for men.

The NAEDI lung cancer screening and early intervention programme has now been running in the area for over two years and been extended for a third year.

Further actions to prevent these conditions across the Area Committee area need to be considered as a key priority in the coming years.

3. Lifestyle Behaviours

Smoking prevalence in the Inner South area is all above the Leeds average, with an overall rate of 31% compared to Leeds at 23%. The MSOA of *Belle Isle North* has the highest smoking prevalence in the city at around 40%. As a result of this area having the highest rates for the city an outcomes based accountability workshop was run in Belle Isle and follow on actions are being progressed by a working group reporting into the Neighbourhood Improvement Board. During 2013 we have also undertaken to tackle the use of other tobacco products such as chewing tobaccos and ‘shisha’. Both shisha and e-cigarettes are growing in popularity with misconceptions and lack of awareness of the harm caused by these products.

Obesity and Chronic Obstructive Pulmonary Disease (COPD) prevalence is almost entirely grouped around the high end, above the Leeds average. Areas such as Middleton rank amongst the highest for the city for obesity prevalence rates. The area health and wellbeing partnership undertook an extensive obesity review last year focussed on inner south and published their findings which led to targeted work being concentrated within Middleton Park ward. To continue to tackle COPD a number of campaigns to raise awareness have been delivered, such as the 'know it, check it and treat it' and lung cancer screening activity mentioned above.

Alcohol Admissions in parts of Inner South are amongst the highest for the city. Holbeck, Middleton and Beeston all have significantly higher hospital admission rates. There is a working group that is delivering a range of actions to address this issue. Activity this year included the development and implementation of the South Leeds Licensing Framework which allows the opportunity to place additional restriction measures on new applications. Also linked is the issue of domestic violence with a higher number of recorded incidents having alcohol as a contributory factor.

4. People's quality of life will be improved by access to quality services Improving mental health

Data around mental health need across Leeds shows a greater level of need in areas of high deprivation, both for common mental health problems (depression & anxiety) and severe mental illness, which is reflected across the SE Leeds population. There is a citywide partnership group and one of the key actions they are progressing is the production of a directory of resources which once completed will be communicated through events in localities run by the area health and wellbeing team.

The Neighbourhood Improvement Boards in the area have through multi agency work delivered a number of 'Dementia Friendly' programmes that include activities such as reminiscence groups; awareness raising sessions for both staff and communities; running dementia cafes and appointing organisation leads as dementia champions.

5. Place based work and wider determinants of health

Several national reports including 'the Marmot' report stress as well as lifestyle behaviours the impacts social, environment and economic situations have on people's health. The Leeds city Joint Health and Wellbeing Strategy includes a number of priorities that focus on wider determinants of health. Priorities such as 'giving children the best start in life', addressing the issues of fuel poverty, unemployment and financial poverty are all factors that impact on wellbeing.

Activity such as the 'Winter Warmth Package for the Elderly' that the Area Committee funded jointly with Housing and delivered in partnership with the Neighbourhood Networks is a good example of contributing to supporting addressing reduction in excess winter deaths.

The table below shows further local health and wellbeing activity that has taken place, or is in the process of being developed in Inner South over the last year. This activity has been planned on the basis of the information presented in the 2011 Joint Strategic Needs Assessment.

Also **Appendix B** is a table listing all Inner South CCG GP practices and includes information of commissioned healthy living services provided within practices.

Leeds South & East Area Health and Wellbeing Team

The South and East Locality Team activities contribute to delivery of the Leeds Joint Health and Wellbeing Strategy 2013 - 2015.

Priorities are determined through engagement with citywide and local governance arrangements in particular through the area health and wellbeing partnership, area committees and area leadership team.

Activity focusses on health improvement and wider determinants of health initiatives.

Key Outcomes from Health and Wellbeing Strategy Supported by Locality team are:

- People will live longer and healthier lives.
- People's quality of life will be improved by access to quality services.
- People will live in healthy and sustainable communities.

Strategic Priorities	Our priorities	Actions 2013/14	Progress
H&WB plan: Support more people to choose healthy lifestyles	Alcohol and related Community Safety Harm Reduction Programme.	Local licensing policy framework drafted for reducing and placing restriction measures on off licenses in LS10/11 to be endorsed by LCC.	South Leeds Licensing Framework in place and being implemented, with restriction measures applied to all new and revised applications.
		To develop local arrangements to reducing high intensive users of hospital admissions through multi agency work between police and treatment support providers.	LYPFT and LTHT agreed to a data sharing agreement and data being reviewed to establish need for joint work. LSE CCG enhancing alcohol treatment service to key practices and planning additional community detox provision to serve LS10/11 following additional training to Primary Care.
		Establish arrangements to support domestic violence cases where alcohol is a contributory factor to access treatment support through referrals from Police Safeguarding team using audit c toolkit. Strengthen alcohol treatment support take up through link to fixed penalty notices.	Police safeguarding team trained and making referrals to ADS using Audit C assessment toolkit. Quarterly monitoring activity underway with 12 referrals made in the first quarter but only 1 attended. Therefore fixed penalty notice approach agreed as incentive to waive on attendance for treatment support.
		Children and Young people's public health team running diversionary activities in Inner South.	Cycling and maintenance programme established.

	Reducing Harmful Effects of both Cigarette Smoking and Niche Tobacco use.	Run promotional awareness raising campaigns on dangers of Niche Tobacco.	Promotional materials produced and shared with dentists, pharmacies and GP practices in target neighbourhoods, also campaign messages aired through local radio station.
		Undertake targeted work with users of different niche tobacco products.	Events were held in Beeston in November 2013 aimed at users of chewing tobacco products. 75 residents came for the mouth swabs supported by community dentists. The results were astounding with 16 having to be referred with suspected mouth/throat cancers. The dentists have now asked for repeat similar events to be run bi-annually as an effective method for targeting communities using chewing tobacco products.
		Deliver briefings for frontline staff.	Staff briefings delivered with 74 frontline staff attending from South Leeds.
		Referring users of niche tobacco for cessation support.	Community based briefing sessions continue to take place in the three target neighbourhoods. These sessions have been attended by 2736 people with 534 of these coming from South Leeds.
			Tailored cessation support programme underway with engagement and learning to develop best practice in collaboration with York university research team. So far cessation support has been taken up by 13 women and a men's group is currently being set up in the Harehills area.
		Deliver retailer education and enforcement activity.	'A report has been produced by LCC Health and Safety Team entitled 'Shisha smoking and smoke free legislation'. This report went to October's Licensing Committee and was well received, with members being supportive of the work that is taking place. In May the Health and Safety team successfully prosecuted two shisha bar owners and the team have also identified 24 shisha premises across the city. Advisory/compliance visits to these premises have been carried out with an information pack being left for the premises owner. In July Health and Safety visited one premises with the Police and in November led three multi agency visits involving the Police, Licensing, Planning, HMRC and Trading Standards.
		Reducing smoking prevalence rates in Belle Isle as the neighbourhood with the highest smoking rates in the city.	Using social norms approach to work with schools and community venues supporting users to reclaim their fresh air spaces and promote outdoor spaces as smoke free zones.
		Establish smoking cessation service in Belle Isle.	Take up of service initially encouraging. Tapered off in third quarter. Change of venue and super clinic model to provide access from a range of venues agreed.
Promoting key messages locally using a range of medias e.g. Stoptober programme.			

	Promoting Healthy Weight Programme to address Obesity in Middleton and Belle Isle.	Establish local provider partnership to improve referral pathways between local organisations.	Inner South Providers Partnership established. Developing referral pathway following clarification on level of support provided against national benchmark system that outlines prevention through to surgery stages.
		Awareness raising and capacity building activity being developed to increase take up of existing and new provisions.	Leisure services establishing bespoke provision in Middleton Leisure Centre. Health for All also established a community weight management programme.
		Developing new approaches taking best practice from elsewhere e.g. take away free zones; good food programmes etc. Undertaking linked activity through addressing wider determinants of health e.g. influencing regeneration plans.	Evidence gathering for developing a supplementary policy to the core strategy to restrict takeaways near schools underway. Feasibility work to assess existing 31 takeaways motivations to improve food nutrition and engage with good food programme underway. Also Middleton and Belle Isle regeneration plan informed using health intelligence. Promoting 'Leeds let's get active' campaign.
H&WB plan: Ensure everyone will have best start in life	Reducing Infant Mortality through activity in Beeston and Holbeck in conjunction with Healthy Early Start teams activity.	Working closely with children's centre staff and other local orgs to offer prevention measures such as Moses baskets to prevent co-sleeping.	Housing staff and Children's Centre staff engaged in promotion and delivery of prevention measures.
		Producing, promoting and distributing evaluation of men's antenatal education through radio dramatisation in Inner South and Inner East Leeds.	Financial Fitness Booklet produced outlining services available. Promotion activity underway
H&WB plan: Ensure people have equitable access to screening and prevention services to reduce premature mortality	Community Capacity Building	Support the development and development / delivery of the action plans of the City and Hunslet NIB, Middleton & Belle Isle NIB and Beeston and Holbeck NIB.	Officers working with NIBs to implement health and wellbeing local plans. LCC Public Health commissioned VCFS organisation to deliver a work programme in Inner South.
	Build local workforce capacity	Delivery of 'health is everyone's business' briefings locally to frontline workers.	HIEB briefings run with extended cluster staff and to 5 children's centres in inner south. A further briefing arranged with Housing staff and for Hunslet area.
		Run local topic based training to cascade key messages and enhance signposting residents to prevention and early intervention support.	Briefings run on a number of key priority topics (see also niche tobacco; MARS; alcohol; mental health).
Enhance take up of prevention and early intervention schemes through MARS initiative	Plans in place for MARS initiative to be rolled out in Middleton and Bramley to test out electronic model developed by Citizens and Communities directorate as part of mainstreaming this endorsed model of best practice and integrated working approach.	Agreement and Sign up from key services and agencies with plan to run electronic trial from January 2014. MARS referrals made for take up of following prevention services: <ul style="list-style-type: none"> - cessation support; - affordable warmth programmes; - engage with local activities; - benefit and debt advice support; - home safety fire checks requested; - adaptations and telecare services referrals made. 	

H&WB plan: Improve people's mental health and wellbeing	Addressing Findings from Mental Health needs assessment and Suicide audit	Develop shared understanding of current local service provision and how to access.	Mapping work underway linking in with review of MIND website. Agreed to run local event in South once directory completed to promote and signpost to services.
		Deliver local programmes to support families experiencing mental health.	'Mindspace' course run at Middleton community centre with a further 3 planned for Cottingley Heights, Middleton Primary and BITMO. Funded by CCG with referrals from Leeds Anti Social Behaviour Team, Independent Living Support Team and family support workers.
		Run pilot scheme to address low level mental health concerns focussed on supporting older people.	LCC Public Health established South Leeds pilot commissioning Age UK on social isolation and befriending working with targeted primary care settings with match funding and support from the LSE CCG.
		Enhance frontline workforce capacity to support mental health and related activities.	Proposal to develop tackling self-harm activity with high schools in South Leeds. Two sessions for staff working in LS10/11 on 'safetalk' delivered.
H&WB plan: Increase advice and support to minimise debt and maximise peoples income	Welfare reforms and financial inclusion activity supported	Linking with SE area welfare reforms working group and SE debt forum.	Actively engaged in welfare reforms group activity. Including supported to access public health funding to commission financial fitness programmes and debt forum work.
		Local activity to promote welfare reforms changes and financial inclusion.	Commissioned Aire Valley Homes to establish computer access points.
		Identifying and mapping IT access points for local communities in preparation for universal credit.	Completed IT mapping supporting promotion.
		Promoting and signposting to financial inclusion advice services.	Secured LSE CCG funding to enhance local advice and financial support services in local primary care and community settings.

* Please note this does not include all the citywide Public Health work programmes and commissioned services which will impact on the Area Committee.

SE GP Practices - Healthy Living Services

Practice code	Lead GP	Practice name	Deprivation rank scale	Registered smoking advisors in practice	No. of people SETTING A QUIT DATE (in-house and specialist service)	% of practice smoking population setting QD (NICE recommends 5%)	Health Trainer on site	No. of people accessing a Health Trainer	Healthy Lifestyle advisor on site	No. of people accessing Healthy Lifestyle Advisor	Alcohol worker (ADS) on site	CAB worker	Health Check Target	Health Check carried out
B86005	Last HA and Partner	Oakley Terrace Surgery	18	Yes	34	3.00%		4					203	148
B86035	Morris M and Partners	The Whitfield Practice	16		85	4.13%	Yes	52			Yes		340	351
B86042	Crystal TL and Partners	Lingwell Croft Surgery	23		102	2.98%	Yes	66	Yes		Yes	Yes	624	508
B86095	Bhandary LV and Partner	The Gables	2		33	0.95%		5					112	101
B86096	Menon R and Partners	Arthington Medical Centre	11		76	1.35%	Yes	1					271	176
B86633	Khan A	Hunslet Health Centre	15		4	0.74%	Yes	23				Yes	95	80
B86682	Grange Medicare Ltd - Middleton	Middleton Park Surgery (Dr. Haywood)	28		60	5.48%	Yes	30					125	58
Y00025	Pai HU	Cottingley Community Centre	3		3	0.52%						Yes	92	109
B86642	Ali SA	Church Street Surgery	14		25	6.47		2					81	83
B86667	Berridge JM and Partner	Beeston Village Surgery	54		34	3.27							183	95
B86002	Farrell P and Partners	City View Medical Practice	24	Yes	137	4.72	Yes	74					440	242
B86012	Iwantschak A and Partners	Leeds City Medical Practice +Parkside Com HC + Crossland Surgery	19	Yes	99	2.65	Yes	5					638	475



Report author: Lee Hemsworth

Tel: 07891 278048

Report of the Chief Officer, Customer Access

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: St George's Centre Middleton – Community Hub Pilot Site

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Beeston & Holbeck, City & Hunslet, Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report provides members with the current position on work taking place on establishing a pilot Community Hub at the St George's Centre in Middleton.

Recommendations

The Inner South Area Committee is asked to:

- Note the work being undertaken with current service partners on site at the St George's Centre to deliver a Community Hub provision for the local community.
- Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
- Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report.

1 Purpose of this report

- 1.1 This report provides members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot at the St George's Centre, Middleton.

2 Background information

- 2.1 A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.
- 2.2 To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city.
- 2.3 This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support
- 2.4 To get us started, Executive Board agreed in November to pilot the Community Hub offering in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered.
- 2.5 The existing one-stop-centre provision; at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley have been identified as the focus for the three pilots. The rationale for choosing these sites is as follows:
- To have one pilot in each of the three administrative areas of the city;
 - To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
 - To focus the pilots on those sites where there is already significant co-location of services;
 - To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

3 Main issues

- 3.1 The Community Hub will have a focus on making residents lives better and giving them the skills to improve their life. This will be achieved initially through a focus on core services already available in the Centres.
- 3.2 For St Georges Centre Middleton, the principal services currently available are:
- NHS (building jointly shared)
 - Library and Information Services

- Registrars,
- Welfare Rights
- Job Shop.
- Blue badge Team assessors
- Leeds Counselling Service
- Credit Union
- Housing Options
- Job shop and full Credit Union branch opening September 2013

3.3 Further to the above, the site also provides the following services:

- Clinics
 - Child and adolescent health services
 - Community eye centre
 - Community midwifery service
 - Musculoskeletal services
 - Pain clinic
 - Cardiac clinic
- Out of hours GP surgery - this is an appointment service that can be used by patients contacting their own GP and is available between 19.00 and 10.30pm Mon – Fri/9am – 10.30pm Saturday & Sunday
- Neighbourhood Policing Team for Middleton and Belle Isle - have a drop in service on first Saturday of each month between 10.00am -11.15am offering help & advice.

3.4 This list is not exhaustive as each centre will look at the needs of its own community and then working with the area committee, Council services and partners look to provide services that are relevant based on local demand.

3.5 With regards to how the operation will work, the Community Hub will be staffed by an integrated front of house team. This means one team will deliver all the face to face functions to create a positive impression of the Hub. To achieve this, a new position of Community Hub Manager (temporary for the first year of the pilot) is being created. This role will have overall responsibility for the Hub building and all within it and direct responsibility for all of the front line staff working in it. The team will initially be made up of officers from Library Services, Customer Services and the Job Shop. It is envisaged that the new Community Hub Manager will be in place for April 2014.

3.6 To support closer working and start to build the new integrated teams, three staff engagement events have been booked at each pilot site, one each in January, February and March. Staff based at the sites from Library Services, Customer Services and the Job Shop have been invited to the events so that they can be kept up to date with progress and also have an input into future improvement in service provision at the Hub.

3.7 Moving forward further developments and innovations will be rolled-out across the site and locality to ensure the principles behind the Community Hub concept are delivered. This will include (but not be limited too):

- Delivery of a range of 'wrap around' services such as for example, literacy and numeracy, language classes, energy advice, debt advice, volunteering in your community and community policing.

- Further targeted provision across a locality which replicates the Hub provision but enables the Council and its partners to go to where people are. This will be done through the provision of smaller hub sites and mobile/pop-up provision, plus peripatetic workers who work on a day to day basis within the locality.
- The ability for council and partner services within the Hub to plan and co-ordinate local service delivery to build on and expand where appropriate local 'tasking' arrangements so that local resources can be better targeted to address local issues.
- The location of the Area Support Teams will be in the Community Hub site to support the bringing together of services and improve how they work together to benefit the local community, including the management and co-ordination of the daily 'tasking' activity.
- Where other partner organisations are delivering services in a community, they will be encouraged to use the Hub for their customer contact provision. Discussions are already underway with the Police, Citizens Advice Bureau, local faith groups and the NHS across the city. The Housing Office network is also being reviewed so that the Community Hub becomes the place Council Tenants use to access services around their housing needs.

3.8 It is critical to the success of the Community Hub concept that service provision is based on local intelligence and knowledge so that services are appropriate to local demand. In this regard the future role of the community committee will be critical in:

- Engaging with the local community to understand demand and need and so influence service provision from the Community Hubs; and
- Supporting the design of Hub provision across the locality, specifically utilising information and intelligence to help identify where mobile and pop-up provision needs to be delivered.

3.9 Given this, it is envisaged that this is the first of a number of reports to be presented to the area committee around the development of the Community Hub within the locality.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Executive Members have been consulted on the development of community Hubs and this report starts the process of engagement with local members. Further to this, and as the report states above, consultation and engagement is on-going with relevant and appropriate services and partners and it is a key part of the implementation of the Hub pilots that local consultation and engagement with citizens takes place. This activity is currently being planned.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues raised by the content of this report.

4.3 Council policies and City Priorities

4.3.1 The work carried out at the new Community Hubs will help the council to tackle issues of poverty and enable citizens to improve their own lives.

4.4 Resources and value for money

4.4.1 It is expected that the development of Community Hubs will deliver value for money due to greater staff flexibility in the centres and true service integration across Council and partner services.

4.4.2 Any resource implications arising from the development of the Hubs will be met through existing provision or where investment (in buildings or technology) is required this will be acquired through the Council's normal business case approval process.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications to the content of this report. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 This report provides members with an update as to current and on-going work taking place at the St George's Centre in Middleton to provide more integrated front line services to customers.

6 Recommendations

6.1 The Inner South Area Committee is asked to:

- Note the work being undertaken with current service partners on site at the St George's Centre in Middleton to deliver a Community Hub provision for the local community.
- Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
- Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report.

7 Background documents¹

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

7.1 There are no background documents associated with this report.

Report of Locality Manager (South and Outer East Leeds)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: New Locality Services and Development of the 2014/15 Service Level Agreement

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Beeston and Holbeck City and Hunslet Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report provides an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these proposals and the process for agreeing them. It also describes the process for developing the Service Level Agreements (SLAs) with Area Committees for 2014/15.

Recommendations

That South Leeds (Inner) Area Committee:

- a) Note and comment on the proposals for a new working model for Locality Team services.
- b) Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements

1 Purpose of this report

- 1.1 This report provides an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services. It outlines the reasons for these changes and the process for agreeing them. It also describes the process for developing the Service Level Agreements with Area Committees for 2014/15

2 Background information

- 2.1 Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services in March 2011. The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a SLA with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
- the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 2.2 The delegation of environmental services to Area Committee means that service resources, mainly staffing, are now devolved. Resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to new Locality Teams. The SLA sets out the detail of the resources which will be allocated to the Area Committees. The annual SLA for the Inner South Area Committee was agreed on 19th June 2013.

3 Main issues

3.1 Background to the changes to the Locality Operating Model

- 3.1.1 Since October 2013 Housing Arms-length Management Organisations (ALMOs) no longer exist. The services delivered are now within Leeds City Council, within the Environment and Housing Directorate. This provides us with an opportunity to move to one service that covers all of the environmental issues that were previously split between the Locality Team and ALMOs. The integration of these services will provide one point of contact for these issues, leading to faster resolution and easier access for residents and the public. In the current economic climate the council's priority is to protect front-line services. A reduction in the duplication of management, and therefore a smaller number of managers in the service will help to deliver this.
- 3.1.2 In addition to former ALMO services there are a number of other environmental services currently managed through Locality Teams which are still delivered on a citywide basis. Bulky waste collection services and needles and public convenience removal services are currently managed by South and Outer East Locality Team for the whole city; Graffiti removal is managed by West North West Locality Team and the ginnel team is managed by East North East Locality. This leads to inefficiencies in terms of travel and resources, but also means that these services are less able to be influenced and prioritised at a local level.

- 3.1.3 Whilst the service has made good progress over the last two years to initially stabilise and subsequently improve our delivery, there are areas which could be more efficient and effective. The current reliance on lone working all year around means leads to inefficiencies and a lack of flexibility within the service. Staff who work on their own have also fed back that they feel isolated and do not see their supervisor or colleagues often enough.
- 3.1.4 Staff have historically had rigid roles which only enabled them to do one task, e.g. litter picking or driving a particular vehicle. This again means we are not as flexible as we could be, and staff also have little opportunity to develop their skills and progress up through the service. Locality Team staff are often confused about their roles and about what tasks they are (and are not) required to do. Again this leads to a lack of flexibility and can cause conflict between managers and frontline staff.
- 3.1.5 Vehicle usage within the service is considerable, largely due to the size of the Locality Team area and the small number of mobile teams. There is a need to reduce travel time, and therefore fuel usage and wear and tear on vehicles to reduce costs and the impact on the environment.
- 3.1.6 The Locality Teams spend a significant amount on overtime to cover sickness and holidays. The reliance on lone workers and specific job roles compounds this problem as the service cannot easily move resources to cover functions and therefore has to use overtime payments. The imperative to protect frontline jobs also means that we should be using any additional budgets to create or protect permanent jobs, rather than to pay for additional hours.
- 3.1.7 Even though the service has made great strides in bringing together enforcement and cleansing functions so that they complement each other and deliver better outcomes, this relationship could be improved further. Collocating services with partners such as the Police and Housing Leeds, is also a key aim to deliver a more integrated, holistic service.
- 3.1.8 Whilst the gully cleansing service has again been stabilised and improved, the delivery of this on a locality basis has been problematic, especially given the level of resources at our disposal (one vehicle per Locality Team) and the close links to Highways Services. It is therefore proposed to move the gully service back to a citywide service and to further look at whether this service would be better delivered through Highways Services in future.
- 3.1.9 Environmental Action Services is therefore reviewing the delivery of our services and structures in order to deal with the challenges above, whilst protecting jobs and pay.

3.2 Proposed Changes to the Operating Model

- 3.2.1 Environmental Action Services propose to move to a zonally based service delivering all the services described above through a multi-skilled team of people.
- 3.2.2 The service will be directly responsible for all current aspects of Locality Team street cleansing services (excluding gully cleansing – see 4.1.7 above) as set out in the SLA:
- Manual litter picking

- Litter bin emptying
- Mechanical path & road sweeping
- Flytipping removal
- Graffiti removal
- Needle removal
- Ginnel clearance
- Cleaning of arterial routes
- Cleaning around recycling (e.g. bottle banks) facilities
- Leaf clearing

3.2.3 In addition to these in future Locality teams will be also be responsible for:

- Scheduled bulky waste collections
- Void garden clearances (responsibility for clearing the interior of void houses will remain with Housing Leeds)
- Maintenance of Housing Leeds land and estates.

3.2.4 This proposal does not cover those services delivered by Belle Isle Tenant Management Organisation (BITMO).

3.2.5 The service proposes that South and Outer East Leeds area is split into seven zones, with a Team Leader managing both the cleansing and enforcement functions in the area. Table 1 below describes the current proposed zones. Job roles will be broader and multi-skilled enabling the zonal team to flexibly deliver all the services described above within the zone.

Table 1 – Proposed operational zones

Area Committee	Zone	Ward(s)
Inner South	1	Beeston and Holbeck
	2	City and Hunslet
	3	Middleton Park
Outer East	4	Cross Gates & Whinmoor Temple Newsam
	5	Garforth & Swillington Kippax & Methley
Outer South	6	Morley North Morley South
	7	Rothwell Ardsley and Robin Hood

3.2.6 It is still proposed that there will still be a commitment to a scheduled level of service for some functions, such as mechanical cleaning, litter-picking and bulky waste collection. However these scheduled services would be part of the zonal

teams and therefore more flexible and reactive to the needs of the local Elected Members and residents.

- 3.2.7 Lone-working will be minimised with staff instead working in small teams. This would deliver the same level of scheduled litter-picking service but more quickly and efficiently and, as an added benefit, white bags would be removed at the point of clearance, rather than waiting for a collection crew to arrive.
- 3.2.8 Overtime cover would reduce as the multi-skilled workforce would be required to cover each other, with managers moving resources around the zones and the locality to meet the services' needs. A significant proportion of the current overtime budget would instead be used to fund additional permanent frontline posts. A small overtime budget would be retained to cover some specialist services, e.g. mechanical cleaning.
- 3.2.9 The service is also working with partners, such as the Police and Housing Leeds, to develop proposals for collocation where possible. The sharing of depot facilities in local areas would deliver significant efficiencies in terms of time and fuel usage.
- 3.2.10 Work is still required to fully develop detailed operational arrangements and to agree resource allocations within each zonal team. The Locality Team proposes to use the same process for the development of the Service Level Agreement for 2014/15 to undertake consultation with Elected Members on the detailed aspects of the proposals.

3.3 Developing the Service Level Agreement for 2014/15

- 3.3.1 Service Level Agreements with Area Committees have been in place since June 2011. As part of the process to develop the SLA in 2012/13 we undertook ward level workshops to develop priority areas for improvement. Since then, these areas have not been reviewed and several have now improved to the point where no further action is necessary.
- 3.3.2 In addition the development and agreement of zonal resource allocations work will also be required to support the next phase of fortnightly black bin collections and the approach to the Inner South area. Several areas will not be put onto fortnightly black bin collections and consultation with Elected Members is needed to ensure agreement about both the areas to be excluded currently and the approach to future collections in those areas that looks to increase recycling and reduce waste to landfill.
- 3.3.3 We therefore propose to undertake ward-based workshop sessions in April to cover three main issues:
- Review SLA priority areas;
 - Consult on proposals for resources in each zonal area based on an analysis of need;
 - Consult on proposals for future waste management arrangements for areas where fortnightly black bin collections will not be implemented.
- 3.3.4 The results of this consultation will then be shared with the Inner South Environmental Sub-Board before sign-off by the Area Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Consultation on the above has been undertaken with the Inner South Environmental Sub-group of the Area Committee.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 A key principle of locality working and the Service Level Agreement is a focus on delivering the best outcome for residents across the area, so that the streets and neighbourhoods in which they live are of an acceptably clean standard. This principle underpins equality and community cohesion, seeking to bring neighbourhoods with poor environmental quality, up to an acceptable standard, whilst improving all areas of Leeds.

4.3 Council Policies and City Priorities

- 4.3.1 The delegation of environmental services to Area Committees, via an approved Service Level Agreement, will significantly contribute towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

4.4 Resources and Value for Money

- 4.4.1 There are no resource implications.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications.
- 4.5.2 The report contains no information that is deemed exempt or confidential.

4.6 Risk Management

- 4.6.1 There are no risk management implications within this report.

5 Conclusions

- 5.1 Whilst good progress has been made to improve delegated services over the last two years, for a number of reasons as outlined, we now propose to change the operating model for Locality Teams. This change will deliver a more flexible, local driven service and build upon the good work so far.
- 5.2 We need to make sure that any changes are developed in consultation with local Elected Members and therefore recommend that a ward-based workshop approach is taken to do this effectively.

6 Recommendations

6.1 That South Leeds (Inner) Area Committee:

- a) Note and comment on the proposals for a new working model for Locality Team services.
- b) Agree the approach to consulting on proposals for changes to the Locality Team operating model, the priorities within the SLA for 2014/15 and proposals for future waste management arrangements

7 Background documents¹

7.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Director of Environment and Neighbourhoods Directorate

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: Community Safety in Inner South

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Beeston & Holbeck, City & Hunslet, Middleton Park.
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides information on crime trends and a range of community safety activity that has taken place during 2012/13 and the first three quarters of 2013/14.
2. It updates Members on the key priorities for 2013/14 and summarises wellbeing spend on community safety issues.
3. The report identifies future priorities for 2014/15 including the Leeds Policing Review and establishment of Safer Neighbourhood Teams.

Recommendations

4. The Committee is asked to note the contents of this report, make comment as appropriate.

1.0 Purpose of Report

- 1.1 This report provides an annual update from the Area Community Safety Co-ordinator on progress made in Inner South to deliver the priorities of the Safer Leeds Executive during 2012/13 and 2013/14. It provides an overview of activity and performance information at a ward level to reduce crime and ASB in neighbourhoods and in relation to the delegated function of CCTV. The report provides an overview of wellbeing funded activity that has taken place during 2013.
- 1.2 Members are asked to note that the annual report on Community Safety has in previous years been presented to the September meeting of the Area Committee. It was deferred this year to a later meeting in order to allow sufficient opportunity for the Community Safety Area Lead Member to contribute to its development. It was further deferred to allow the Members opportunity to focus their February meeting on a Basic Needs workshop. The information it contains by necessity covers a longer time scale than usual and the most up to date information available has been presented. Members are advised that the next scheduled report is due to be presented to the Area Committee in September 2014.

2.0 Background information

- 2.1 Leeds has an ambition to be the best city in the UK with the best Community Safety Partnership and services. Safer Leeds will focus on the outcome that “people in Leeds will be safe and feel safe in their homes, in the streets and the places they go”. The strategic assessment for 2013/14 highlighted a number of priorities for Leeds:
- Strengthening the partnership approach to support a reduction in **domestic abuse**.
 - Continued focus on reducing domestic **burglary** and its impact across Leeds.
 - Effectively tackle and reduce **ASB** in our communities
 - Improve our understanding of and approach to deal with **Child Sexual Exploitation**
 - Reduce **re-offending**
 - Reduce the harm caused by substance misuse with a focus on dealing with increased use of **legal highs and cannabis** in the city
- 2.2 The South Leeds Community Safety Environmental Partnership is responsible for delivering progress against those outcomes for Inner and Outer South Leeds. The Inner South Area Lead Member for Community Safety (Cllr Adam Ogilvie) is the Area Committee’s representative on this forum.
- 2.3 The activity detailed in this report represents an overview of the contribution being made at a local level by a range of partners to achieve the Vision for Leeds and address locality concerns. Crime statistics for 2012/13 and the first nine months of 2013/14 are presented at **Appendix 1**. The overall trend is that overall crime has reduced or remained stable across Inner South Leeds.
- 2.4 Members will recall a report presented to them in September 2012 updating on community safety activity and trends during the previous year. Feedback from

Members on the content of the report was positive. Further discussion with the Area Lead Member has led to a more succinct overview of activity being presented in this report. Members are invited to comment on the content.

3.0 Progress on strategic and local priorities

3.1 Strengthening the partnership approach to support a reduction in domestic abuse.

- 3.1.1 Tackling domestic abuse is a Best Council Objective and a priority for the Safer Leeds Executive. There are a number of initiatives underway across the city to support a reduction in domestic abuse. These include Multi Agency Risk Assessment Conferences (MARACs) that aim to reduce the risk to victims and their families who are at high risk of lethal violence by implementing a multi agency plan. The Domestic Abuse Scheme Safer Leeds (DASSL) takes referrals from Children's Social Work Service (CSWS) for men who pose a risk to families who are either subject to a Child Protection Plan or at risk of being subject to a plan. Developments in Children's Services to improve the service response offered to families referred in by the police where incidents of domestic violence have taken place.
- 3.1.2 The partnership focus in Inner South Leeds during 2013 has been to reduce alcohol related domestic violence through a partnership approach. Key activity includes the development of referral pathways to increase the numbers of repeat domestic abuse victims and perpetrators accessing alcohol support and treatment. The Leeds Domestic Violence team have developed a multi agency training programme to raise awareness of the inter-relationship between alcohol and domestic abuse. Awareness briefings have been delivered to schools in the JESS Cluster and each school has identified a "Domestic Violence Champion" who acts as a point of contact within the school offering support to staff when dealing with the impact of domestic violence in families.
- 3.1.3 With the support of the Inner South Area Committee, Women's Health Matters (WHM) continue to provide weekly group work support to women who are or have experienced domestic violence. Since April 2013, the group has worked with 32 women, of whom 17 were new to the group this year. Group sessions have included risk and resilience work detailing the less readily acknowledged signs of abusive relationships (e.g. emotional and psychological abuse), protective behaviours, early warning signs and safer dating. The group also worked on the impact of domestic violence on children, the NSPCC underwear rule (preventing sexual abuse of children), addressing risk and setting boundaries. The group also had a visit from the JESS cluster's child therapist who answered queries about how to help children recover after traumatic experiences.
- 3.1.4 In addition to providing valuable support for women, the group has been beneficial in consulting with women to influence policy and practice. The group worked with a Senior Manager from Children's Social Care South to develop new guidelines for Social Workers working with families for whom domestic violence is an identified issue. This was a useful process for all involved. Women's Health Matters has been involved in the Leeds City Council Scrutiny Board enquiry regarding domestic violence. Women from the South Leeds group were involved via a meeting with councillors from the Scrutiny Board in December 2013. Women's Health Matters

are also representing the views and experiences of women in the group at the Leeds Domestic Violence Strategy Group.

3.1.5 WHM have been actively seeking funding that will allow the group to continue beyond the end of the current Area Committee funding in March 2014. LCC Public Health had allocated funding to support the group during 2013 with a view to extending the offer of support to include residents from other areas of Leeds. However, due to staffing changes in the organisation leading to a lack of capacity it has not been possible for the group to extend its reach during the current financial year. It has now been agreed that WHM can carry forward the funding allocation from LCC Public Health to 2014/15. This will allow them to continue the Inner South group and open it up to women from other parts of the South East CCG.

3.2 Continued focus on reducing burglary and its impact across Leeds

3.2.1 Reducing burglary remains a key strategic priority for the city. In 2012/13, there were 5,305 domestic burglaries in Leeds; down 31% compared with the previous year (2,357 fewer victims), the best Leeds has ever achieved. Information circulated to Members via email shows that the three Inner South wards continue to perform well with no significant increases in burglary numbers over the 12 month period. During 2013, performance data flagged up increases in both Middleton Park and Beeston & Holbeck wards. The numbers for both wards are now reduced as a result of a range of activity that has been reported to Members through the Summary of Key Work report.

3.2.2 The operational focus for NPTs across Inner South has been to secure continued reduction in burglary offences with resources being deployed in the key areas at the key times. Optimal Threat Mapping is now used as a tool to predict locations of further potential offences. Through this method, officers are deployed to potentially vulnerable locations to provide deterrence and reassurance. This has been enhanced by the Division deploying an Optimal Reserve (1 Sgt and 4 PCSO's) daily to 'super cocoon' and offer appropriate crime prevention advice. The 'Only Takes A Minute' campaign has continued to be publicised to raise awareness and reduce apathy. Immobilise has been used in Inner South to encourage residents to register their property making it less attractive to thieves and increasing the likelihood of it being returned to its owner if it is stolen.

3.3 Effectively tackle and reduce ASB in our communities

3.3.1 The Leeds Anti-Social Behaviour Team (LASBT) continues to effectively deal with all forms of ASB including hate crime. LASBT investigated 447 cases during the 2012/13 period. This is an increase of 30% from 2011/12 period (314 cases). The increase seen is possibly as a result of the increased presence of the team in the community, involving joined up work with the police and a number of other agencies. This presence has encouraged more reporting as confidence to report increases within a community. The integration of the day time noise service into the team has added to the breadth of service the team are able to provide to residents. A summary of LASBT activity in each ward is presented at **Appendix 2**.

- 3.3.2 The team's performance in achieving Service Standards and Customer Satisfaction has also increased from the 2011/12 out turn – see **Appendix 3**. 'Satisfaction with the service delivered' by the team for 2012/13 was 95.6%, with 88.1% of customers stating they were 'satisfied with the outcome of the case'. This level of performance is within the Upper Quartile nationally, and other local authorities have approached Leeds City Council to look at our processes and how this level of performance has been achieved.
- 3.3.3 There have been a number of successful legal outcomes in resolving ASB cases including Premises Closure, ASB Injunctions, Court Undertakings, and Possession Orders. LASBT have also been involved in the Leeds Burglary Reduction Programme, undertaking joint visits with police when prolific burglars are released into the community and making a positive contribution to the co-ordinated case management of "up and coming" offenders.
- 3.3.4 The team have played a key role in delivering the Families First initiative in South Leeds and have developed processes to continue to work in partnership to address the ASB of complex and problematic families.
- 3.3.5 The integration of the day time Noise Nuisance service into the team has seen improvements in the management of noise cases. New procedures have been developed and noise nuisance is now dealt with in the same way as ASB reports. Due to the infancy of this integration the noise process is subject to on-going review.
- 3.3.6 Hate Crime as a form of ASB is also addressed by LASBT and its partners. A review of Hate Incident Reporting Centres was undertaken in order to ensure that residents of south Leeds are aware of venues other than police stations where they can report hate crime. Information about the current HIRC provision in Leeds is included at **Appendix 4**. The South Leeds Hate Crime MARAC aims to problem solve repeat or high risk cases of hate crime. During 2012/13, 11 cases have been referred to the South Leeds MARAC.
- 3.3.7 Victim Support play a key role in supporting and advocating on behalf of victims of ASB including hate crime. Their work has been enhanced as a result of wellbeing funding allocated by the Area Committee to allow them to target harden properties of vulnerable victims where no alternative is available.
- 3.4 Improve our understanding of and approach to deal with Child Sexual Exploitation
- 3.4.1 There is increasing public and partnership concern around Child Sexual Exploitation (CSE). CSE is a type of child sexual abuse. It is organised and deliberate exploitation of a child purely for the sexual gratification of adults. Any young person could become a victim of child sexual exploitation; the crime affects both girls and boys, from any background and of any ethnicity. The nature of the abuse means that is significantly under reported. Whilst significant progress has been made in mapping the extent of this abuse, the full picture remains unknown.
- 3.4.2 A strategy group and framework have been established by the Leeds Safeguarding Children's Board (LSCB) to take forward this important area of work. Safer Leeds has played a key role in developing an intelligence hub to collate information and

progress investigations into allegations of CSE across Leeds. Through LSCB, a CSE sub group has been established and a strategic plan is in development. A key activity is raising awareness of the issue across communities. West Yorkshire Police's 'Know the Signs' campaign aims to advise everyone across West Yorkshire of the typical signs of Child Sexual Exploitation and what they should do if they know a young person who might be a victim. Publicity material has been distributed by the NPTs across Inner South Leeds.

3.4.3 This activity is being supported locally by wedge based Practitioner Forums that are chaired by the Area Community Safety Co-ordinator in each area. The South Leeds forum has had three meetings to date. It aims to provide a networking opportunity for partners, to raise awareness around the issue and services available and to share good practice across areas and services. The group is in the process of developing awareness raising sessions for practitioners and Ward Members to be delivered by partners early in 2014. A session for parents of Year 7 pupils at South Leeds Academy was delivered in January 2014. Evaluation from that session will inform future awareness raising activity with parents and communities.

3.5 Reduce re-offending

3.5.1 West Yorkshire Police and partner agencies have worked together for several years to tackle prolific offenders and reduce their offending. The approach known as Integrated Offender Management (IOM) is a key driver in addressing and reducing the significant harm being caused to our communities by recidivism. The partnership approach seeks to identify problematic offenders and address the factors that contribute towards their offending behaviour. A review into the IOM approach was carried out by police during 2013 and its findings are under consideration.

3.5.2 During 2013, City and Holbeck Division adopted a multi agency approach to identify individuals who are at risk of becoming more prolific or involved in more serious forms of offending. The "Amber Nominals" group has had several meetings and developed plans to reduce the offending of over 20 individuals across south Leeds.

3.6 Reduce the harm caused by substance misuse – with a focus on dealing with increased use of legal highs and cannabis in the city

3.6.1 Reducing the impact of substance misuse in communities continues to be an active priority for the partnership. Members of the public continue to provide the Police with positive leads about Cannabis and other types of drug dealing. One of the significant emerging issues for the city is the sale and use of new psychoactive substances, so called legal highs. Safer Leeds has a three stranded approach to this new area of work: Intelligence gathering, education and enforcement. The South Leeds Community Safety and Environmental Partnership has reviewed the priority and is progressing a programme of work to address cannabis use, alcohol and legal highs through appropriate use of education, awareness raising and enforcement.

3.6.2 The South Leeds Alcohol Harm Reduction Partnership has led a number of successful activities during 2013. The group developed Licensing Guidance for

South Leeds to encourage potential applicants to take steps that will reduce the negative impact of sales of alcohol in communities. The guidance is being piloted in south Leeds and has attracted local and regional interest. The group also co-ordinated joint awareness raising to promote Alcohol Awareness Week and 16 Days of Action during November 2012. A co-production event was held in December 2013 to gather the views of residents, substance users, carers, communities, Elected Members and services. The findings from the session are being reviewed and will be used to influence the review of commissioned Drug and Alcohol services in Leeds.

4.0 Ward based activity

4.1 This section provides highlights of the wide range of activity carried out by Neighbourhood Policing Teams and their partners to improve community safety in Inner South.

4.2 Beeston and Holbeck Ward.

4.2.1 Holbeck NPT has been involved in numerous projects within the ward. Extensive work has been completed to develop a true partnership approach to the ongoing issues around street sex workers in Holbeck. This work has involved many partners including LCC, Genesis and others. This work is being supplemented as we create a 'Cold Calling Zone' around the Cross Ingram area of Holbeck to further enhance the work we are doing to raise trust and confidence with the communities of Holbeck. The CCZ will be supplemented by a significant investment in shed security within the area as a project is soon to be run where by police volunteers will install alarms inside the sheds of within the area.

4.2.2 Significant work is being done in and around the Normanton's area of Beeston. Police and partners are in the process of visiting every house within the area to establish what they consider to be the local priorities. This work will be followed by additional work in the area to tackle these issues.

4.2.3 A further CCZ and shed security initiative is being run in the Waincliffes area of Beeston, working with the residents and the White Rose Community Forum we hope to have completed this scheme by March 2014, protecting hundreds of sheds before the traditional spike in thefts from sheds in the spring.

4.2.4 Officers have remained engaged and support numerous communities groups and forums and have had significant results when executing warrants in the area. This work has assisted in the continued decrease in recorded crime across the area and it's residents feeling safer.

4.3 City and Hunslet Ward.

4.3.1 Following numerous complaints from residents, a warrant was executed at Winston's on Dewsbury Road. Whilst this produced significant evidence it has not yielded the desired closure at present, but officers from Holbeck NPT will continue to work with partners to achieve the desired outcome.

- 4.3.2 Officers have been involved in numerous activities on Beeston Hill and Hunslet and continue to work with partners to make our communities feel safer. Activities have included numerous warrants and some high profile arrests which have taken key offenders off the streets and as a result have reduced crime.
- 4.3.3 Officers are currently involved in the Dewsbury Road regeneration project and are in the process of starting a Business Watch which will be operational on the 1st of February, this will allow for the businesses on Dewsbury Road to be kept up to date with crime in the area and across Leeds South. The information given would alert them to the methods used, vehicles to be aware of and trends in the crime we are seeing. There would also be general information that may be of interest not only to the companies but their employees.

4.4 Middleton Park ward

- 4.4.1 Rothwell NPT provided staff in respect of public consultation and engagement when Housing Leeds (previously Aire Valley Homes Leeds), upgraded door locks for 470 homes in the Middleton area as part of their programme to tackle burglary. Rothwell NPT has been promoting Immobilise and the NMPR as a crime prevention tool. The vision in respect of this is make property have no value to criminals. There has been a focus around the Town Street area of Middleton in respect of target hardening addresses. Property Marking / registering also forms part of the tasks undertaken by the officers on the Optimal Reserve.
- 4.4.2 Rothwell NPT was part of the pilot project in Middleton primary schools which educates young people about security at home and encourages them to take the message home to their parents. Safer Leeds are in the process of developing a package that can be delivered to schools across Leeds as a result of the success of the pilot in Middleton.
- 4.4.3 Local media and social networking sites have been used to continue to raise awareness around burglary other offences. Working together with Trading Standards and the Council a 'No Cold Calling Zones' has been set up in the Ward area. The NPT have also been able to provide free target hardening to sheds using POCA money in the Middleton and Belle Isle areas. Rothwell NPT plans to hold a bike security event in the Middleton area early in 2014. Rothwell NPT continues to visit and disrupt known offenders with regards Intergrated Offender Management visits (IOM). This is daily business for the officers around disrupt and deter.
- 4.4.4 Rothwell NPT has continued to work closely with Elderly Aid to support those most vulnerable providing inputs on bogus burglars and offering crime prevention / security products.

5.0 CCTV – Leedswatch

- 5.1 CCTV is one of a number of Service functions delegated to Area Committees. The Area Committee's role in relation to this function is to 'maintain an overview of the service in the Committee area and receive regular information about it.
- 5.2 Leedswatch provides a monitoring service for public space surveillance cameras covering open spaces across Leeds. The CCTV control room is staffed and images

recorded 24 hours per day, 365 days a year. The service also provides two mobile CCTV vehicles for deployment within communities across Leeds. The Leedswatch service is responsible for providing a first response to Care Ring alarms. On call 24 hours a day, 7 days per week, this service responds to alarms from mainly elderly clients who find themselves in need of support. The service also provides a security response facility for some LCC buildings and lone workers.

- 5.3 The Out Of Hours Noise Nuisance Service transferred to Community Safety Leedswatch in May 2011 from Environmental Services. It is now integrated within the E&N Out of Hours Response Service. The aim of the service is to stop excessive noise from domestic properties between the hours of 6pm and 8am and to provide a witness service to support criminal and civil proceeding in relation to persistent noise nuisance perpetrators. The service operates, Mon – Fri 6pm – 6am, all day Sat, Sun and Bank Holidays 365 days per year.
- 5.4 The service is not a dedicated out of hours noise nuisance service, as the officers also provide responses to the following services:
- Care Ring 1st Response service – emergency response service for vulnerable residents
 - Intruder & Fire Alarms – Council buildings, schools etc...
 - Loan Worker – Parking Enforcement Officers
 - Estate Patrols – Burglary hot spots
 - Key Holding
 - Patrol of business estates – Cross Green
- 5.5 At present, the service consists of up to 4 officers dealing with calls, and two officers providing responses visiting perpetrators addresses. Capacity is limited with at peak times over 1,500 complaints being logged per month. With so many complaints, and limited capacity, it is not always possible to provide a response to every call received. However, at present call response rate is approx. 70% people receive a visit, and call handling rate at 94%.
- 5.6 The Out of Hours service has no enforcement powers. Their role is to visit the perpetrators address and politely ask them to 'stop the noise'. Details are then logged on a database for the daytime (LASBT) team to pick up and investigate if required. The day time team have a range of enforcement powers that they can use to stop persistent noise issues, subject to suitable evidence being provided to demonstrate the impact that the noise is having, and that it meets ASB / Statutory noise enforcement criteria.
- 5.7 The service is currently being reviewed. The review is looking at the whole process end to end, making it more cohesive and fit for purpose. This will involve being clearer to customers about what type of complaint will get a response from the Team, more training for staff about noise legislation and improved and consistent communication to customers between the different service areas.

6.0 Future priorities and developments - 2014/15

6.1 Partnership priorities

- 6.1.1 The South Leeds Community Safety and Environmental Partnership will continue to co-ordinate and deliver activity towards the six priorities identified at 2.1 above. Some of the key areas to be progressed are as follows:

<p>Strengthening the partnership approach to support a reduction in domestic abuse.</p>	<p>Implement locality actions to support the refreshed Domestic Violence Strategy and Action Plan</p> <p>Support roll out of Caring Dad's programme and emerging perpetrator's work in localities.</p> <p>Support development of Partnership Safeguarding Hub to improve responses to families affected by domestic violence.</p>
<p>Continued focus on reducing domestic burglary and its impact across Leeds.</p>	<p>Continue to monitor levels of burglary and respond using OBA model as appropriate.</p>
<p>Effectively tackle and reduce ASB in our communities</p>	<p>Build on success of multi agency working across Inner South and enhance through development of Safer Neighbourhood Teams.</p> <p>ASB and hate crime reports to be produced quarterly giving clearer picture of reporting across different types by ward; to be used to improve targeting of resource to areas of need.</p> <p>Implement ASB legislation to be introduced circa autumn 2014.</p>
<p>Improve our understanding of and approach to deal with Child Sexual Exploitation</p>	<p>Develop neighbourhood responses that support professionals in identifying and supporting victims and approaches to raise awareness in the community.</p>
<p>Reduce re-offending</p>	<p>Continue to support the delivery of the Families First programme and reviewed Integrated Offender Management approaches.</p>

<p>Reduce the harm caused by substance misuse – with a focus on dealing with increased use of legal highs and cannabis in the city</p>	<p>Review known areas of cannabis use and/or production to deliver enforcement and education to reduce its impact in target neighbourhoods.</p> <p>Support Public Health in addressing use of NPS/legal highs.</p> <p>Progress activity to identify and support users of alcohol who are High Intensive Users of hospital services and committing serious crimes.</p>
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6.2 Policing review and establishing Safer Neighbourhood Teams

- 6.2.1 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.
- 6.2.2 The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.
- 6.2.3 A series of wedge based workshops are being held across the city during March and April. The workshop for the South East wedge is set for 2nd April and Area Committee Lead Members have been invited to represent the Area Committee. The purpose of the workshops is to explore the development of a Safer Neighbourhood Team. The recommendations of these workshops are to be shared with the Area Committee for comment.
- 6.2.4 Chief Inspector Nik Adams will update the Area Committee on the progress of the Programme of Change and what this might look like for the Inner South area.

7.0 Area Committee Funded Activity

- 7.1 This section provides a summary of projects funded by the Inner South Area Committee during 2012/13 and 2013/14.

7.2 Wellbeing projects 2012/13

- 7.2.1 The Inner South Area Committee in March 2012 repeated the process used during the previous year of ring fencing an allocation of wellbeing funding for community safety activity. A number of projects were approved for funding and the total allocation for those projects was £27,000 revenue.
- 7.2.2 The table below shows a progress update on each project for Members information.

Project Summary Information	Amount allocated and start/end dates	Progress
<p>No Cold Calling Zones</p> <p><i>West Yorkshire Trading Standards</i></p> <p>Aim of the project to set up 3 No Cold Calling Zones – one in each ward - to deter rogue traders, nuisance calls and pushy sales people, ultimately reducing the risk of doorstep crime.</p>	<p>£0</p> <p>September 2012 to March 2013</p>	<p>Due to capacity issues within partner agencies, the Area Committee accepted a proposal at it's meeting in November 2012 to put this project on hold and to review during 2013/14.</p>
<p>Off Road Bikes</p> <p><i>West Yorkshire Police</i></p> <p>Aim of the project to reduce ASB caused by nuisance motorbikes by funding the hire of two off road bikes for use by WYP Traffic Officers</p>	<p>£3952</p> <p>September 2012 to September 2013</p>	<p>This project commenced in 2011/12 and has delivered positive results that have been supported by Members.</p>
<p>Victims Fund</p> <p><i>Victim Support</i></p> <p>Aim of the project to provide low level target hardening to residents in Inner South experiencing ASB.</p>	<p>£2500</p> <p>Ongoing</p>	<p>Project completed and further funding approved for 2013/14 at the Area Committee meeting in May 2013.</p>
<p>Crime and Grime projects</p> <p><i>Leeds Community Safety</i></p> <p>To support the delivery of projects identified by the multi agency Crime and Grime groups in Beeston and Middleton</p>	<p>£0</p>	<p>No projects proposed and allocation of £4000 was returned to the wellbeing pot.</p>
<p>Domestic Violence Education and Support Project</p> <p><i>Women's Health Matters</i></p> <p>To offer group work support to women who are or have experienced domestic violence</p>	<p>£8000 revenue</p>	<p>Project completed and further funding approved for 2013/14 at the March meeting of the Area Committee</p>

who are living in Inner South Leeds		
Education and Awareness project around alcohol misuse for young girls <i>Getaway Girls</i> To run a group for young women living in Inner South Leeds to educate and raise awareness of alcohol and its impacts.	£6630	Project complete
Total	£21082	

7.3 Wellbeing projects 2013/14

7.3.1 The Inner South Area Committee in November 2012 repeated the process used during the previous year of ring fencing an allocation of wellbeing funding for community safety activity. A number of projects were approved for funding and the total allocation for those projects is £22,319 revenue to date.

7.3.2 The table below shows a progress update on each project for Members information.

Project Summary Information	Amount allocated and start/end dates	Progress
Off Road Bikes <i>West Yorkshire Police</i> Aim of the project to reduce ASB caused by nuisance motorbikes by funding the hire of two off road bikes for use by WYP Traffic Officers	£4480 Sept 2013 to Sept 2014	Project completed and further funding approved for 2013/14 at the Area Committee meeting in December 2013. This is an increase of £528 on the amount agreed in principle during 2013/14.
Victims Fund <i>Victim Support</i> Aim of the project to provide low level target hardening to residents in Inner South experiencing ASB.	£2500 April 13 to March 14	Project completed and further funding approved for 2013/14 at the Area Committee meeting in March 2013.

<p>NPT projects</p> <p><i>Leeds Community Safety</i></p>	<p>£3000</p> <p>April 13 to March 14</p>	<p>Due to staffing changes during the year and opportunities to utilise funding from other sources, no projects have been progressed. Due to the increase amount for Off Road Bikes, the amount to be returned to the wellbeing pot is £2472.</p> <p>Discussions have commenced to prepare projects to be delivered during 2014/15.</p>
<p>Domestic Violence Education and Support Project</p> <p><i>Women's Health Matters</i></p> <p>To offer group work support to women who are or have experienced domestic violence who are living in Inner South Leeds</p>	<p>£15,339</p> <p>April 13 to March 14</p>	<p>The Area Committee approved funding of £15,339 to support this project for a further 12 months at it's meeting in March 2013. The project has performed well as reported above at 3.1.3 to 3.1.15. No further funding is sought from the Area Committee to support this project.</p>
<p>Total</p>	<p>£22,319</p>	

8.0 Corporate Governance Considerations

8.1 Consultation and Engagement

8.1.1 There are no immediate requirements for customer consultation with regards to the content of this particular report.

8.2 Equality and Diversity / Cohesion and Integration

8.2.1 There are no Equality, Diversity, Cohesion or Integration considerations as a result of this report.

8.3 Council Policies and City Priorities

8.3.1 The activity outlined in this report contribute to targets and priorities set out in the Safer and Stronger Communities Plan

8.4 Resources and Value for Money

8.4.1 There are no resources or value for money considerations in this report.

8.5 Legal Implications, Access to Information and Call In

8.5.1 There are no legal, access to information or call in implications in this report.

8.6 Risk Management

8.6.1 There are no risk management issues associated with this report.

9.0 Conclusions

9.1 Not applicable as this report is information based.

10.0 Recommendations

10.1 The Inner South Area Committee is asked to note the contents of this report and make comment as appropriate.

11.0 Background documents¹

11.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Recorded Crime by Ward 01/04/2012 to 31/03/2013	CITY & HUNSLET			BEESTON & HOLBECK			MIDDLETON PARK			INNER SOUTH		
	Offences	Change	% Change	Offences	Change	% Change	Offences	Change	% Change	Offences	Change	% Change
Burglary Dwelling	171	-35	-17.0%	210	-5	-2.3%	209	15	7.7%	590	-25	-4.1%
Burglary Elsewhere	508	-95	-15.8%	177	-82	-31.7%	164	4	2.5%	849	-173	-16.9%
Criminal Damage	906	-36	-3.8%	443	-46	-9.4%	570	42	8.0%	1919	-40	-2.0%
Drugs Offences	385	-36	-8.6%	97	-20	-17.1%	104	18	20.9%	586	-38	-6.1%
Fraud & Forgery	376	-53	-12.4%	55	2	3.8%	32	2	6.7%	463	-49	-9.6%
Handling	33	-1	-2.9%	9	-2	-18.2%	4	-3	-42.9%	46	-6	-11.5%
Other Crime	209	-120	-36.5%	59	-33	-35.9%	42	-28	-40.0%	310	-181	-36.9%
Other Theft	6887	83	1.2%	511	-194	-27.5%	418	-122	-22.6%	7816	-233	-2.9%
Robbery	124	-28	-18.4%	48	0	0.0%	21	2	10.5%	193	-26	-11.9%
Sexual Offences	145	42	40.8%	39	-7	-15.2%	48	16	50.0%	232	51	28.2%
Theft from Motor Vehicle	671	-89	-11.7%	273	-140	-33.9%	156	-25	-13.8%	1100	-254	-18.8%
Theft of Motor Vehicle	129	6	4.9%	80	-1	-1.2%	47	-45	-48.9%	256	-40	-13.5%
Violent Crime	1843	-315	-14.6%	505	-130	-20.5%	573	-17	-2.9%	2921	-462	-13.7%
Recorded Crime Total	12387	-677	-5.2%	2506	-658	-20.8%	2388	-141	-5.6%	17281	-1476	-7.9%

Offence	CITY & HUNSLET (CITY CENTRE)			CITY & HUNSLET (OTHER)			BEESTON & HOLBECK			MIDDLETON PARK		
	Apr-Dec 2012	Apr-Dec 2013	Change	Apr-Dec 2012	Apr-Dec 2013	Change	Apr-Dec 2012	Apr-Dec 2013	Change	Apr-Dec 2012	Apr-Dec 2013	Change
Burglary Dwelling	15	16	1	110	57	-53	153	132	-21	160	84	-76
Burglary Elsewhere	253	253	0	106	101	-5	128	191	63	130	107	-23
Criminal Damage	379	292	-87	320	225	-95	334	263	-71	448	425	-23
Drugs Offences	215	157	-58	92	73	-19	73	72	-1	78	67	-11
Fraud & Forgery	189	81	-108	83	23	-60	41	22	-19	24	15	-9
Handling	14	10	-4	12	5	-7	7	8	1	3	4	1
Other Crime	111	111	0	49	36	-13	44	40	-4	28	17	-11
Other Theft	4713	3715	-998	571	514	-57	394	419	25	340	278	-62
Robbery	63	78	15	32	20	-12	37	27	-10	18	13	-5
Sexual Offences	88	43	-45	19	25	6	32	44	12	29	27	-2
Theft From Motor Vehicle	300	285	-15	200	160	-40	201	170	-31	111	89	-22
Theft Of Motor Vehicle	61	33	-28	46	38	-8	66	54	-12	34	37	3
Violent Crime	1053	753	-300	385	314	-71	400	334	-66	444	360	-84
Recorded Crime	7454	5827	-1627	2025	1591	-434	1910	1776	-134	1847	1523	-324

April 2012 to March 2013
City and Hunslet ward stats

	Burglary Dwelling	Burglary Elsewhere	Criminal Damage	Drugs Offences	Fraud & Forgery	Handling	Other Crime	Other Theft	Robbery	Sexual offences	Theft From Motor Vehicle	Theft Of Motor Vehicle	Violent Crime	Recorded Crime
CITY CENTRE	23	267	392	242	171	17	138	5704	66	102	203	44	1261	8630
Change	5	-12	18	-39	-8	-6	-77	119	-19	39	-83	13	-157	-207
% Change	28%	-4%	5%	-14%	-4%	-26%	-36%	2%	-22%	62%	-29%	42%	-11%	-2%
HUNSLET	148	241	514	143	205	16	71	1183	58	43	468	85	582	3757
Change	-40	-83	-54	3	-45	5	-43	-36	-9	3	-6	-7	-158	-470
% Change	-21%	-26%	-10%	2%	-18%	45%	-38%	-3%	-13%	8%	-1%	-8%	-21%	-11%
CITY & HUNSLET	171	508	906	385	376	33	209	6887	124	145	671	129	1843	12387
Change	-35	-95	-36	-36	-53	-1	-120	83	-28	42	-89	6	-315	-677
% Change	-17%	-16%	-4%	-9%	-12%	-3%	-36%	1%	-18%	41%	-12%	5%	-15%	-5%

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Appendix 2

Summary of LASBT activity by ward for meeting of the Inner South Area Committee – Wednesday 18th March 2014

City & Hunslet

57 cases were opened for this ward area during 2012/13. Increased reporting around beggars and street drinkers has been noted in the area during the year. There has been a multi-agency response to tackling this issue and a number of beggars have been identified. Beggars and street drinkers are highly vulnerable and referrals to support agencies are made, but there has been little success in actual engagement with support providers. It is noted that the majority of those identified as beggars were not homeless. The activity of five prolific beggars was identified and legal files prepared for Injunctions to stop their activity. These cases are currently pending court hearings.

Further work was undertaken in the Brett Gardens area that crosses the ward boundary with Beeston and Holbeck following a number of reports made during November 12. The issues in the area escalated and allegations made that gangs of youths were involved in drug dealing, intimidation, theft and arson attacks. Concentrated work was undertaken jointly with LASBT and police and 30 youths were identified from intelligence received. A letter drop was undertaken in the area to encourage further reporting, and all those identified were visited and a range of enforcement was undertaken, Acceptable Behaviour Contracts signed, Housing Cautions and Notice of Seeking Possession served where appropriate.

One high profile family in the area and named ring leaders of the gang were taken to court for possession of their property. They are now subject to a Suspended Possession Order and no allegations of ASB have been made against them since the order was secured in July 13.

This intensive action taken in the area broke down the gang of youths and reports of ASB to LASBT have reduced significantly since the above interventions.

Beeston & Holbeck

63 cases were opened for this ward area during 2012/13. LASBT have continued to be involved with Operation Dairy (sex workers). Case officers have been working with the police to identify sex workers and have spoken to the workers to offer referrals of support. Officers also advise how their activity affects the community. LASBT are part of the Sex Workers Case Conference and refer in sex workers who give consent for support services to contact them. Sex workers who repeatedly work in the area are asked to sign Acceptable Behaviour Contracts to keep them away from the area. If this is breached enforcement action will be considered.

Kerb Crawlers have been targeted as part of this work and any Kerb Crawlers identified in the area are invited into Millgarth Police Station for an interview with police and a LASBT Officer. In excess of 40 Acceptable Behaviour Contracts have been signed as a result of this, and to date none have breached the contracts.

Middleton Park Ward

122 cases were opened for this ward area during 2012/13. During February 13 LASBT & Police noted an increase in the reporting of Hate Crime in the area, a number of the complainants reported that youths were responsible. In response to this, information was collated about the localised area, including a comprehensive list of all call logs for ASB and Hate Crime. The problematic areas were mapped from this and an Action Plan was devised. Resources were deployed into this area under name Operation Deanton (phase 2). Rothwell NPT delivered seven hundred Hate Crime Awareness leaflets within the area, and officers from the police, LASBT and NACRO patrolled the hot spot areas. Young people in the area were spoken (stop checks conducted) and youths re-directed to diversionary activities where possible.

Aire Valley Homes Mobile Office was also deployed into the area, and text messages were sent to tenants encouraging them to report incidents of ASB & Hate Crime.

Reports of ASB & Hate Crime increased as a result of this intervention, and a number of youths and families were named as being involved in ASB activity. It is clear from LASBT's investigations that some of these problematic families lead chaotic lifestyles and required intensive support. Joint work has been undertaken with the families, LASBT, Signpost, the Clusters and other support agencies to stop the cycle of ASB. There have been positive outcomes for those who have engaged with support, but enforcement action has been taken against those who continued to cause ASB.

A report requesting additional funding for the area was presented to Aire Valley Homes during 2013. This was granted and money was awarded to reduce asb in the area. This money is being spent on educating youths around the impact of ASB for the victim and communities, for diversionary activities such as the Young Fire Fighter Scheme (especially during the bonfire night period). Youths are also being identified to attend the National Citizenship Scheme.



Leeds ASB Team
Performance Summary 2012/13
March

NEW ENQUIRIES		Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
	ASB enquiries received (ALMO)	-	70	948	50	631	49	529	169	2108
	ASB enquiries received (Private)	-	33	365	54	685	68	516	155	1566
	ASB enquiries received	-	103	1313	104	1316	117	1045	324	3674
	% of Enquiries attributed to ALMO	-	68.0%	72.2%	48.1%	47.9%	41.9%	50.6%	52.2%	57.4%
SSTD1	% of Customers contacted within 1 working day (emergency referrals within target)	-	91.9%	82.7%	24.1%	17.5%	73.1%	44.6%	65.2%	49.4%
SSTD2	% of Customers contacted within 2 working days (non-emergency referrals within target)	-	8.1%	16.7%	72.4%	82.0%	11.5%	54.6%	29.3%	49.9%
	% of Customers Noise Pack Sent (within target)	-	0.0%	0.0%	0.0%	0.0%	15.4%	0.8%	4.3%	0.2%

NEW CASES		Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
	New Cases (ALMO Secure)	-	12	330	18	177	30	253	60	760
	New Cases (ALMO IT)	-	2	43	5	35	1	37	8	115
	New Cases (Other Tenure)	-	4	130	21	214	15	158	40	502
	Total New Cases	-	18	503	44	426	46	448	108	1377
	% of New Cases attributed to ALMO	-	77.8%	74.2%	52.3%	49.8%	67.4%	64.7%	63.0%	63.5%

Total Active Cases	-	210	207	181	598
% of New Cases attributed to ALMO	-	77.8%	52.3%	67.4%	63.0%

CLOSED CASES		Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
Total all cases closed		-	56	595	33	416	47	535	136	1546

SERVICE STANDARDS		Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
SSTD3A	Initial Contact % Within Target	-	94.1%	90.1%	100.0%	99.2%	100.0%	98.7%	99.0%	96.4%
SSTD3B	Initial Contact % Outside Target	-	0.0%	7.3%	0.0%	0.8%	0.0%	1.0%	0.0%	2.8%
SSTD3C	Initial Contact % Target Missed	-	5.9%	2.6%	0.0%	0.0%	0.0%	0.3%	1.0%	0.8%
SSTD4A	Accused Contact % Within Target	-	100.0%	86.2%	76.2%	95.8%	100.0%	91.4%	89.8%	90.7%
SSTD4B	Accused Contact % Outside Target	-	0.0%	12.5%	23.8%	4.2%	0.0%	8.6%	10.2%	8.8%
SSTD4C	Accused Contact % Target Missed	-	0.0%	1.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%
SSTD5A	Repeat Contact % Within Target	-	87.2%	90.8%	99.4%	99.7%	98.8%	95.4%	97.1%	95.9%
SSTD5B	Repeat Contact % Outside Target	-	9.4%	8.3%	0.6%	0.2%	1.2%	4.3%	2.3%	3.8%
SSTD5C	Repeat Contact % Target Missed	-	3.4%	0.9%	0.0%	0.0%	0.0%	0.3%	0.6%	0.3%

* CAVEAT Re: **Service Standards Data** above - KPI data generated within Caseworks continues to include KPIs generated at other organisations that no longer apply to LASBT, for example KPIs generated at NHO's. This is less of an issue on a monthly basis where Not Met or Missed KPIs are more easily monitored and corrected for reporting purposes. However this is more difficult for YTD figures. Therefore, cumulative YTD figures are a product of monthly data reported. System generated year to date information will differ from the data correctly reported above.

Leeds ASB Team
Performance Summary 2012/13
March

	4 Week Case Onset Survey Respondent Satisfaction Measure	Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
	4 Week Surveys Completed	-	9	144	15	175	22	176	46	495
	Q1 % First Reported to LASBT	-	22.2%	32.6%	40.0%	26.5%	50.0%	49.2%	41.3%	36.8%
	Q2 % Easy to report the problem	-	100.0%	94.4%	100.0%	92.7%	95.5%	97.7%	97.8%	95.1%
	Q3 % Initially contacted within 2 days	-	66.7%	70.1%	66.7%	74.3%	95.5%	75.0%	80.4%	73.3%
	Q4 % Visited by a Case Officer within 10 days	-	77.8%	77.5%	86.7%	83.1%	77.3%	79.5%	80.4%	80.3%
KPI1	Q5 % Satisfied with the speed in which Case Officer first made contact	95.0%	100.0%	93.0%	100.0%	94.8%	86.4%	89.7%	93.5%	92.4%
	Q6 % Discussed with Case Officer about how they would like case to be solved	-	77.8%	93.3%	93.3%	97.6%	100.0%	93.9%	93.5%	95.1%
	Q7 % Agreed that Case Officer discussed options for case resolution	100.0%	100.0%	95.1%	100.0%	99.4%	100.0%	93.7%	100.0%	96.2%
	Q8 % Agreed that Case Officer stated how often they would receive an update	80.0%	66.7%	81.9%	93.3%	92.0%	90.9%	85.7%	87.0%	86.8%
	Q9 % Satisfied with the support offered	-	77.8%	85.2%	100.0%	93.8%	90.9%	88.5%	91.3%	89.6%
	Q10 % Satisfied with the Case Officers investigation to date	95.0%	77.8%	86.4%	100.0%	97.1%	86.4%	91.7%	89.1%	92.1%
	Q11 % Satisfied with service provided by Police	-	66.7%	81.0%	100.0%	87.3%	100.0%	93.3%	93.3%	87.9%
	Q11 % Satisfied with service provided by Arson Task Force	-	0.0%	100.0%	0.0%	100.0%	0.0%	50.0%	0.0%	75.0%
	Q11 % Satisfied with service provided by Victim Support	-	0.0%	33.3%	13.3%	46.4%	0.0%	18.5%	4.3%	32.9%
	Q12 % Satisfied with the service provided by LASBT so far	90.0%	77.8%	85.4%	100.0%	94.3%	81.8%	89.1%	87.0%	89.9%

* Figures in 'Red' currently below target

	Closed Case Survey Respondent Satisfaction Measure	Target	EAST		SOUTH		WEST		LASBT	
			Month	YTD	Month	YTD	Month	YTD	Month	YTD
	Closed Case Surveys Completed	-	13	202	6	161	13	165	32	528
KPI2	Q8 % Satisfied with the Case Officers investigation into the complaint	90.0%	100.0%	93.0%	83.3%	93.8%	92.3%	95.8%	93.8%	94.1%
KPI3	Q4 % Spoke with Case Officer about how they would like the case to be solved	90.0%	100.0%	97.4%	83.3%	98.1%	100.0%	93.9%	96.9%	96.5%
KPI4	Q6 % Satisfied they were kept up to date during the case	85.0%	100.0%	92.0%	100.0%	95.6%	100.0%	94.0%	100.0%	93.8%
KPI5	Q9 % Satisfied with the outcome of the case	80.0%	84.6%	89.1%	83.3%	88.1%	84.6%	91.0%	84.4%	89.4%
KPI6	Q10 % Contacted prior to case closure	100.0%	100.0%	98.6%	100.0%	98.8%	92.3%	97.6%	96.9%	98.3%
KPI7	Q7 % Satisfied with the support offered during the case	80.0%	61.5%	78.6%	100.0%	89.4%	100.0%	83.7%	84.4%	83.5%
KPI8	Q12 % satisfied with the overall service provided by LASBT	85.0%	92.3%	91.0%	100.0%	95.6%	100.0%	95.2%	96.9%	93.7%

* Figures in 'Red' currently below target

Compliments Received	-						
Complaints Received (All stages*)	-						

* i.e. Complaints that progress from stage 1 to 2 will be included twice

LASBT South

ASB enquiries received (ALMO)
ASB enquiries received (Private)
ASB enquiries received
% of Enquiries attributed to ALMO

Performance Matrices 2012/13

LASBT Enquiries												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar
41	56	46	56	59	66	66	65	42	42	42	50	50
49	54	33	56	52	75	64	59	46	70	73	54	54
90	110	79	112	111	141	130	124	88	112	115	104	104
45.6%	50.9%	58.2%	50.0%	53.2%	46.8%	50.8%	52.4%	47.7%	37.5%	36.5%	48.1%	48.1%

March

2011/12 Year End	Target	2012/13 YTD	Direction
636	-	631	-
279	-	685	-
915	-	1316	-
69.5%	-	47.9%	-

% of Customers contacted within 1 working day (emergency referrals within target)
% of Customers contacted within 2 working days (non-emergency referrals within target)
% of Customers Noise Pack Sent (within target)
% of Contact Outside agreed Service Standards (target not met)
% of Enquiries not recording 1 or 2 day contact (target missed)

LASBT Enquiry Service Standards												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar
17.2%	26.5%	6.5%	14.0%	36.7%	20.7%	11.9%	12.0%	5.1%	7.7%	14.3%	24.1%	24.1%
82.8%	73.5%	93.5%	84.0%	58.3%	62.1%	83.6%	79.5%	88.1%	84.6%	85.7%	72.4%	72.4%
0.0%	0.0%	0.0%	2.0%	5.0%	17.2%	4.5%	8.4%	6.8%	0.0%	0.0%	0.0%	0.0%
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.4%	3.4%
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7.7%	0.0%	0.0%	0.0%

New Cases (ALMO Secure)
New Cases (ALMO IT)
New Cases (Other Tenure)
Total New Cases
% of New Cases attributed to ALMO

LASBT New Cases												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar
15	14	17	18	18	13	20	14	9	12	9	18	18
2	3	3	4	2	4	3	3	2	2	2	5	5
6	26	19	17	15	26	12	25	10	14	23	21	21
23	43	39	39	35	43	35	42	21	28	34	44	44
73.9%	39.5%	51.3%	56.4%	57.1%	39.5%	65.7%	40.5%	52.4%	50.0%	32.4%	52.3%	52.3%

2011/12 Year End	Target	2012/13 YTD	Direction
156	-	177	-
23	-	35	-
135	-	214	-
314	-	447	-
1	-	49.8%	-

LASBT South	
Active Cases (ALMO Secure) Count	
Active Cases (ALMO IT) Count	
Active Cases (Other Tenure) Count	
Total Active Cases	
Active Re-opened cases Count	
Active Cases referred from NHOs	
Active cases attributed to ALMO Percent	

Performance Matrices 2012/13												
LASBT Active Cases												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
66	85	74	80	97	76	104	84	84	91	100	108	
13	15	19	20	18	23	20	21	23	17	19	26	
37	64	45	46	49	57	57	56	56	51	65	73	
116	164	138	146	164	156	183	161	163	161	184	207	
									54	57	10	
68.1%	61.0%	67.4%	68.5%	70.1%	63.5%	67.8%	65.2%	65.6%	67.1%	64.7%	64.7%	

March			
2011/12 Year End	Target	2012/13 YTD	Direction
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Average duration of Cases Active in month (Days)	
Average duration of Cases Closed in month (Days)	

LASBT Case Duration												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
100.94	85.379	89.483	88.992	101.74	87.0	86.9	89.5	102.9	110.3	109.7	113.0	
50.722	83.025	51.552	102.86	60.7	104.3	111.0	82.3	97.2	85.0	96.9	74.1	

2011/12 Year End	Target	2012/13 YTD	Direction
-	-	-	-
-	-	-	-

Number of Complainants in Active Cases	
Complainant % Female	
Complainant % Black or Minority Ethnicity	
Complainant % Disability	
Complainant % Aged under 18	
Complainant % Aged over 60	
Complainant % English as Second Language	
Complainant % Lesbian, Gay, Bisexual, Transgender	
Complainant % ALMO Tenure	

LASBT Active Case Victim Profile												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
129	147	145	178	183	189	183	145	147	138	153	156	
32.9%	32.0%	29.3%	30.1%	28.1%	30.4%	31.1%	34.8%	33.0%	31.2%	31.0%	30.4%	
3.9%	2.7%	4.1%	3.3%	3.3%	3.7%	3.3%	2.8%	2.7%	2.2%	2.6%	5.1%	
0.0%	0.0%	1.4%	0.6%	0.5%	0.5%	0.5%	0.7%	0.7%	0.0%	1.3%	0.6%	
0.0%	0.7%	0.7%	0.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
13.6%	13.6%	11.0%	13.4%	14.1%	14.3%	14.1%	9.7%	9.5%	17.4%	15.0%	70.4%	
1.6%	0.7%	0.7%	0.0%	1.1%	0.5%	0.0%	0.0%	0.7%	2.2%	1.3%	1.9%	
0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	0.0%	0.0%	0.7%	0.7%	0.7%	0.6%	
58.1%	55.8%	57.9%	58.4%	58.5%	56.9%	58.2%	67.6%	62.6%	61.6%	59.3%	63.5%	

2011/12 Year End	Target	2012/13 YTD	Direction
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

LASBT South

Performance Matrices 2012/13

March

LASBT Active Case Perpetrator Profile												
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Number of Accuseds in Active Cases	133	139	139	160	160	166	179	140	148	147	159	174
Accused % Female	45.9%	45.3%	44.6%	44.4%	48.8%	51.8%	49.7%	50.0%	49.3%	51.0%	50.3%	47.7%
Accused % Black or Minority Ethnicity	1.5%	0.0%	0.7%	1.9%	1.9%	2.4%	2.2%	2.8%	3.4%	2.0%	1.3%	5.1%
Accused % Disability	0.0%	0.0%	0.7%	0.6%	1.3%	1.2%	1.1%	1.4%	100.0%	1.4%	1.3%	0.6%
Accused % Aged under 18	15.0%	13.7%	12.2%	10.7%	10.0%	10.2%	13.4%	16.4%	13.5%	8.8%	10.1%	12.1%
Accused % Aged over 60	6.0%	5.8%	5.8%	6.9%	6.3%	4.2%	3.9%	5.0%	4.7%	2.7%	3.2%	2.9%
Accused % English as Second Language	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.7%	0.7%	0.7%	0.6%	0.6%
Accused % Lesbian, Gay, Bisexual, Transgender	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.7%	0.7%	0.6%	0.6%
Accused % ALMO Tenure	70.7%	71.9%	72.7%	75.6%	76.3%	72.3%	73.7%	72.9%	75.0%	76.9%	72.3%	73.0%

LASBT Initial Contact Service Standard			
	2011/12 Year End	Target	2012/13 YTD
Initial Contact % Within Target	100.0%	100.0%	100.0%
Initial Contact % Outside Target	0.0%	0.0%	0.0%
Initial Contact % Target Missed	0.0%	0.0%	0.0%

LASBT Perpetrator Contact Service Standard			
	2011/12 Year End	Target	2012/13 YTD
Accused Contact % Within Target	78.5%	-	99.2%
Accused Contact % Outside Target	21.5%	-	0.8%
Accused Contact % Target Missed	0.0%	-	0.0%

LASBT Perpetrator Contact Service Standard			
	2011/12 Year End	Target	2012/13 YTD
Initial Contact % Within Target	100.0%	100.0%	100.0%
Initial Contact % Outside Target	0.0%	0.0%	0.0%
Initial Contact % Target Missed	0.0%	0.0%	0.0%

LASBT Perpetrator Contact Service Standard			
	2011/12 Year End	Target	2012/13 YTD
Accused Contact % Within Target	78.5%	-	95.8%
Accused Contact % Outside Target	21.5%	-	4.2%
Accused Contact % Target Missed	0.0%	-	0.0%

LASBT Perpetrator Contact Service Standard			
	2011/12 Year End	Target	2012/13 YTD
Initial Contact % Within Target	100.0%	100.0%	100.0%
Initial Contact % Outside Target	0.0%	0.0%	0.0%
Initial Contact % Target Missed	0.0%	0.0%	0.0%

LASBT South	
Repeat Contact % Within Target	
Repeat Contact % Outside Target	
Repeat Contact % Target Missed	
4 Week Survey Count of Complainants to contact	
4 Week Survey Attempted Telephone Calls	
4 Week Survey Postal Surveys sent	
4 Week Surveys Completed	
Closed Case Survey Count of Complainants to contact	
Closed Case Survey Attempted Telephone Calls	
Closed Case Survey Postal Surveys sent	
Closed Case Surveys Completed	

Performance Matrices 2012/13												
LASBT Repeat Contact Service Standard												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
100.0%	99.7%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	99.2%	98.9%	99.3%	99.4%	
0.0%	0.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.5%	1.1%	0.7%	0.6%	
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	0.0%	0.0%	0.0%	
LASBT Survey Completion												
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
30	12	28	23	21	37	46	33	39	16	21	19	
24	26	25	35	32	31	35	31	29	18	30	23	
15	5	7	10	9	12	9	8	11	0	7	3	
20	13	18	16	15	12	17	15	8	12	14	15	
11	20	24	28	28	30	38	35	55	25	27	12	
11	27	33	43	27	18	21	24	11	12	33	22	
3	6	5	16	11	7	10	11	3	5	9	9	
10	14	22	17	19	13	8	11	8	18	15	6	

March					
2011/12 Year End	Target	2012/13 YTD	Direction	2011/12 Year End	Target
89.6%	-	99.7%	-	-	-
10.4%	-	0.2%	-	-	-
0.0%	-	0.0%	-	-	-
2011/12 Year End	Target	2012/13 YTD	Direction	2011/12 Year End	Target
-	-	325	-	-	-
-	-	339	-	-	-
-	-	96	-	-	-
-	-	175	-	-	-
-	-	333	-	-	-
-	-	282	-	-	-
-	-	95	-	-	-
-	-	161	-	-	-

LASBT South	
Q1 % First Reported to LASBT	
Q2 % Easy to report the problem	
Q3 % Initially contacted within 2 days	
Q4 % Visited by a Case Officer within 10 days	
Q5 % Satisfied with the speed in which Case Officer first made contact	
Q6 % Discussed with Case Officer about how they would like case to be solved	
Q7 % Agreed that Case Officer discussed options for case resolution	
Q8 % Agreed that Case Officer stated how often they would receive an update	
Q9 % Satisfied with the support offered	
Q10 % Satisfied with the Case Officers investigation to date	
Q11 % Satisfied with service provided by Police	
Q11 % Satisfied with service provided by ATF	
Q11 % Satisfied with service provided by VS	
Q12 % Satisfied with the service provided by LASBT so far	

Performance Matrices 2012/13												
LASBT 4 Week Survey Feedback												
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	0.0%	0.0%	0.0%	56.3%	13.3%	25.0%	35.3%	12.5%	0.0%	8.3%	21.4%	40.0%
	0.0%	0.0%	0.0%	93.8%	86.7%	100.0%	100.0%	93.3%	100.0%	75.0%	85.7%	100.0%
	55.0%	69.2%	88.9%	81.3%	93.3%	66.7%	70.6%	93.3%	75.0%	66.7%	64.3%	66.7%
	0.0%	0.0%	0.0%	62.5%	86.7%	66.7%	88.2%	100.0%	87.5%	83.3%	85.7%	86.7%
	85.0%	100.0%	100.0%	100.0%	100.0%	83.3%	100.0%	100.0%	87.5%	75.0%	100.0%	100.0%
	0.0%	0.0%	0.0%	100.0%	93.3%	100.0%	100.0%	93.3%	100.0%	100.0%	100.0%	93.3%
	100.0%	100.0%	100.0%	100.0%	100.0%	91.7%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
	85.0%	100.0%	88.9%	87.5%	100.0%	91.7%	88.2%	93.3%	100.0%	83.3%	100.0%	93.3%
	100.0%	100.0%	100.0%	75.0%	100.0%	91.7%	94.1%	93.3%	100.0%	83.3%	100.0%	100.0%
	100.0%	100.0%	100.0%	87.5%	100.0%	100.0%	94.1%	100.0%	100.0%	83.3%	100.0%	100.0%
	0.0%	0.0%	0.0%	66.7%	87.5%	100.0%	100.0%	75.0%	100.0%	50.0%	90.0%	100.0%
	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	28.6%	100.0%	50.0%	33.3%	0.0%	0.0%
	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	100.0%	80.0%	77.8%	85.7%	50.0%
	95.0%	92.3%	94.4%	81.3%	100.0%	100.0%	88.2%	100.0%	100.0%	83.3%	100.0%	100.0%

March				
2011/12 Year End	Target	2012/13 YTD	Direction	
-	-	26.5%	-	
-	-	92.7%	-	
-	-	74.3%	-	
-	-	83.1%	-	
92.2%	95.0%	94.8%		
-	-	97.6%	-	
97.7%	100.0%	99.4%		
83.7%	80.0%	92.0%		
77.5%	-	93.8%	-	
96.9%	95.0%	97.1%		
-	-	87.3%	-	
-	-	38.5%	-	
-	-	71.9%	-	
88.1%	90.0%	94.3%		

LASBT South	
Q1 % Where the problem of ASB is resolved	
Q2 % Making first ASB report to LASBT	
Q3 % Satisfied with the initial response to the problem	
Q4 % Spoke with Case Officer about how they would like the case to be solved	
Q5 % Spoke with Case Officer about the options available to LASBT to solve the problem	
Q6 % Satisfied they were kept up to date during the case	
Q7 % Satisfied with the support offered during the case	
Q8 % Satisfied with the Case Officers investigation into the complaint	
Q9 % Satisfied with the outcome of the case	
Q10 % Contacted prior to case closure	
Q11 % Satisfied with service provided by Police	
Q11 % Satisfied with service provided by ATF	
Q11 % Satisfied with service provided by VS	
Q12 % Satisfied with the overall service provided by LASBT	

Performance Matrices 2012/13												
LASBT Closed Case Survey Feedback												
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
	0.0%	0.0%	0.0%	100.0%	85.7%	90.0%	87.5%	100.0%	100.0%	100.0%	100.0%	100.0%
	0.0%	0.0%	0.0%	57.1%	42.9%	50.0%	28.6%	54.5%	37.5%	38.9%	60.0%	83.3%
	0.0%	0.0%	0.0%	71.4%	85.7%	100.0%	100.0%	100.0%	75.0%	94.4%	93.3%	100.0%
	100.0%	100.0%	100.0%	94.1%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	93.3%	83.3%
	100.0%	100.0%	100.0%	94.1%	88.9%	100.0%	100.0%	100.0%	87.5%	94.4%	100.0%	100.0%
	100.0%	100.0%	95.5%	88.2%	89.5%	100.0%	100.0%	100.0%	100.0%	88.9%	100.0%	100.0%
	90.0%	92.9%	86.4%	88.2%	78.9%	100.0%	85.7%	100.0%	87.5%	83.3%	93.3%	100.0%
	100.0%	92.9%	95.5%	100.0%	89.5%	100.0%	85.7%	100.0%	87.5%	94.4%	86.7%	83.3%
	90.0%	78.6%	86.4%	94.1%	84.2%	92.3%	85.7%	100.0%	87.5%	83.3%	93.3%	83.3%
	100.0%	100.0%	100.0%	100.0%	94.7%	100.0%	100.0%	100.0%	87.5%	100.0%	100.0%	100.0%
	0.0%	0.0%	0.0%	66.7%	87.5%	100.0%	100.0%	75.0%	100.0%	50.0%	90.0%	100.0%
	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	28.6%	100.0%	50.0%	33.3%	0.0%	0.0%
	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	100.0%	80.0%	77.8%	85.7%	50.0%
	100.0%	92.9%	100.0%	94.1%	89.5%	100.0%	100.0%	100.0%	100.0%	88.9%	93.3%	100.0%

March				
	2011/12 Year End	Target	2012/13 YTD	Direction
	-	-	96.6%	-
	-	-	49.4%	-
	-	-	92.1%	-
	82.2%	90.0%	98.1%	
	82.2%	90.0%	96.8%	
	83.7%	85.0%	95.6%	
	71.9%	80.0%	89.4%	
	81.5%	90.0%	93.8%	
	69.6%	80.0%	88.1%	
	100.0%	100.0%	98.8%	
	-	-	87.3%	-
	-	-	38.5%	-
	-	-	71.9%	-
	81.5%	85.0%	95.6%	

HATE INCIDENT REPORTING CENTRES

Hate Incident Reporting Centres in Leeds are locations where victims of a hate incident may choose to report an incident and have control over the nature of the report, the type of investigation and support they need. There are a variety of ways to report.

Where to report a hate incident:

By phone:

Leeds City Council Hotline	0113 2224402
Leeds City Council Switchboard	0113 222 4444
Aire Valley Homes	0800 915 6660
From a mobile	0113 3984710
West North West Homes	0800 915 1113
From a mobile	0113 3984708
East North East Homes	0800 915 1600
From a mobile	0113 3984711
Belle Isle TMO	0800 3895503
From a mobile	0113 2141833
Stop Hate UK-24 hour help line	0800 138 1625
West Yorkshire Police	101
In an Emergency	999

Text relay for deaf or hearing impaired:

Dial 18001 before any number above.

By text:

07717 989025

Online:

www.stophateuk.org/tell

By email:

LASBT@leeds.gov.uk
talk@stophateuk.org

In person:

Visit a Hate Incident Reporting Centre.

A list of Hate Incident Reporting Centres divided by area can be found below.

SOUTH LEEDS:

City One Stop Centre
2 Great George Street
Leeds
LS2 8BA

Dewsbury Road One Stop Centre
190 Dewsbury Road
Leeds
LS10 6PF

Garforth One Stop Centre and Library
Lidgett Lane,
Garforth
LS25 1EH

Kippax Housing Office (Aire Valley Homes)
Hanover Place
Kippax
Leeds
LS25 7LW

Morley Housing Office (Aire Valley Homes)
Town Hall
Queens Street
Leeds
LS27 9DX

Rothwell Housing Office (Aire Valley Homes)
Civic Buildings
Marsh Street
Leeds,
LS26 0AD

St Georges Centre (Aire Valley Homes)
St Georges Road
Middleton
Leeds
LS10 4UZ

Swarcliffe Housing Office (Aire Valley Homes)
32-38 Langbar Gardens
Leeds
LS14 5ES

Belle Isle Tenant Management Organisation

Aberfield Gate
Belle Isle
Leeds
LS10 3QH

EAST LEEDS:

Osmondthorpe One Stop Centre
81a Wykebeck Mount
Leeds
LS9 0JE

Moresdale Lane One Stop Centre
90/95 Moresdale Lane
Leeds
LS14 6GG

Wetherby One Stop Centre
24 Westgate
Wetherby
Leeds LS22 6NL

Burmantofts Housing Office (ENEHL)
Rigton Lawn
Leeds
LS9 7QA

Gipton Housing Office (ENEHL)
58 Coldcotes Drive
Gipton
Leeds
LS9 6QG

Tribeca House (ENEHL)
71 Roundhay Road
Leeds
LS7 3BE

Moortown Housing Office (ENEHL)
4 Queenshill Approach
Moortown
Leeds
LS17 6AY

Richmond Hill Housing Office (ENEHL) – Open : [Monday 8.30 a.m. – 12.30 p.m.](#)
8 Walter Crescent [Wednesday 8.30 a.m. – 12.30 p.m.](#)
Richmond Hill [Thursday 1.00 p.m. – 4.30 p.m.](#)
Leeds [\(up to 6.00 p.m. alt weeks \).](#)
LS9 8NG

Seacroft North Housing Office (ENEHL)
Unit 8,
Seacroft Green

Leeds
LS14 6JD

West Leeds:

One Stop Centre Aireborough
Micklefield House
New Road Side
Rawdon
Leeds
LS19 6DF

One Stop Centre Pudsey
Town Hall
Robin Lane
Leeds
LS28 7BL

One Stop Centre Armley
2 Stocks Hill
Armley
Leeds LS12 1UE

Bramley Neighbourhood Office (WNWHL)
202 Town Street
Bramley
Leeds
LS13 2EP

Horsforth Neighbourhood Office (WNWHL)
The Green
Town Street
Leeds
LS18 5JB

Kirkstall Neighbourhood Office (WNWHL)
45 Kirkstall Lane
Leeds
LS5 3BE

Little London Neighbourhood Office (WNWHL)
Oatland Drive
Leeds
LS7 1SH

Wortley Neighbourhood Office (WNWHL)
38 Heights Drive

Armley Leeds
LS12 3SU

Non Council Reporting Centres

Stop Hate UK
PO Box 484
Leeds LS7 9BZ
By phone: 0800 138 1625
By text: 07717 989025
Online: www.stophateuk.org/tell
Chat: www.stophateuk.org/talk
Email: talk@stophateuk.org
Website www.stophateuk.org

Asha Neighbourhood Centre
43 Stratford Street
Beeston
Leeds
LS11 6JG
Tel No. 0113 2704600
Contact: Zaheeda Khanam

Connect Housing Association
205 Roundhay Road
Leeds
LS8 4HS
Tel No. 0113 2350202
Email: cs@connecthsg.org.uk
Contact: Catherine Boak

Connect in the North
Bridge House
Balm Road
Leeds
LS10 2TP
Tel No. 0113 2703233
Contact: Cathy Wintergill

Hamara Centre
73 Lodge Lane
Beeston
Leeds
LS11 6ER
Tel No. 0113 277 3330
Contact: Arif Iqbal

Leeds Federated Housing Association
Arthington House
30 Westfield Road

Leeds
LS3 1DE
Tel No. 0113 386 1000
Contact: Stephen Barry – ASB Manager

International Student Office
University of Leeds
Level 11, Ziff Building
Woodhouse Lane
Leeds
LS2 9JT
Contact: Tim Rhodes or Phill Wilcox

Leeds University Student Union
Students Advice Centre
Lifton Place
Leeds
LS2 9JZ
Contact:
Tel No. 0113 3801242 - B J Fisher – Community Officer
Tel No. 0113 3801244 – C Hopper – Equality & Diversity Officer
Tel No. 0113 3801245 – K A Siddall – Welfare Off

Unity Housing Association
113/117 Chapeltown Road
Leeds
LS7 3HY
Tel No. 0113 2007700
Contact: Duncan Lee

If your organisation requires training, please contact Andrew Bolland, Stop Hate UK on 0113 2935100.

If you or need to amend your details, or would like more information about becoming a HIRC, please email Rebecca.herbert@leeds.gov.uk

Prepared by Rebecca Herbert, Service Development Officer, Leeds Anti-Social Behaviour Team
Email: LASBTCustomerCare@leeds.gov.uk
Date Reviewed: 10 Jan 2013
Date for next review: 13 April 2013



Report author: Peter Storrie
Tel: 22 43956

Report of the Director of Children’s Services

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: Children’s Services Area Committee update report

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of ward(s):	Beeston and Holbeck, City and Hunslet, Middleton Park	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Persistent absence in primary schools reduced by 20 per cent; persistent absence in secondary schools rose by 13 per cent.
2. There was a two per cent rise in the percentage of NEET young people in the Inner South. Not known levels have significantly reduced.
3. Local priorities are to be agreed, if required, with the local lead member for Children’s Services.

Recommendations

4. The Inner South Area Committee is asked to:
 - a) Discuss whether local priorities may be required in addition to the Children’s Services obsessions, to be agreed between the local lead member for Children’s Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
 - b) Use the basic need workshops to provide local intelligence for consideration in school place planning, and instruct officers on improved methods of member engagement in school place planning.

1 Purpose of this report

- 1.1 This report provides members with a comprehensive set of children’s information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People’s Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children’s Services works with the area head of targeted services to identify local priorities for the committee’s approval.

2 Background information

- 2.1 As part of the ambition for Leeds to become the best city in the UK, we are aiming to become the best city to grow up in - a child friendly city. This ambition will be realised by improving outcomes against the three obsessions, five outcomes, and 12 priorities in the CYPP, which is overseen by the multi-agency Children’s Trust Board and implemented locally by the 25 local cluster partnerships of schools and other key local services.

3 Main issues

- 3.1 This section provides an update on performance data, successes, and issues within the area committee. A Children’s Services summary is in appendix one.

Local updates

- 3.2 Table one presents a summary of the area committee’s performance data, and compares the trend/direction of travel to the city trends. A full set of the area’s performance data is in appendix two.

Table one: summary of the area committee’s performance data

	December 2013	December 2012	Trend	Comparison to city trend
Children looked after	291 (21.5%)	307 (22.0%)		Larger reduction
Children subject to a child protection plan	155 (21.0%)	188 (19.7%)		Smaller reduction
CAFs initiated	129	100	↗	Smaller rise
Primary school attendance	95.0%	94.9%	↗	Rise vs city reduction
Secondary school attendance	92.6%	93.3%		Fall vs city static
Primary school persistent absence	197	247		Larger reduction
Secondary school persistent absence	219	194	↗	Rise vs city reduction
NEET young people; unadjusted	220 (9.5%)	198 (7.4%)	↗	Smaller rise
Not known young people	195 (8.4%)	461 (17.3%)		Larger reduction
Foundation Stage good level of dev	37.4%	n/a		Lower than city
KS2 level 4+ reading, writing, maths	68.0%	71.0%		Fall vs city rise
5+ A*-C GCSE inc English and maths	41.5%	45.0%		Fall vs city rise
Free school meal uptake - primary	75.8%	81.0%		Larger reduction
Free school meal uptake - secondary	88.2%	89.7%		Larger reduction
10-17 year-olds committing an offence	91	136		Larger reduction

- 3.3 This was the only area to see a (small, 0.1 percentage point) rise in primary school attendance levels. There was a 20 per cent reduction in the number of pupils persistently absent from primary schools in this area, the largest reduction across all area committees. The 13 per cent rise in persistently absent pupils from secondary schools in the area was the largest rise of all area committees.
- 3.4 This area saw a two per cent rise in the percentage of NEET young people. There was, however, a large reduction in the number of not known young people in the Inner South, partly due to the removal from the Inner South figures of those young people who are assigned the igen postcode as their whereabouts is unknown.
- 3.5 There remain a higher percentage of not knowns in this area than other area committees. UCAS (Universities and Colleges Admissions Service) have, for legal reasons, been unable to share admissions data with local authorities. This has led to an increase in the not known figures as up to 500 young people's statuses are usually recorded from UCAS data.
- 3.6 Free school meal uptake in both primary and secondary schools was higher in this area than all other area committees, despite a higher-than-citywide reduction in primary uptake.
- 3.7 All area committees have identified a local lead member for Children's Services, who will work with the local area head of targeted services to agree, if required, local priorities in addition to/support of the three obsessions. These priorities will shape future area committee reports.

Service updates

- 3.8 Families First is Leeds' approach to the national Troubled Families programme. 'Troubled families' are "characterised by there being no adult in the family working, children not being in school and family members being involved in crime and anti-social behaviour"¹. The government have set a target for 120,000 families to be 'turned around' during the current Parliament. For each family that is 'turned around' a set amount of money may be claimed under the programme's payments by result (PBR) criteria.
- 3.9 Leeds has 2,180 troubled families, a target set by the Department for Communities and Local Government. Approximately 1,400 families are currently receiving support since the start of the programme, with PBR claimed on 532 families (24 per cent of the cohort). A breakdown of households by cluster and area committee is in appendix three.

Basic need update

- 3.10 Area committees are hosting basic need workshops during early 2014, facilitated by officers from Children's Services and Planning. General principles arising from the workshops will be taken to the Cross Party Basic Need Steering Group for agreement and implementation within the basic need programme. Locality-

¹ [The Troubled Families programme, Communities and Local Government](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)
(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)

specific queries and suggestions will be captured and actioned by officers. The objectives of the workshops are:

- Supporting members' in-depth understanding of national school place planning policy, local school place planning context, and key challenges to the delivery of sufficient school places.
- Developing an improved approach to ensuring strong join-up between elected members, officers, and local stakeholders.
- Engaging in early discussions with the aim of identifying and delivering the best local solutions.

4 Corporate considerations

4.1 Consultation and engagement

4.1.1 This report is for area committee meetings, which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in child friendly city work.

4.2 Equality and diversity/cohesion and integration

4.2.1 Equality issues are implicit in the information provided. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken, and the detailed information already provided to clusters is powerful intelligence that can be used to help focus priorities and narrow the gap.

4.3 Council policies and city priorities

4.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP. The area committee summary sheets currently being developed build on wider priorities and the Children's Services obsessions, and incorporate locally-agreed priorities.

4.4 Resources and value for money

4.4.1 Families First is a payment by results scheme. For every family 'turned around', the local authority can claim additional payments if successful across the full range of indicators.

4.5 Legal implications, access to information and call in

4.5.1 This report is not eligible for call in, due to being a Council function.

4.6 Risk management

- 4.6.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

5 Conclusions

- 5.1 Not applicable, as this report is information based.

6 Recommendations

- 6.1 The Inner South Area Committee is asked to:
- a) Discuss whether local priorities may be required in addition to the Children's Services obsessions, to be agreed between the local lead member for Children's Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
 - b) Members are recommended to use the basic need workshops to provide local intelligence for consideration in school place planning and to instruct officers on improved methods of member engagement in school place planning.

7 Background documents²

- 7.1 There are no background documents to accompany this report.

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix one: Children's Services' update

The 'best council and best city' ambition to make Leeds a child friendly city has continued to build momentum in recent months. The Yorkshire Evening Post has launched its support with a series of features, an ongoing commitment to raise the profile of the city's children and young people, and an appeal to businesses to join the campaign. This has coincided with the first Child Friendly Leeds Awards, hosted by City Varieties, sponsored by British Gas, and planned, run and presented entirely by children and young people. Over the coming year, a key focus of this ambition will be achieving a consistent one-council approach so that children and young people are increasingly at the heart of decision-making over issues and developments that affect them.

This growing momentum, however, comes at a time when services are continuing to address significant issues. As with all areas of the council, children's services must address major financial challenges, with approximately £18 million in savings needed during 2014/15. Clear action plans are in place to achieve this. Despite this challenge, through the citywide partnership of the Children's Trust Board and the shared vision outcomes and priorities in the Children and Young People's Plan (CYPP), Leeds is continuing its clear strategy of investing in early intervention and preventative services, working restoratively with families to address their problems at an earlier stage and prevent escalation. The family group conferencing programme is continuing to develop; recent analysis shows that it has already safely and appropriately prevented 55 children and young people in Leeds from needing to be placed in care, with significant financial savings being made as a result.

The service is preparing for an Ofsted inspection, anticipated in spring 2014, which will last for up to four weeks and review a wide range of services that support the most vulnerable children. A number of other authorities have recently been inspected under this new framework and Leeds is actively looking to learn from their experiences to support our preparations. The learning from this inspection will significantly shape the direction of the service over the next period.

Children's services has maintained the relentless focus on the three obsessions in the CYPP, which have seen improvements across each. In addition, there are several other current priority areas of work for the service citywide:

- *Frameworki*, the replacement for the electronic social care recording system has been implemented. The focus is now on managing the transition to the new system and enabling staff to maximise its potential
- The need to provide sufficient school places, given the city's population growth, continues to be a key statutory priority for the local authority and a clear programme is in place to manage this.
- Leeds is at the forefront of a regional drive to increase educational standards and has recently hosted a major education summit with more than 260 national and regional attendees. A particular focus of our work with schools over the coming year will be on supporting pupils at major transition points in their lives by ensuring they are 'ready for learning'.
- Drawing on international best practice, we are exploring how we can maximise the potential of the council's wider work on community and citizen engagement by developing our existing cluster model. This work is in early development, but is key to the next stage of pushing more services out to localities. There will be further details on this work at future area committees.

Appendix two: performance data for Inner South area committee

Spring 2014 Children's Services performance update

Measure	Leeds	Inner S	Current data period	Highest	Average	Lowest		
1. Number of children and young people 0-19	173,462	18,702	January 2014	24,510	17,289	11,609		
2. Percentage of children and young people	n/a	10.8%	January 2014	14.1%	10.0%	6.7%		
3. Number of primary schools	218	22	Current	28	22	15		
4a. Number of secondary schools	36	2	Current	6	4	2		
4b. Number of through schools	2	0	Current	2	0	0		
5. Number of children's centres	56	7	Current	9	6	2		
<p>Commentary The Inner South area committee has 10.8 per cent of the city's 0-19 population. There are 22 primary schools, two secondary schools, and seven children's centres located within the area committee boundary.</p>								
Keeping children safe from harm	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
6. Number of children looked after	1,356	291	307		20 Jan 2014	356	123	17
7. Number of children entering care	-	-	61		Apr-Dec 2013	-	-	-
8. Number of children subject to a child protection plan	737	155	188		20 Jan 2014	155	69	13
9. Number of CAFs initiated	867	129	100	æ	Apr-Dec 2013	162	84	30
10. Number of requests for service	-	-	4,056		Apr-Dec 2013	-	-	-
11. Number of requests for service leading to a referral	-	-	1,535		Apr-Dec 2013	-	-	-

Do well in learning and have the skills for life	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
12. Primary school attendance levels	95.4%	95.0%	94.9%	↗	2012/13 HT 1-5	96.4%	95.4%	94.1%
13. Secondary school attendance levels	93.7%	92.6%	93.3%		2012/13 HT 1-5	94.7%	93.4%	91.0%
14. Number of pupils persistently absent at primary	1,532	197	247		2012/13 HT 1-5	373	153	61
15. Number of pupils persistently absent at secondary	2,748	219	194	↔	2012/13 HT 1-5	438	275	163
16a. Number of NEET young people (unadjusted)	1,540	220	198	↔	31 Dec 2013	338	143	44
16b. Percentage of NEET young people (unadjusted)	6.9%	9.5%	7.4%	↔	31 Dec 2013	10.7%	6.3%	3.0%
16c. Number of NEET young people (adjusted)	1,540	233	-	n/a	31 Dec 2013	350	153	48
16d. Percentage of NEET young people (adjusted)	6.9%	10.2%	-	n/a	31 Dec 2013	11.3%	6.8%	3.3%
17a. Number of 'not knows'	1,630	195	461		31 Dec 2013	202	145	60
17b. Percentage of 'not knows'	7.1%	8.4%	17.3%		31 Dec 2013	8.4%	6.5%	4.2%
18. Foundation Stage good level of development	51%	37.4%	n/a	(Change of definition)	2012/13 AY	64.7%	51.8%	36.7%
19. Key Stage 2 level 4+ reading, writing, and maths	74.0%	68.0%	71.0%		2012/13 AY	85.7%	74.2%	65.3%
20. 5+ A*-C GCSE including English and maths	57.3%	41.5%	45.0%		2012/13 AY	70.5%	54.5%	41.5%
Choose healthy lifestyles								
21. Free school meal uptake - primary schools	73.1%	75.8%	81.0%		2012/13 FY	75.8%	71.9%	66.6%
22. Free school meal uptake - secondary schools	71.1%	88.2%	89.7%		2012/13 FY	88.2%	71.6%	61.7%
Voice and influence								
23. 10-17 year olds committing an offence	685	91	136		Sep 12-Aug 13	134	55	17

Ofsted inspections	Leeds	Inner S			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	81%	73%	68%	æ	31 Dec 2013	93%	81%	68%
25. Percentage of secondary schools good or better	61%	50%	50%		31 Dec 2013	75%	60%	25%
26. Percentage of children's centres good or better	79%	57%	80%		31 Dec 2013	100%	86%	57%
27. Percentage of children's homes good or better	100%	100%	0%	æ	31 Dec 2013	100%	100%	100%
Ofsted judgement - Inner South	Current period: 31 Dec 2013				Previous period: 31 July 2013			
	Outstanding	Good	Req imp	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	3	13	5	1	3	12	6	1
29. Secondary schools	0	1	0	1	0	1	0	1
30. SILCs (citywide)	-	-	-	-	-	-	-	-
31. Pupil referral units (citywide)	-	-	-	-	-	-	-	-
32. Children's centres	0	4	3	0	0	4	1	0
33. Children's homes	0	1	0	0	0	0	1	0
Secondary schools	Current period		Previous period		Direction of travel			
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance		
Cockburn High School	2	94.5%	2	94.1%		æ		
South Leeds Academy	4	90.4%	4	92.3%				

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality) - data not available; Frameworki report development required/underway

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

Appendix three: Families First cohort

This table shows families worked with and the percentage against whom PBR has been claimed. Data are by cluster, which have been aligned to area committees. Where a cluster straddles two area committees, the proportion of the population in each cluster is shown.

Cluster	Total households	% claimed PBR	Primary area committee	% of popn in area committee	Secondary area committee	% of popn in area committee
CHESS	40	65	Inner East	72.5	Inner North East	27.5
Inner East	145	63	Inner East	100.0	-	-
NEXT	26	81	Inner North East	100.0	-	-
NETWORKS	20	55	Inner North East	100.0	-	-
ESNW	18	61	Inner North West	51.1	Outer North West	48.9
Inner NW Hub	58	52	Inner North West	100.0	-	-
OPEN XS	20	55	Inner North West	100.0	-	-
Beeston, Cottingley and Middleton	49	65	Inner South	91.9	Outer South	8.1
JESS	81	65	Inner South	100.0	-	-
ACES	36	56	Inner West	54.2	Outer West	45.8
Bramley	54	57	Inner West	100.0	-	-
Brigshaw	8	75	Outer East	100.0	-	-
Garforth	4	100	Outer East	91.3	Outer North East	8.7
Seacroft Manston	112	47	Outer East	52.3	Inner East	47.7
Templenewsam Halton	36	69	Outer East	87.0	Inner East	13.0
Alwoodley	18	78	Outer North East	79.5	Inner North East	20.5
EPOS	6	83	Outer North East	100.0	-	-
Aireborough	23	57	Outer North West	100.0	-	-
Horsforth	10	50	Outer North West	100.0	-	-
Otley/Pool/Bramhope	6	50	Outer North West	100.0	-	-
Ardsley & Tingley	10	80	Outer South	100.0	-	-
Morley	27	52	Outer South	100.0	-	-
Rothwell	21	62	Outer South	100.0	-	-
Farnley	30	63	Outer West	91.2	Inner West	8.8
Pudsey	31	55	Outer West	96.2	Inner West	3.8

Report of the Chief Officer Parks and Countryside

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2014

Subject: Annual Report – for the Parks and Countryside Service

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
City & Hunslet, Beeston & Holbeck, Middleton Park		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides an area profile of key assets and services provided in the South Inner area.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. It details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.

Recommendations

5. The Inner Area Committee is requested to:
 - a) note the content of the report and make comment as appropriate;
 - b) communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

1 Purpose of this report

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the South Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.

2 Background information

Service Description

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces around 3 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 23 cemeteries and 3 crematoria.

Description of Priority Advisory Function

- 2.2 The priority advisory function for Area Committees relates to community park provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural features.
- 2.3 Where developments are less significant or only impact on one site then ward members and community groups are informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.
- 2.4 There are proposals currently being considered to increase the scope of this delegation to include development and horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space in addition to community parks. These proposals would delegate investment decisions and the setting of resource priorities using the asset register as the basis of allocation to each area committee. Consultation and rollout is currently being directed by the Area Leaders team.

3 Main issues

Area Profile of the Service

3.1 The following table summarises community green space assets managed by Parks and Countryside in the South Inner Area Committee:

Asset	Quantity
Community parks	5
Playing Pitches:	
Football	26
Rugby League	6
Bowling greens	13
Playgrounds	16
Multi-use games areas	4
Skate parks	3

3.2 Regarding bowling green provision, it should be noted that a report was considered by Executive Board in October 2013 that approved revised arrangements as follows:

- The introduction of a charge which would see the implementation of a season ticket at a cost of £25 in 2014/2015 rising to £31.50 in 2017/2018.
- The removal of 1 bowling green at 6 sites across the city with more than 1 bowling green. This includes 1 bowling green within the South Inner Committee at Cranmore Recreation Ground.
- That where feasible, appropriate arrangements are established in order for bowling clubs to meet the costs associated with their own direct use of gas and electricity by March 2014.

Community Parks

3.3 The community parks in the South Inner area are as follows:

- Crossflatts Park
- Holbeck Moor
- Hunslet Lake
- Hunslet Moor
- Penny Pocket Park

3.4 The current position on the quality of these sites is examined later in this report as is the investment need to attain or sustain the Leeds Quality Park standard.

Sports Pitches

- 3.5 Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	16
Juniors	6

Volunteering in the Parks and Countryside Service

- 3.6 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following:
- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
 - Continue to improve involvement with the many “in bloom” groups in Leeds.
 - It is an ambition to have a volunteer group for every community park where there is a site based gardener.
- 3.7 It is estimated that volunteers across all groups contribute nearly 2000 days of voluntary work in the South Inner area over a 12 month period. The tables below provide details of volunteering in the area since January 2013:

Voluntary work supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Middleton Park	Friends of Middleton Park	Meeting to discuss Heritage lottery work	2.7
	General Public	Easter Egg Treasure Hunt and Activities	24.3
		Photography workshop	1.4
	General Public - bodgers camp	Besom making	93.5
	Public	Easter Eggstravaganza	14.9
		Orienteering	2.7
	Public Event	Open Day	0.0
	Youth Reparation Service	Painting Fence	3.8
		painting fence	3.2
Step construction		4.9	
Millenium Square, Leeds	General Public	Nature Exhibition	0.0
Millennium Square, Leeds City Centre	General Public	Nature quiz, Minibeast display	0.0
Total			151.4

Local business volunteers supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Middleton Park	Corporate Group	vegetation cutback and painting fence	4.7
	Lloyds Banking Group	Step Repair	14.6
Total			19.3

Educational work within the South Inner area:

Site	School	Activity	Children Hours
Middleton Park	Middleton Foundation Cluster	Mayhem - pond dipping	1800
	Middleton Primary	Life in the Undergrowth	22
		The Life Aquatic	22
		Tracks and trails (self guided using our kit)	22
	Middleton St Mary's	Life in the Undergrowth	31
		The Life Aquatic	31
	Middleton St. Mary's Primary, Middleton Children's Centre, St. Philips Primary, Westwood Primary, Middleton Primary	Woodland Minibeast Hunt	29
	Sharp Lane Primary	Life in the Undergrowth	21
		Tracks and trails (self guided using our kit)	33
	St Philips Primary	The Life Aquatic	25
	Westfield Primary School	Environmental Education	72
	Westwood Primary	Tracks and trails (self guided using our kit)	21
Total			2129

Volunteer groups working independently in the South Inner area:

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Beeston Cemetery	5	5
Friends of Cross Flatts Park	20	120
Friends Of Holbeck Cemetery	5	5
Friends of Hunslet Cemetery	5	10
Friends of Middleton Park	30	180
Friends of New Forest Plantation	5	10
Total		330

Existing in bloom groups within the South Inner area:

In Bloom Group	Number of Volunteers	Award Won	Estimated Volunteer Days
Beeston	10		200
Belle Isle	4		100
Cottingley	10		200
Coupland Road	15		280

In Bloom Group	Number of Volunteers	Award Won	Estimated Volunteer Days
Holbeck	12		240
Middleton	24		480
Total			1500

Events

- 3.8 The bookings and licensing team provides assistance in helping community and other groups organise events with particular emphasis on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the Inner South area in 2013:

Site Name	Month	Event	Total
Blenkinsop Field	July	Middleton Music Festival	1
Cross Flatts	June	Beeston Festival	1
Grove Road Rec	June	Hunslet Festival Gala	1
	July	(8th - 15th) Funfair (Waddington)	1
Holbeck Moor	July	(* to 31st Aug) Live Well Project - Sports Activities	1
		City Evangelical Church - Family Fun Day	1
		Holbeck Gala	1
	August	(*from 22nd July) Live Well Project - Sports Activities	1
	October	(7th - 14th) Funfair (Waddington)	1
	September	(16th - 23rd) Funfair (Waddington)	1
Hunslet Moor	August	(5th - 12th) Funfair (Waddington)	1
	September	(9th - 16th) Funfair (Waddington)	1
Middleton Park	May	Bird Walk FOMP	1
		Bluebell walk FOMP	2
		Casper & the fleas FOMP	1
		Circus Skills FOMP	1
		Foundation Day	1
		Middleton Cluster Fun Day	1
		Schools Heritage Day	1
	January	Police Cross Country	1
	April	RSPB Event	1
	June	(24th - 1st) Funfair (Waddington)	1
		East Leeds Steel FOMP	1
		History Event FOMP	1
		Summer Bands	1
		The Friendly Band FOMP	1
		Woodland Play FOMP	1
	July	Archaeology Walk FOMP	1
		Dog Show FOMP	1
		Hillside Adult Social Care	1
		LCC Sports Day	1
		Oddsocks Shakespeare co FOMP	1
		Summer Bands	1
		Wild Apple Play Days (FoMP)	1
		Wildlife photography FOMP	1
	August	Birds of Prey FOMP	1
		Go Batty FOMP	1
		Kite Festival	1

Site Name	Month	Event	Total
		Middleton's got to dance FOMP	1
		RSPB Event	1
		Summer Bands	1
		Wild Apple Play Days (FoMP)	1
	October	Groundwork- Bushcraft	1
		Hunslet Hawks	1
	December	Christmas fair	1
		Fairplay Sport Run	1
	September	Birdwalk FOMP	1
		Circus Skills FOMP	1
		Mini Breeze Event	1
Produce show		1	
The Friendly Band FOMP		1	
		The Gig FOMP	1
Middleton Park	June	LCC Dog Micro-chipping	1
Middleton Throstles	April	(22nd - 28th) Funfair (International)	1
New Forest Village	July	Filming - One Born Every Minute	1
Park Square	April	SLF Filming	1
	August	LCC Hiroshima & Nagasaki Anniversary Event	1
	December	White Ribbon Event	1
Sharp Lane, St Peters	July	Friends of New Forest Village Fun Day	1
Total			60

Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.233.*

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a current profile of these assessments for the South Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Cross Flatts Park	2013								No
Holbeck Moor	2012								No
Hunslet Lake	2013								No
Hunslet Moor	2012								No
Penny Pocket Park	2011								No

Key:

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are no parks identified that meet the Leeds Quality Park, and overall, the position is a reduction of 1 compared to the previous Area Committee report.

3.13 It is planned in 2014 that the process of inspection will change to ensure that all community parks are assessed annually, rather than every 3 years as at present. This will allow improvements that have been made to be reflected in the performance standards in a more immediate way.

3.14 Improvements to community parks which took place during 2013 are as follows:

- Cross Flatts Park – Play area refurbishment
- Holbeck Moor – Play area refurbishment
- Holbeck Cemetery – Tree plantings, infrastructure improvements and signage

3.15 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Holbeck Moor	£14,800	
Hunslet Lake	£73,500	
Hunslet Moor	£66,073	
Penny Pocket Park	£5,450	
Total to achieve LQP	£159,823	
Average annual reinvestment		£10,228
Total reinvestment to 2020		£71,600
Overall Total Investment to 2020		£231,423

3.16 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below:

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.17 Planned and proposed improvements for the next 12 months are;

- Lovell Park – Tree planting, works to the infrastructure and new benches
- Hunslet Moor – Tree planting and play area improvements
- Penny Pocket Park – Wild flower planting, refurbishment of seating

3.18 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skate parks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites:

Fixed Play Type	No.	Total Replacement Cost £'s	Required Average Annual Spend £'s
Play Areas	16	1,920,000	192,000
Multi Use games Areas	4	360,000	36,000
Skate Parks	3	270,000	27,000
Totals		2,550,000	255,000

Area Committee funding for additional site based gardeners

3.19 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.

3.20 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces.

3.21 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

Coordinated Working with Environmental Services

3.22 The Parks and Countryside Service move to the Environments & Housing Directorate in 2012 has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to:

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.
- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

Parks and Countryside Key Performance Indicators

3.23 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% Target: 23%	26.2% Target: 26.2%	30.8% Target: 29.4%	32.6%
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7% Target: 40%	42% Target: 47.5%	55.0%

4 Corporate Considerations

4.1 Consultation and Engagement

4.2 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

4.3 Equality and Diversity / Cohesion and Integration

4.3.1 This report does not have any identified impact on equality and diversity arrangements.

4.4 Council Policies and City Priorities

4.4.1 The contents of this report set out how the Executive Board requirements can be met by taking a proactive approach to involve and engage Area Committees in matters relating to community parks.

4.4.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

4.5 Resources and Value for Money

4.5.1 As part of the wider impact on local government and the Council in particular, the Parks and Countryside service has seen a £2 million budget reduction from 2011/12 to 2012/13 and a further reduction of £0.6 million in 2013/14, with a likelihood of a minimum further 16% reduction in the next few years. In meeting these challenging budget targets the service has already undertaken a number of steps, including reducing the number of managers and back office staff as well as price increases – including removing subsidy for bereavement services and allotment provision. As previously mentioned, outdoor bowls has also been recently reviewed working with representatives from the relevant associations resulting in revised arrangements in 2014.

4.5.2 The service has also sought to be enterprising and innovative including working in partnership to develop a conservatory at Golden Acre café, Tropical World refurbishment, sponsorship, nursery trading and increasing the level of volunteers. Agreement has been reached in principle with the Trade Unions to adopt seasonal working hours from January 2014 resulting in a saving of £140k by reducing the number of seasonal staff recruited each year whilst retaining permanent gardening staff and enabling the introduction of 6 further horticultural apprentices.

4.5.3 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

4.6 Legal Implications, Access to Information and Call In

4.6.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

4.7 Risk Management

4.7.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

5 Conclusions

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required.

6 Recommendations

- 6.1 The Area Committee is requested to:
 - a) note the content of the report and make comment as appropriate;
 - b) communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

7 Background Documents

- 7.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of Assistant Chief Executive (Citizens and Communities)

Report to South Leeds (Inner) Area Committee

Date: Wednesday 19th March 2013

Subject: Neighbourhood Improvement Officers Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	Middleton Park; City and Hunslet; Beeston & Holbeck	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. To provide Members with an update on the Neighbourhood Improvement Officer (NIO) project from July 2013 –February 2014.
2. To provide Members with an overview of work carried out in their wards.
3. To provide members with an update on work to strengthen community infrastructure across the wards and respond to thematic issues.
4. To provide members with an outline of future working arrangements for the Neighbourhood Improvement Officer Project in Inner South.

Recommendations

5. Members of the Inner South Area Committee are requested to:
 - a) note the contents of this report and make comment as appropriate;
 - b) make comment on and approve the overall structure for the future working arrangements for NIOs
 - c) consider and approve two years of funding from 1st April 2014 to 31st March 2016 subject to an annual review of the project and Executive Board approval of the delegated Wellbeing Budget. The NIO workers to be employed by Health for All Leeds.

1. **Purpose of this report**

- 1.1 To provide an overview of work carried out at neighbourhood level across Beeston & Holbeck; City & Hunslet; Middleton Park.
- 1.2 To provide members with an update on work to strengthen community infrastructure and area wide projects.
- 1.3 To outline proposals for future working arrangements for The Neighbourhood Improvement Project 2014/15.

2 **Background Information**

- 2.1 The Neighbourhood Improvement Officer project employs 1.4 workers across the Inner South. With a resource of 2.5 days for City & Hunslet, 2.5 days for Middleton Park and 2 days for Beeston & Holbeck. Funded through the Well-being budget, Health for All employ the NIOs with line management provided through the South East Area Support Team.
- 2.2 In July 2012, an NIO for Beeston and Holbeck ward joined the team and delivered work in Cottingley, and subsequently in Holbeck, 6 monthly progress reports are presented to the Area Committee, the last one being presented in June 2013. The NIO has focused on facilitating the Cottingley Neighbourhood Improvement Plan and on supporting the development of Holbeck Neighbourhood Plan.
- 2.3 In July 2013 a second NIO was appointed to cover City & Hunslet and Middleton Park Wards, with work split 2.5 days per week per ward.
- 2.4 In addition to neighbourhood based work the NIOs have also provided support to projects that have an impact across all three wards. These include, South Leeds Foodbank, South Leeds Debt Forum and South Leeds Community Network.

3 **Main Issues**

Beeston and Holbeck Ward

- 3.1 Cottingley: Supported Area
 - 3.1.1 The Cottingley Neighbourhood Improvement Plan (NIP) ran from May 2012 until June 2013, chaired by Cllr Adam Ogilvie and held monthly meetings working toward an action plan. The NIP was facilitated by the Neighbourhood Improvement Officer, who supported the development of projects, facilitated meetings and sub groups. The NIO also provided support and guidance to the Tenants & Residents Association Cottingley (TRAC), developing the capacity of residents to organise and represent their area.
 - 3.1.2 Key successes through the NIP include various community events (winter wellbeing, fun days, trips), the development of a Youth Forum, funding of children's holiday activities, the establishment of a computer drop in and environmental improvements including phase 1 of a refuse and recycling project.

3.1.3 In June 2013 the group agreed to meet quarterly and developed an exit plan to manage and complete on-going projects. **(See Appendix 1)** The area also remains a supported area with the NIO continuing to support TRAC and being a key contact for those delivering work in Cottingley. Key areas still to be progressed are outlined below.

- **Children's Activities:** Holiday provision delivered over 2 weeks in the summer with 72 children attending. NIO to facilitate meeting between providers and TRAC to iron out problems and ensure future delivery.
- **Employment & Skills:** A computer drop in launched on the 24th January, organised by Housing Leeds and Union Learn. There is potential to develop further community learning opportunities for Cottingley residents through partners Leeds City College and The Point.
- **Refuse & Recycling:** Early results from Phase 1 of this project indicate a drastic improvement in estate cleanliness and positive engagement from residents in new processes. A full evaluation report and future plans are due to be shared with officers and ward members in January; these plans will be shared with the Cottingley NIP group and feedback taken. There will be a focus on effective communication with residents as well as operational arrangements.
- **Support to TRAC:** Is on-going. At an AGM held in October a full committee was voted in including several new committee members. The NIO continues to work with the group on plans for the coming year, including a Neighbourhood Watch scheme.

3.2 Holbeck Neighbourhood Plan

3.2.1 Since the last NIO report to the Area Committee in June 2013 updates have been provided through the Summary of Key Work report. The NIO work to support Holbeck Neighbourhood Plan includes:

3.2.2 **Facilitation of the Community Projects Group:** The group organised a well attended firework display at Holbeck Working Men's Club, feedback from which was excellent. The group also organised a Christmas Lights Switch On event to follow the Holbeck Christmas Gala. The NIO organised a meeting between Hammond and Associate solicitors to discuss possibilities for pop up spaces in empty buildings in the area - the group wait to see if appropriate properties would be available through this scheme.

3.2.3 **Organising publicity:** Work with the publicity group to develop regular communication with residents, through a website, newsletters, posters and banners; the distribution of a Christmas Events flyer for Holbeck which included events from a range of partner groups and agencies and is a regular contributor to the website.

3.2.4 **Holbeck Neighbourhood Forum:** Assisting in the organisation of Forum meetings, attends support group meetings when required and has facilitated visits from other Neighbourhood Planning groups and stalls at community events.

- 3.2.5 **Partnership working:** Developed relationships with key local partners and encourage their involvement in the forum this includes the Community Liaison Officer at Keepmoat, opportunities to work in partnership are sought where possible.

Middleton Park Ward

- 3.3 The Ward Councillors asked that the NIO focus on some specific projects, updates on these are given below. Work is also guided by the priorities identified through the Belle Isle and Middleton Neighbourhood Improvement Board. The NIO has made efforts to establish contacts with local organisations and community groups.

3.4 Middleton Youth Partnership

- 3.4.1 Working with Middleton Community Group and Ward Councillors to establish a broad based partnership to develop youth provision in the area. The group's initial focus was on converting the former Middleton Marauders changing rooms into a youth club; however the partnership is now taking a broader view of youth provision in Middleton as a whole. The youth partnership is currently developing proposals to bring the sports pitches back into use and will explore the feasibility of building a skate park on the site.

- 3.4.2 The NIO has helped to service the meetings and has provided basic development support around governing documents. The NIO will continue to offer capacity building support to the group, around training, funding and working with young people. The NIO has been in contact with local schools and other partners to build support for Middleton Youth Partnership.

3.5 Manor Field Hall

- 3.5.1 The NIO has provided basic assistance to the voluntary management committee around improvements to the community facility. Support has been given to submit a successful application for Community First funding. The group was awarded £2,495 towards the costs of internal redecoration and new equipment.

- 3.5.2 Worked closely with Ward Councillors to establish a formal ground lease for Manor Field Hall. The lease would give the community group security of tenure which would enable them to apply for further funding next year to carry out external landscaping improvements.

3.6 Belle Isle and Middleton Neighbourhood Improvement Board (NIB)

- 3.6.1 The NIO has attended three meetings of the Belle Isle and Middleton NIB and will help support local action around the NIB priority themes for example work instigated following a presentation on dementia.

Dementia Friendly Belle Isle and Middleton

- 3.6.2 The NIO organised an initial dementia awareness session for local groups. The session was led by Peter Smith the driving force behind Dementia Friendly Rothwell. The session was attended by 28 people drawn from organisations operating within Belle Isle and Middleton. The aim of the event was to give people a

better understanding of dementia and stimulate ideas for action that could be taken locally. The session also promoted the Alzheimer's Society's Dementia Friends initiative which gave participants further routes for involvement.

- 3.6.3 Following this session BITMO and Trinity Network have entered into a joint venture to deliver a new reminiscence session "Dinner and a Movie". Their first event took place in February which 42 older people attended, including 10 service users from the Alzheimer's Society. This new activity will also help to promote Trinity Network's existing Dementia Café. BITMO have also organised a follow up training session for their team delivered by The Alzheimer's Society.
- 3.6.4 Middleton Elderly Aid have established a new weekly memory afternoon as part of their social offer to older people in Middleton.
- 3.6.5 The NIO organised a follow up meeting with local organisations and the Alzheimer's Society in February. The aim of this event was to strengthen the connections between local organisations and specialist Dementia support available in Leeds. Progress will be monitored through the NIB.

3.7 City and Hunslet Ward

- 3.7.1 The NIO has supported the establishment of a C&H Neighbourhood Improvement Board, has established links with local community groups and has responded to a number of requests for capacity building support around funding, project development and organisational support. These are referred to below.

3.8 City and Hunslet Neighbourhood Improvement Board

- 3.8.1 The NIO contributed to facilitating and planning two workshops held with good input from a wide cross section of local organisations. An action plan has been developed which will inform future integrated locality working across the ward. The NIO will continue to support the development of this partnership.
- 3.8.2 There are a number of projects that would benefit from additional funding, proposals are currently being developed. The NIO is currently supporting the development of these project proposals which will be submitted soon for Wellbeing funding.

3.9 Hunslet Tenants and Residents Association

- 3.9.1 The NIO has:
- Made links with this established tenants and residents group
 - Provided assistance in successfully applying for a Community First grant to develop a weekly Thai Chi class
 - Supported the group by providing information on local initiatives at their monthly public meetings.

3.10 Hunslet Carr Resident Association

- 3.10.1 The NIO has provided support to this group including assistance in developing a constitution which they recently adopted. This will enable the group to bid for small grants to support their ideas for local action. The group are looking into the

feasibility of working with Hunslet Carr Primary School to improve a piece of derelict land and create a community garden.

3.10.2 The NIO also organised a walkabout with an officer from the locality team, this has led to a number of minor environmental improvements in the area. The group now have a direct relationship with a named contact within the LCC Locality team, this has made it easier for local residents and LCC to respond quickly to environmental concerns in the neighbourhood.

3.11 Hemmingway Garth

3.11.1 The NIO worked with Housing Leeds and Groundwork Leeds on community consultation with residents living around Hemmingway Garth. Led a team of volunteers who carried out door-to-door questionnaires about design proposals for the "Urban Oasis" project.

3.11.2 Following this event Groundwork Leeds have developed a scheme for the site. Phase one of this project (fencing, CCTV, and improvements to the entry doors) work will start on site before April 2014. Phase two of this project will include landscaping and environmental improvements, funding for these elements will be secured during 2014.

4 Area Wide Projects

4.1 South Leeds Foodbank

4.1.1 The NIOs have helped volunteers to begin distributing food. As the group get more established it is anticipated that further distribution centres will be established in Hunslet, Beeston as well as in Outer South Leeds.

4.1.2 The NIOs have helped to build connections between this volunteer led group and other local support agencies including Leeds City Council. The NIO has also helped the group apply for Wellbeing Funding to develop their service. In the first four months of operation Leeds Foodbank provided food to 820 people, 55% of which were children.

4.2 South Leeds Debt Forum

4.2.1 The NIOs are supporting the development of The South Leeds Debt Forum. The debt forum draws its membership from across South Leeds with the aim of developing stronger partnership working around the issue of debt, money management, financial literacy and welfare. Representatives from key local partners have developed an initial action plan to direct the work. The forum will meet every two months and is supported jointly by the NIO and a representative from Housing Leeds.

4.3 Community Celebration Event

4.3.1 Building on the success of the 2013 Celebration Event, and agreement from Area Committee, work is being progressed to hold a 2014 celebration event for those volunteering their time to improve their communities. The Neighbourhood Improvement Officers are working with other members of the Area Support Team

and key partners to organise this event. The Inner South event will take place at Civic Hall on 11th June, 6-8pm.

4.4 Community Engagement and Capacity Building

4.4.1 The NIOs promote relevant opportunities (from both LCC and the voluntary sector) including training, funding and events to South Leeds groups (examples include widespread distribution of Leeds Let's Get Active promotional materials, encouraging groups to take advantage of the Library Service Information Bus and providing venues with Welfare Reform Guides and promoting WYTS financial fitness project). The NIOs contribute to integrated locality working through participation in relevant development forums such as Third Sector goes Local and Transform Leeds.

4.4.2 The NIOs are well networked across Inner South Leeds and provide assistance to organisations through signposting and networking. Examples include meeting with the Latvian Community Centre to signpost them toward relevant funding, training and support or making links between Canopy Housing and the LCC Locality Team.

4.4.3 The NIOs work closely with the Community Involvement Teams at Housing Leeds, Leeds Federated and BITMO - quarterly meetings are held to share information on projects and work together on project delivery and support to groups.

4.5 South Leeds Community Network

4.5.1 The NIOs along with Involvement and Improvement Officers from Housing Leeds have been working with a community group called South Leeds Community Network (SLCN). They aim to provide networking opportunities for community groups across South Leeds in order to share information, ideas and best practice. Two meetings have been held in the last 6 months, at venues in Inner and Outer South Leeds, both events were well attended by groups across the area.

4.5.2 The NIOs have provided some basic assistance to this group by distributing invites and providing capacity building support to enable the network to support itself. The network meetings have a different theme each time, the most recent event looked at funding for groups and safeguarding training. The next meetings theme will be community events.

5 Neighbourhood Improvement Officer Project - Forward Plan

5.1 The project has made a positive contribution to neighbourhoods and communities across Inner South. It has strengthened the work of the Area Committee by providing a crucial outreach resource to support communities and develop projects alongside elected members, LCC colleagues and external partners.

5.2 The following section of this report restates the aims of the project, outlines the principles underpinning neighbourhood improvement work and provides proposals for future working arrangements for the NIO project. The proposals are intended to provide elected members with further clarity on the role and demonstrate how the NIOs will support future locality working arrangements, including the move to Community Committees.

5.3 The NIO project will continue to provide bi-annual reports to the Inner South Area Committee and have regular communication with ward members.

6 Overall aims of the NIO project:

6.1 More people getting involved in their local community by encouraging and supporting people to develop their skills and knowledge to motivate them to take action to enable positive change within their communities.

6.2 Build sustainable communities working alongside partner organisations to deliver positive results for local residents, improving the resilience and sustainability of neighbourhoods.

6.3 To encourage active participation in local democratic structures for example Community Committees.

6.4 Outlined in the following table are examples of how the NIO project will meet these aims.

Neighbourhood Improvement Officer Project Objectives

- Develop local responses to neighbourhood priorities.
- Provide support which encourages and enables communities to do more for themselves.
- Develop the capacity and confidence of local residents to take action to improve their area through a transparent process that is open and simple to access.
- Improve community cohesion through effective engagement and participation.

Work Stream	Actions	Examples
<p>Neighbourhood Based Community Development Work</p> <p>Targeting support at community groups within a locality and acting as a key contact for those planning work in an area.</p>	<ul style="list-style-type: none"> • Organisational support, group development & training • Signposting & networking - improving links between local groups and the wider third sector in Leeds, develop the capacity of groups to support one another • Funding advice • Communicating opportunities - develop ways of effectively communicating relevant news and opportunities to communities and organisations in Inner South. For example, developing a social media presence. 	<ul style="list-style-type: none"> • Support to Resident Associations • Responding to ad hoc requests for support • Support for Holbeck Neighbourhood Forum and Plan • Manor Field Hall community centre
<p>Issue Based Community Development Work</p> <p>Identifying and supporting those projects that can develop responses to area wide priorities.</p>	<ul style="list-style-type: none"> • Organising around thematic work • Recruiting relevant representatives from communities and agencies • Linking in relevant support available across LCC and wider third sector to thematic work • Mapping of need and services • Group development 	<ul style="list-style-type: none"> • South Leeds Debt Forum • South Leeds Food Bank • Developing NEET provision • South Leeds Community Network • Winter Warmth Project

NIO Project Objectives

- Build trust in local services/council by giving people experience of key decision making.
- Build upon and enhance existing neighbourhood working.
- Bring forward new people to engage as citizens.
- Support Ward Members in their roles as community leaders alongside other local community leaders.

Work Stream

Actions

Examples

Neighbourhood Improvement Boards

- City & Hunslet
- Beeston & Holbeck
- Belle Isle & Middleton

Supporting established and emerging Neighbourhood Improvement Boards, with a particular focus on project development and community engagement.

- Strengthen links between the NIB's and the local community. The NIOs will ensure that there is effective information exchange between communities and NIB's
- Support specific community engagement work around NIB priorities where appropriate
- Develop and support projects that respond to priorities identified by the NIB's
- Contribute to regular review of NIB action plans to ensure the agreed priorities remain relevant
- Work with area support team colleagues in coordinating and servicing the NIB's

- Dementia work progressed through Belle Isle & Middleton NIB
- Working with partners to develop projects identified in the C&H NIB action plan

Support to Community Committees

The specific working arrangements for Community Committees are still evolving, it is anticipated that the NIOs will have an active role to play in supporting engagement with local residents.

- Promote and raise awareness of Community Committees with local residents and community groups
- Actively encourage local residents to attend meetings and make contributions in the open forum
- Support meaningful community engagement at local events, e.g. galas / events around a theme or local issue

- Promotion of Community Committee's through Social Media channels.
- Support groups to apply for Wellbeing funding

7 Corporate Considerations

7.1 Consultation and Engagement

7.1.1 This report is a product of consultation with members, residents and partners and presents a proposal for Members to consider.

7.2 Equality and Diversity / Cohesion and Integration

7.2.1 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have to considered these issues.

7.3 Council policies and City Priorities

7.3.1 The work outlined in this report contributes to targets and priorities set out in the following council policies.

- Vision for Leeds
- Children & Young People Plan
- Health and Wellbeing City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration Priority Plan

7.4 Resources and value for money

7.4.1 There are no resource implications as a result of this report.

7.5 Legal Implications, Access to Information and Call In

7.5.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contacts to Tender that arise from projects funded from the Well being Budget.

7.5.2 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are not eligible for Call In.

7.5.3 There are no legal implications as a result of this report.

7.6 Risk Management

7.6.1 All proposals requested Well being Funding complete a section in the application process outlining the risks associated with the project and how they will be managed.

8 **Conclusions**

- 8.1 This report provides a 6 monthly update on the work of the NIOs across the three wards of Inner South Leeds. The report demonstrates that the NIOs have made significant contributions to locality working.
- 8.2 Members have been provided with a forward plan for how future work will be determined and how the NIO project will develop.

9 **Recommendations**

- 9.1 Members are asked to:
- (a) note the contents of the report and make comment as appropriate;
 - (b) comment on and approve the overall structure for future working arrangements for NIOs
 - (c) approve two years of funding from 1st April 2014 to 31st March 2016 subject to an annual review of the project and Executive Board approval of the delegated Wellbeing Budget. The NIO workers to be employed by Health for All Leeds.

10 **Background documents**¹

- 10.1 There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Theme	Project	Current Actions	People Involved	By when
Children & Young People				
Giving Young People a Voice	To run a Youth Forum to engage Young People in Cottingley in their community.	The Youth Forum to form a plan about a project or campaign they would like to work on.	Ali Gilfillan	
		Youth Forum to invite key stakeholders to discuss the project e.g. – TRAC, local councillors, NIO	Ali Gilfillan TRAC Councillors NIO	
		Youth Service to link young people they work with into the Youth Forum and support through getting young people to fill in surveys.	Youth Service	
Activities for children that build their confidence.	<p>Holiday Provision, funded through the Play Enabling Grant held by TRAC and sessions delivered by LPN & Space 2.</p> <p>Summer provision ran, evaluation received, 72 children attended across 4 sessions.</p> <p>October provision did not run due to staff changes at Leeds Play Network and because TRAC (who are due to receive the grant to pay providers) have not been successful in opening a bank account and so grant money has not been transferred and paid to</p>	Ellie Rogers to organise a meeting with Space 2, TRAC and LPN to overcome barriers and plan February session.	Ellie Rogers Space 2 LPN TRAC	January
		TRAC to open bank account.	TRAC	URGENT

Theme	Project	Current Actions	People Involved	By when
	providers (LPN and Space 2)			
Working well together	Children's & Youth Work Meetings	Ellie to send Adrian contact details of all stakeholders and Youth Service to convene a quarterly meeting.	Youth Service Ali Gilfillan LPN Space 2	
Older People				
Increase activities for older people	<p>South Leeds Live at Home Scheme deliver a range of activities on the estate:</p> <p>Befriending Shopping Service Chair Based Exercise</p> <p>A lunch club was launched at the community centre but attendance was poor.</p>	<p>SLLAH to trial a lunch club at Dulverton Court (awaiting fitting of new kitchen?) new kitchen needs to be fitted before plans can progress toward holding a lunch club at DC.</p> <p>SLLAH to plan a winter wellbeing event.</p>	Jayne Holland	
Ensure Dulverton Court residents are included in community life	A residents association established at Dulverton Court	Support offered to the Residents Association through Housing Leeds Improvement & Involvement Team.	Housing Leeds (Thuja Phillips)	On-going
Improve Community Engagement				

Theme	Project	Current Actions	People Involved	By when
Improve access to the community centre	Work with the trustees at the Community Centre to improve use of the centre	To attend a meeting of the trustees and discuss free use of the centre for an IT drop in session	Ellie Rogers	3 months free use agreed.
		Ellie Rogers to make contact with the new minister at the church and discuss the NIP.	Ellie Rogers	Email sent.
		Plans being developed for an upgrade to the centre: Toilets in the main hall Direct access to the main hall	Trustees	
Support for TRAC	Ellie Rogers to work with TRAC to run regular meetings and plan projects.	Hold an AGM	TRAC	Done
		Audit Accounts	TRAC	Done
		Decision made about progression of community café and project plan in place if this is going ahead.	TRAC	
		Open a bank account	TRAC	URGENT
Cottingley In Bloom		In Bloom to have held AGM and appointed committee.	Cottingley In Bloom	Done
		Projects going forward are...		
Communicating with residents		ER to finalise and distribute a leaflet detailing work through the NIP.	Ellie Rogers	February
		Notice board to be put up in the shops.	TRAC	
Community Safety				
Anti-social behaviour	Agencies to monitor and communicate regarding anti-social behaviour hot spots	PCSO's to maintain a presence at the shopping precinct and continue to engage young people.	Police	
		Youth Service to confirm current programme of work on the estate	Youth Service	

Theme	Project	Current Actions	People Involved	By when
	(shopping precinct, community centre)	Police to attend Youth & Children's providers meeting if and when necessary.	Police	
Employment & Skills				
To provide accessible support around employability	Public Access IT Drop In at the Community Centre. Project lead by Housing Leeds. Working in partnership with: Emp & Skills Union Learn Get IT Together	IT drop in session to be launched January 2014 on Friday mornings. 4 computers available. Basic IT	Housing Leeds (Richard Jones, Nick Sturgeon) Residents Union Learn Employment & Skills Ellie Rogers	January
		Residents to go on shadowing day at The Point	Ellie Rogers The Point Staff	Done
To provide support to residents affected by welfare reform		South Leeds Debt Forum to include staff who can champion Cottingley, agree a representative to attend this who covers Cottingley.	NIP Steering Group	December Meeting
		Paula Sissons, Parent Support Worker at Cottingley Primary Academy will host an event on 13/9/13 to provide information to people affected by welfare reform. She will be supported by JCP/LCU/AVH. As an information opportunity she has also invited Health for All, Debt Advice, Leeds City College	Paula Sissons	Done
Health				
Supporting residents into healthy lifestyles	Exercises Classes funded through the NIP	H4A/ Active Lifestyles to report on progress of exercise classes and present a plan for going forward.	Toshal Bhatia Sam Coupland	December Meeting

Theme	Project	Current Actions	People Involved	By when
		H4A/ Active Lifestyles to work together to promote the Leeds Lets Get Active Offer to Cottingley and plan the community offer.	Toshal Bhatia Sam Coupland	December Meeting
	Health Information Tables	H4A to have reviewed options for alternative locations discussed i.e. -shops	Toshal Bhatia	December Meeting
Smoking	Fresh Air Belt project at Cottingley Primary	Joanne Davis will follow up with Space2 about their plans for a sustainable banner/resource	Joanne Davis Space 2	December Meeting
Health and Wellbeing Partnership	Group no longer chaired by public health, group agreed they would like to continue meeting.	Health and Wellbeing Partnership to meet, chaired by the Children's Centre and to have picked a chair for next meeting. Public Health contact is now: joanne.loft@leeds.gov.uk	Children's Centre	
Environment				
Dulverton Court	Improvements to Kitchen and installation of Scooter Park	Plans progressing for a refurbished kitchen and the installation of a scooter park at Dulverton Court. Meetings have taken place with residents to discuss concerns regarding the amount of communal space lost, feedback that these could have been conducted earlier to allay worries for residents. Residents are now happy with plans and will be further consulted on colour schemes etc.	E Comer P Walton L Almond	
Refuse & Recycling Project	Phase 1	Phase 1: Sites up and running and functioning well, excellent presentation rates for bins. 1 complaint regarding siting of bins, resident considered this a burglary risk. A visit was conducted with PCSO's and plans made to relocate. Feedback that residents from areas without recycling provision are using communal recycling bins. 100 extra bins have been distributed where there is level access.	Refuse: Sara Buck Greg Salabank Dave Bailey Environmental Services: Fiona Clarke Tom Smith	

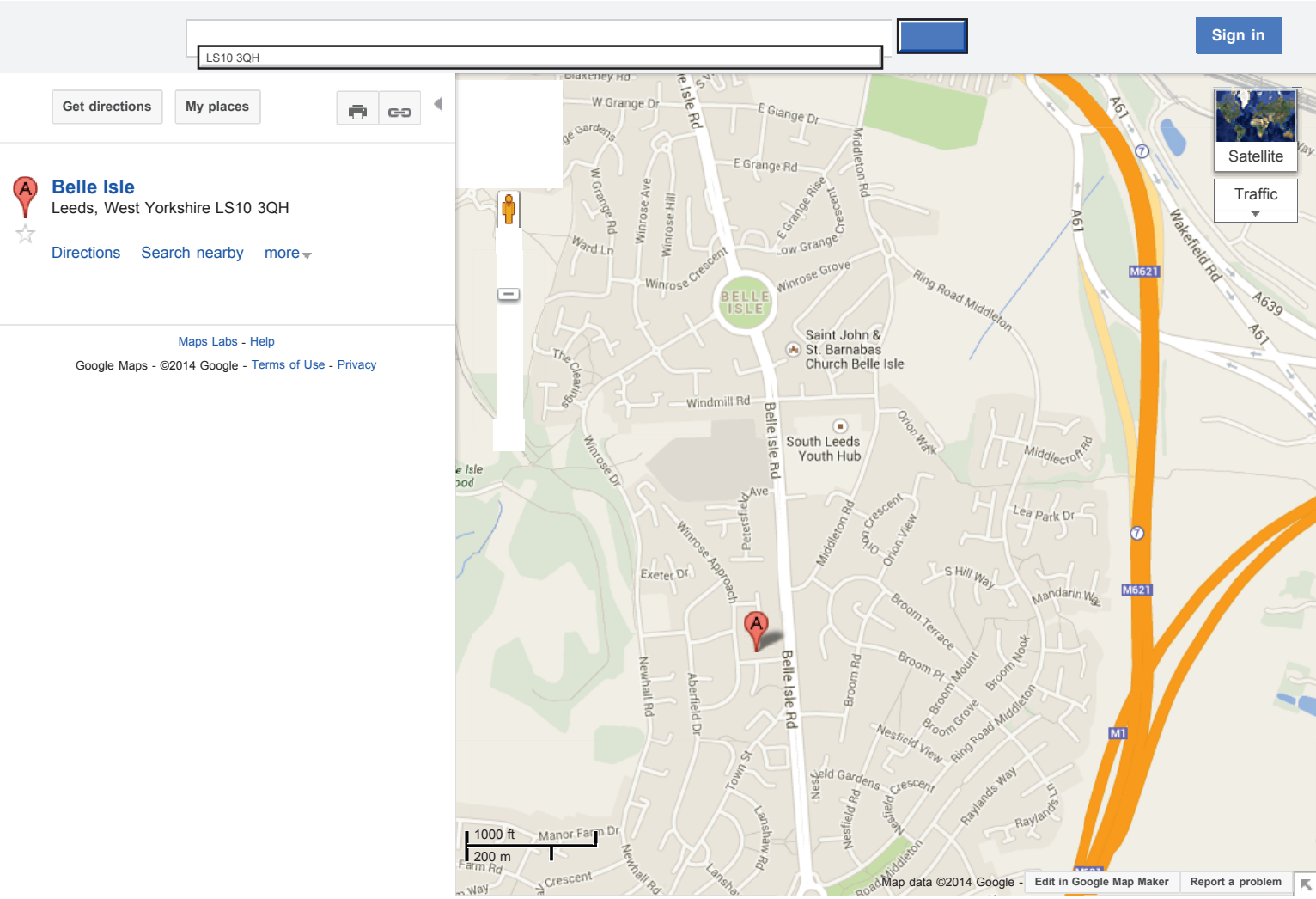
Theme	Project	Current Actions	People Involved	By when
		<p>Environmental Services - Fiona Clarke has been checking for bins left out, side waste around communal bins and fines have been issued where appropriate.</p> <p>Fiona has been going around with crews and noticed a distinct improvement to collections across the estate especially Dulverton Gardens, Grove and Place.</p> <p>A service level agreement for communal bin areas has not been formalised but waste management have been collecting side waste and Environmental Services cleaning the area so there wasn't a need felt for formalising this.</p>		
	Phase 2	<p>Evaluation and plan for delivery and funding of phase 2 to be presented to Ward members and key stakeholders in January.</p> <p>Documents to be circulated to NIP group via ER for comment.</p> <p>For review at March meeting.</p>	Refuse: Sara Buck Greg Salabank Dave Bailey	
Refuse Collection Service		<p>Extra Bins mapped, installed and live with weekly collections</p> <p>Communication out to residents remaining on a bagged collection</p>	Refuse: Sara Buck Greg Salabank Dave Bailey	
Litter Picker	Litter Picker	<p>Update on litter picker project and future plans.</p>	Tom Smith	
Road and Paths		<p>Cottingley Drive – carriageway and footway resurfacing to be carried out in the section from the Ring Road to Cottingley Approach. This work has not been done yet but will be delivered as part of this year's programme.</p> <p>We are currently developing next year's (2014/15) programme and streets in the area will again be assessed and considered for inclusion with others across the city.</p>	Steven Kirk	

Theme	Project	Current Actions	People Involved	By when
Shops		<p>New shop front finally installed on 25.11.13. The Unit has been let to an independent Hairdresser. Despite extensive negotiations with Post Office Management and offering generous incentives to other traders in the Centre we were unable to secure anyone wishing to reopen the premises as a Post Office. (the nationwide decision by the Post Office organisation to downgrade offices and reduce the salary on offer is also jeopardising other PO's in the city that occupy LCC premises).</p> <p>Despite the disappointment in not being able to secure a reopening of the PO, it is hoped the hairdresser will provide a good service to the local community and may assist in bringing some new footfall for the other traders.</p>	Brendon Mannion	
Multi-storey blocks	Works	<p>Contractors on lifts have been sacked as they haven't been built exactly to specifications, new contractors are on site 7 days a week (weekends after 10am) and have a projected end date of March 2014.</p> <p>A weekly update is posted on the flats noticeboard.</p> <p>April next year new front doors for heights/towers.</p> <p>New alarms fitted in waste chutes are too sensitive, Chubb will replace.</p> <p>Bids have been accepted for the redecoration of the community rooms in the heights and towers.</p> <p>Heights – new kitchen, decorated, carpeted, security grills.</p> <p>Towers – decorated, carpeted</p>	Elizabeth Comer Neil Collins MK	

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Agenda Item 19

LS10 3QH - Google Maps



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